



Government of Assam
OFFICE OF THE JOINT DIRECTOR OF HEALTH SERVICES CUM,
MEMBER SECRETARY, DISTRICT HEALTH SOCIETY, SIVASAGAR

Minutes of the Meeting on District Quality Assurance, Sivasagar
Held on 24.10.2024 at the Office Chamber of The Addl. Chief Medical & Health Officer,
Sivasagar

A meeting on Quality Assurance was held on 24.10.2024 which was chaired by the Joint Director of Health Officer, Sivasagar along with the District Immunization Officer, Sivasagar, Shri Bikash Dey, Advocate Member, Dr. Brajen Saikia, Sr. Medical Officer, Sivasagar Civil Hospital, Dr. Girija Sharma, Proprietor of Sharma Nursing Home, DEMO, SI as members. The Chairman welcomed all the participants and discussed & expressed about the importance and significance of the meeting.

- The Joint Director of Health Services mentioned that quality assurance should be a continuous process and should be maintained regularly. The quality assurance should cover proper monitoring, gap filling, quality maintenance and infection control.
 - The quality assurance services should involve immediately if any death or failure case arise after any family planning method.
 - The District Family Planning Coordinator informed during the meeting that laparoscopic facilities, which were previously temporarily unavailable at Demow BPHC, are now available, as new laparoscopic equipment has been replaced. She also informed during the meeting that laparoscopic camps are not being conducted regularly at KHS Ligeripukhuri SDCH due to shortage of anesthetic specialists.
 - The Joint Director directed to give importance on infection control during any family planning procedure and should take all the necessary steps according to infection control protocol.
 - During the meeting, the committee decided to include new members in the DQA Committee under their jurisdiction as several members were retired from their respective service.
 - The Joint Director also suggested to properly monitor all the documents related to quality assurance whether it is true or not.
 - There should be proper action plan of the programs by official order for any family planning activities.
 - The Joint Director suggested to utilize all the trained doctors for the upcoming fortnight quarterly family planning programs.
 - The Joint Director directed that annexure I, annexure II and consent form should be filled up properly before any sterilization program.
 - There should be proper motivation of available family planning methods in the community level by the ASHA and ANM and they also should aware about the guidelines of the pre-operative procedures.
 - There should be a proper inspection of the OT before operation for infection control by members of the district quality assurance committee.
- The meeting ended with a vote of thanks from the chair.

Memo No. NHM/DHS/SIV/FP/2023-24/2745-50


Joint Director of Health Services
Sivasagar
Date: 24/10/24

Copy for favour of information to:

1. The Mission Director, NHM, Assam, Saikia Commercial Complex, Christian Basti, Ghy-05.
2. The Director of Health Services (FW), Swasthya Bhawan, Hengrabari, Ghy-36.
3. The District Commissioner, Sivasagar.
4. The Addl. District Commissioner (H), Sivasagar.
5. The Members of District Quality Assurance Committee.
6. Office Copy.


Joint Director of Health Services
Sivasagar