

**MINUTES OF THE 10TH GOVERNING BODY MEETING OF STATE HEALTH SOCIETY
HELD ON 26TH FEBURARY, 2015 IN THE CONFERENCE HALL OF CHIEF SECRETARY,
ASSAM SECRETARIAT, DISPUR**

The 10th Governing Body meeting of State Health Society, Assam was held on 26th February, 2015 at 3-00 P.M in the Conference Hall of the Chief Secretary, Assam Secretariat (Block-C), Dispur. The meeting was chaired by Shri Jitesh Khosla, IAS, Chief Secretary, Assam. Initiating the discussion, the Chief Secretary laid emphasis on the fact that NHM is an instrument/machinery for strengthening the state health systems and major works lie with the State Government, Department of Health and Family Welfare especially Director of Health Services.

The list of members present in the meeting is mentioned in the Annexure.

Agenda No. 1: Action Taken Report on minutes of the 9th GB Meeting held on 24.07.2014.

The meeting discussed the Action Taken Report on minutes of the 9th GB Meeting that was held on 24th July, 2014. Following decisions were taken:-

The meeting has drawn the attention of Director of Health Services, Assam on the role of Joint Director of Health Services to monitor the activities which are already categorically defined and stated. The Director of Health Services will prepare a checklist of the mandatory activities of the Joint Director of Health Services. The Chairperson instructed Director of Health Services to regularly visit the Health Institutions including District Hospitals.

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- i. The meeting reviewed the status of Emergency C-section Delivery at night in the District Hospitals and FRUs. The Committee decided to make all DHs and FRUs functional equipped with functional Blood Bank/ Storage. The Committee also decided to make Zonal Addl. Directors and Joint DHS of the Districts accountable and responsible to ensure Night C-Section delivery. The Chairperson directed the Director of Health Services to submit report on Night C-section Delivery to the Principal Secretary, H&FW Department on monthly basis.

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- ii. The meeting decided to review the Civil Works progress on quarterly basis and implementing agency-wise to assess progress of different Civil Works activities. The Principal Secretary, Health & Family Welfare Department will review the civil works.

Action- Principal Secretary, H&FW, GOA

Agenda No. 2: Progress made under National Health Mission, Assam.

The Chairman, GB has reviewed the progress made by NHM, Assam and follow up action on the decision made in the last GB meet. The following decisions were taken:-

- 1) To operationalise all the FRUs into 24X7 mode to address the issue of poor performance of Night Caesarean Sections.
- 2) To operationalise all the SNCUs in District Hospitals to keep a check on the post neonatal deaths in Assam. In this regard, Zonal Addl. Directors of district to be responsible for monitoring the SNCUs including other quality parameters.

- 3) To strengthen the immunization services with respect to complete dose and coverage. Director of Health Service (FW) should prepare a plan of action in this regard to achieve full immunization and coverage.
- 4) The Chairman, GB directed Director of Health Services and Mission Director, NHM to ensure availability of essential drugs in health facilities of the state.
- 5) The list of accomplished construction projects should be given to PWD, Govt. of Assam for future maintenance/repair of the building.
- 6) The Chairman, GB advised to take special plan for Dhubri & Kokrajhar district with respect to normative infrastructure as per norms and guidelines with special emphasis on augmentation of gynaecological and paediatric wards.
- 7) For close monitoring, supervision and evaluation of civil works, the Chairman, GB has advised to entrust this to a third party like Assam Engineering College and other Engineering Colleges of the state.
- 8) The Chairman also directed PHE Department to ensure pure drinking water facility in the rural side to address diarrhoea, one of the major causes of child deaths.

Director of Health Services will submit the detail report showing the Health Institutions functioning without Drinking Water facility to the PHE Department for ensuring drinking water facility in all Health Institutions in the State.

Agenda No. 3: Approval of State Programme Implementation Plan (State PIP), 2015-16

The meeting has discussed and approved State PIP of NHM, Assam for the FY, 2015-16. The following decisions were taken in the meeting:-

- i. The Chairman, GB emphasized to extend the health services to all the tea gardens of Assam keeping in mind the major contribution to maternal deaths from this sector. In this regard, the Chairman, GB asked the Director of Health Services, Assam to develop special plan for the tea garden areas in coordination with the NHM.

The Chairman, GB has also directed Mission Director, NHM for incorporation of special plan on tea garden areas of the Assam in the State PIP 2015-16.

Agenda No. 4: Approval of Statuary Audit Report, 2013-14.

The meeting approved the Statutory Audit Report of State Health Society, Assam for the financial year, 2013-14 after threadbare discussion. The following decisions were taken:-

- a) The meeting advised to improve/strengthen the Financial, Audit and Monitoring System at all levels and streamlining the system of collection of SOE/UC on timely manner.
- b) User fees and RKS account of the health institutions to be merged to a single pool for easy accounting and auditing. The local audit team should send the compliance report quarterly to the State Health Society as routine work and verification.
- c) The meeting suggested reshuffling of District Programme Managers (DPMs) and District Accounts Manager (DAMs) who are in same place of posting for more than three years.

Agenda No. 5: Other issues

a) Sanjeevani Programme, CHD and Assam Arogya Nidhi Schme:

The meeting has directed MD, NHM to re-examine the budget estimate of CHD, Sanjeevani and Assam Arogya Nidhi scheme keeping in mind the utilization and absorption capacity with rationale and justification and then take up the matter with the state government for its approval.

b) Establishment of 60 Bedded AES Treatment facility at AMCH, Dibrugarh:

The meeting has suggested to create posts for establishment of 60 Bedded AES Treatment facilities at AMCH, Dibrugarh in State budget, 2015-16 and subsequently to place the proposal to the State Government.

Further, the meeting decided that the release of salary to the 49 Nos. of staffs presently working in the AES Treatment facility at AMCH, Dibrugarh from available fund of establishment of AES Treatment facility.

Action- SPO, NVBDCP

c) New ASHAs for Tea Garden Population:

The meeting approved the proposal for selection of 111 nos. of New ASHAs in tea gardens. New ASHAs are to be selected from the tea garden community for ownership and empowerment. Mission Director, NHM informed the forum that the proposal has already been included in the Supplementary PIP 2014-15.

d) Human Resource Related Issues of NHM:

The GB was appraised about the proposal and issues and proposal for constitution of Committee which includes representative from Finance Department, Education Department, Sarba Siksha Abhiyan Mission etc. for various issues related to Human Resource of NHM, Assam. The following issues relating to NHM Employees are:-

- 1) *Regularization of contractual NHM employees in Govt. jobs in phase manner as per GOI's direction,*
- 2) *Issues of absorbing the managerial staffs by rationalizing with regular posts in State Health Service,*
- 3) *Filling up of Govt. vacancies in the Health & FW Department by giving preference to NHM Employees and condonation of age,*
- 4) *Pay structure for contractual NHM employees as per Govt. of Assam ROP,*
- 5) *Arrear Salary,*
- 6) *Issues relating to giving financial increment to NHM employees,*
- 7) *Development of Service & Financial Rules,*
- 8) *Job responsibility of all categories of NHM employees etc.*

It was directed to route the matter to Govt.

e) Implementation of CPF Scheme for NHM Employees:

The Chairman, GB advised to propose fund for CPF Scheme in the State PIP 2015-16.

f) Maternity Leave for NHM Employees:

The meeting approved 180 days of maternity leave to the NHM Employees as per State Govt. Notification No. FEG 11/2013/53 dtd. 7th January 2015.

g) Implementation of Group Insurance Policy for NHM Employees:

The meeting approved proposal for implementation of Employees' Contribution Group Insurance Policy to the NHM employees.

h) Difficult Area Allowance:

After threadbare discussion, the meeting has decided to reexamine the entire matter of proposal for payment of difficult area allowance to the NHM employees working in difficult area in the state.

i) Monthly Remuneration of ASHA & Recurring Cost of ASHAs' Mobile Phone:

The meeting decided to furnish a proposal of Monthly Remuneration of ASHAs to Gol.

Mission Director, NHM has emphasized on the importance of ASHA in the health sector and informed the forum that monthly minimum incentive of Rs. 1,000/- is being paid to each ASHA. Considering this fact, the same has been proposed in Supplementary PIP 2014-15 as well as in State PIP 2015-16.

j) United Fund to the Health Institutions:

The meeting approved the release of Untied Fund to the health facilities as per Gol revised guidelines.

k) Assam MCTS Call Centre:

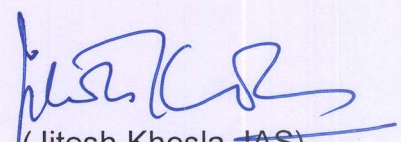
The meeting reviewed the performance of Assam MCTS Call Centre. In this regard, Mission Director, NHM has been asked to review the Tender Clauses and take necessary action accordingly.

l) Assam Tele-Radiology Project:

After threadbare discussion, the meeting decided to continue Assam Tele-Radiology Project in the state. For its continuation, the Chairman, GB asked the Director of Health Services, Assam to take up the matter with the State Government from the F.Y 2015-16.

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The meeting ended with a vote of thanks from the Chair.


(Jitesh Khosla, IAS)
Chief Secretary, Assam
&

Chairperson, Governing Body,
State Health Society, Assam