



OFFICE OF THE MANAGING DIRECTOR

ASSAM MEDICAL SERVICES CORPORATION LIMITED

Central Drug Ware House Campus, Patherquerry, Narengi, Guwahati, Assam-781026

email id: md-amscl@assam.gov.in

No. NHM-43011/2/2021-HRD-NHM/25887

Date: 20/11/2021

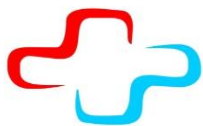
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Advertisement for various positions under amscl, assam

Online applications are invited from the candidates willing to work in mission mode for engagement on contractual basis in the following positions. Candidates have to apply online in the AMSCL, Assam website hosted at <https://nhm.assam.gov.in>

The undersigned reserves the right to reject any or all applications without assigning any reasons thereof. Merely having the requisite qualification & experience will not render the applicant eligible for shortlisting.

Sl.	Name of the Position	Requisite Qualification & Experience	No. of Position	Remuneration per month
1	General Manager (Procurement, IT, Logistic & Quality Control)	<p>Essential Qualification: Educational : Master Degree/ Post Graduate Diploma (Minimum 2 Years duration) in any discipline from Govt. recognized institution and trained in procurement norms of Government (GFR) (Educational qualification may be relaxed for candidates having more than 15 years of experience in Procurement in management position) Experience : 15 years' experience in Procurement preferably in Government of semi-Government organization or Public Sector Unit or Commercial organization of repute in management position. IT Skills: The candidate shall be proficient in the use of Internet based applications, Office Package (MS-Word, MS-Excel, MS-Power Point) and other related applications. Age – Up to 65 years as on 1st October 2021.</p> <p>Desirable :</p> <ol style="list-style-type: none">Candidates having PDPP or CPPP from World Bank will be preferred.Candidates with hands-on experience of e-procurement/ GEM/ e-tender in Govt. are preferred.Working Experience in Health Sector related Organizations or Departments is preferred although not compulsory.Working experience in logistics management organizations, preferably in biomedical equipment, drugs and consumables, etc. or similar is desirable.Candidates shall have knowledge on various the GFR, CVC Guidelines, as well as the State specific Procurement Acts & Rules.Experience of working in complex, multi stakeholder, fast moving environment and ability to work under pressure, respecting strict deadlines and multi-tasking.	1 no.	Rs. 80,000/- (Negotiable)



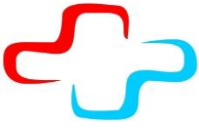
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2	General Manager (Administration & HR)	<ul style="list-style-type: none">➤ MBA/ PGDM in HR from a recognized university/ institution.➤ Minimum 10 years of post qualification work experience in recruitment & other HR functions.➤ Experience in HR functions in logistics management organizations is desirable.➤ Computer proficiency in MS-Office – Word, Power Point and advanced Excel skills.➤ Excellent verbal & written communication skills.➤ Ability to complete multiple tasks under pressure and should be a team player.➤ Knowledge of governmental recruitment, filling process and procedure in Human Resource management will be an advantage.➤ Desirable Knowledge of law related to human resource.➤ Age : Up to 45 years as on 1st October 2021.	1 no.	Rs. 80,000/- (Negotiable)
3	General Manager/ CFO (Finance & Audit)	<ul style="list-style-type: none">➤ C.A/ I.C.W.A/ MBA (Finance) with minimum 5 years post qualification work experience in handling financial financial matters/ audit matters in reputed organizations.➤ Experience of Govt. Procedures of Finance and Audit is essential➤ Computer proficiency in any financial FRP will be a desirable qualification.➤ Excellence in verbal & written communication skills are essential.➤ Age – Up to 65 years as on 1st October 2021.	1 no.	Rs. 80,000/- (Negotiable)
4	Sr. Manager, IT & Logistic	<ul style="list-style-type: none">➤ M.Tech/ MCA/ BE(IT)/ BE (Computer Science)/ M.Sc (IT)/ M.Sc (Computer Science)/ DOEAC B Level or equivalent.➤ Knowledge of logistics.➤ Minimum 4 years experience in software development.➤ Should have experience of software development using open Source Technology, Programming, handling DVDMS➤ Preference will be given to persons with mobile application development/ GIS related application development.➤ Age – Up to 45 years as on 1st October 2021.	1 no.	Rs. 55,000 – Rs. 65,000/-
5	Sr. Internal Auditor	<ul style="list-style-type: none">➤ Retired Deputy Accountant General (Audit) from the office of the Principal Accountant General (Audit) or➤ Retired AFS officers not below the rank of Jt. Director / Sr. Financial Advisor/ Joint Director (Audit Services) or	1 no.	Rs. 55,000 – Rs. 65,000/-



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		<ul style="list-style-type: none">➤ Qualified CA with 5 years post qualification experience in internal / statutory audit.➤ Age : Upto 62 years as on 1st October 2021 (Relaxable for suitable candidates)		

Online application will be received till **30th Nov 2021**. Candidates without the above qualification need not apply. The number of vacancy may vary at the time of recruitment.

The schedule of interview / selection test for the respective position will be published in the website <https://nhm.assam.gov.in> (**AMSCL Section**) in due course of time along with the list of provisionally shortlisted candidates.

All applicants are advised to visit the website accordingly. No separate individual call letter for interview/ selection test will be sent. No TA/DA will be paid for attending the interview/ selection test. The selection may also be held through Zoom platform which will be notified in the course of time along with instructions.

Sd/-
Managing Director,
AMSCL, Assam