MINUTES OF THE 11TH GOVERNING BODY MEETING OF STATE HEALTH SOCIETY HELD ON 22ND APRIL, 2016 IN THE CONFERENCE HALL OF CHIEF SECRETARY, ASSAM SECRETARIAT, BLOCK-C, DISPUR

The 11th Governing Body meeting of State Health Society, Assam was held on 22nd April 2016 in the Conference Hall of the Chief Secretary, Assam Secretariat, Block-C, Dispur. The meeting was chaired by Shri V. K. Pipersenia, IAS, Chief Secretary, Assam.

The list of members present in the meeting is mentioned in the Annexure.

**Agenda No. 1: Action Taken Report on minutes of the 10th GB Meeting held on 26.02.2015.**

The meeting discussed the Action Taken Report on minutes of the 10th GB Meeting that was held on 26th February, 2015. The following decisions were taken-

a) The Chairperson expressed concern about periodicity of holding the GB meeting and stated that this meeting should be held regularly as per stipulated time i.e. every six months.

b) The meeting discussed on C-section Delivery in health facilities. The Chairperson suggested that NHM, Assam should conduct a study on C-section Deliveries in Public and Private Hospitals in the State and the trend should be compared with the National average.

   (Action: MH Div., NHM)

c) The Chairperson suggested to assess availability of adequate facility to take care the low birth weight babies born in the State.

   (Action: CH Div., NHM)

d) The Chairperson suggested that he would like to review Civil Works activities separately.

e) The Chairperson directed Director of Health Services, Assam to provide a list of health institutions functioning without Drinking Water facility to the PHE Department, Govt. of Assam for ensuring drinking water facility in all Health Institutions in the State.

   (Action: DHS, Assam)

f) The Chairperson suggested that inter-changing of DPMs and District Accounts Managers should be done in a transparent and objective manner.

   (Action: HRD Cell, NHM)
**Agenda No. 2: Progress made under NHM, Assam.**

The Chairman, GB reviewed the progress made by NHM, Assam and the following decisions were taken:

a) The meeting suggested that the efforts should be made so that the 12th Plan targets of MMR, IMR & TFR of the State are brought down to match with those of national level targets.  
   **(Action: NHM, Assam).**

b) The Chairperson suggested that all health facilities in the state should be mapped. MD, NHM informed that GIS mapping of health facilities already started and it would be completed by July, 2016.  
   **(Action: MIS Cell, NHM)**

c) The Chairman emphasized that special steps should be taken for improvement of mother and child care in the health institutions.  
   **(Action: Consultant MH / Consultant CH, NHM)**

d) The meeting reviewed the new initiative “Mission Tejaswee” under taken by NHM, Assam in a mission mode project to control anaemia in the State and to make “Anaemia Free Assam”. The Chairperson suggested that a study should be conducted on the outcome of “Mission Tejaswee”. It was also suggested to engage a Third Party to conduct concurrent evaluation of each of the major initiatives taken by NHM in the state.  
   **(Action: SPM & Consultant CH, NHM)**

e) MD, NHM informed that Direct Benefit Transfer (DBT) system has already been initiated for payment of ASHA incentives. The Chairperson suggested that 100% payment of ASHA incentive should be made through the DBT system.  
   **(Action: Fin. Cell & APM, NHM).**

**Agenda No. 3: Action Plan for SDG pertaining to NHM**

The meeting approved Action Plan for SDG pertaining to NHM after threadbare discussion. The following Action Plan has been recommended:

- Identification of difficult areas for Health & FW Department.
- Extra salary/perks for Medical Personnel working in difficult areas.
- Rotational posting in difficult areas.
- Free utilization of Ayurvedic/Homeo doctors.
- HR support from external agencies.
- Tea garden hospitals to be compliant.
- Single authority for health matters by keeping Social Welfare, PHED etc under one umbrella for effective decisions.
- Packaging of benefits to clients.
- Mandatory Registration through PRI and continuous updating of profile. PRI playing major role in Health.
- Maintenance of equipments.
- Robust Drugs distribution system.
- Customized IEC and result oriented IEC.
- Hub & Spoke Model for delegating services for the areas where Govt. healthcare service is not adequate.

**Agenda No. 4: State PIP, NHM for the FY 2016-17**

The meeting discussed on draft State PIP of NHM for the Financial Year 2016-17 and approved the proposals for communicating the same to Government of India.

**Agenda No. 5: State & Central Share of NHM**

The meeting discussed the financial status for the FY 2015-16. The Chairperson requested the Finance Department to release Central share of FY 2015-16 to the NHM as early as possible. The meeting also recommended release of outstanding state share due upto FY 2015-16 and proposal to be submitted to the Govt. of Assam.

*(Action: Fin. & Planning Cell, NHM).*

**Agenda No. 6: Approval of Statutory Audit Report, 2014-15.**

The meeting approved the Statuary Audit Report of State Health Society, Assam for the financial year, 2014-15.

**Agenda No. 7: State Govt. Schemes implemented by NHM**

The meeting reviewed State Govt. schemes implemented by NHM, Assam i.e Assam Vikash Yojana, Free Surgery for children having cleft palate and lip, Free operations for children having Congenital Heart Disease, Susrusha, Mamata scheme, Sneha Sparsha, Sanjeevani, Assam Arogya Nidhi etc. The meeting decided to continue all these schemes by NHM, Assam funded by the Govt.
The Chairperson suggested that third party evaluation to be conducted of State Govt. schemes implemented by NHM.

[Action: SPMU, NHM]

Agenda No. 8: HR Issues

a. The meeting perused the decisions taken on NHM HR issues in a meeting chaired by Hon'ble CM, Assam on 04/02/2016 which include:-
   i. Additional weightage for NHM employees during the selection process for regular Government jobs under Health & Family Welfare Department such that NHM employees get preference with upper age limit relaxation up to 5 years for NHM employees for recruitment under Health & FW Department.
   ii. It was informed that the Government of India has agreed to provide funds for the CPF contribution of NHM employees.
   iii. Honorarium of ASHA Supervisors would be enhanced @ Rs. 1,000/- per month with effect from 1st April 2016 in view of the comparatively lower remuneration received by them.
   iv. Inclusion of NHM employees in the new Cashless Health Scheme of the State Government Employees when it is launched.

   [Action: Health & FW Deptt. & HRD Cell, NHM].

b. Filling up of Vacant Posts under Govt. of Assam and Sanction of Posts for New Model Hospitals/CHCs, PHCs & Sub-Centres: The meeting suggested to take necessary steps for filling up of regular vacant positions of Medical and Paramedical Staffs under Health & FW department and new posts to be created for newly established health institutions (i.e Medical College, District Hospital, Modal Hospital, PHC, Sub Centre etc).

   The meeting also decided to review that functioning status of health institutions in the state and recommended common posts may be amalgamated in the higher category of the institutions to avoid duplicity of the common posts in 2 different categories of Health Institutions functioning within the same campus.

   [Action: DHS, DME, DHS (FW), MIS/HRD Cell, NHM]

c. Posting of HR under NHM at Tea Gardens and Medical Colleges: The meeting discussed on posting of Medical Officers, Nurses and Paramedical Staff at the Tea Garden Hospitals and Medical Colleges. The meeting suggested to
make comprehensive gap analysis of HR for different categories of posts in each health institutions and to prepare a comprehensive report reflecting number of posts to be created for each category. Health & Family Welfare Department may take necessary steps for creation of new posts.

[Action: DHS, DME, DHS (FW)]

d. Remote & Difficult area for posting of Doctors: The meeting discussed vacancy of different category of posts in rural and difficult areas like Dima Hasao, Karbi Anglong, Kokrajhar, Hailakandi, Dhubri, Karimganj, Baksa, Chirang and Udalguri. MD, NHM informed that doctors are not willing to work in these districts due to various reasons. The meeting recommended the districts i.e Kokrajhar, Hailakandi, Dhubri, Karimganj, Baksa, Chirang and Udalguri also treated as “remote and difficult areas” under Health & FW department in addition to the Govt. of Assam Gazette Notification No.HLB.400/2009/23 dated 13th Jan 2010.

MD, NHM also suggested that benefit of 3% additional marks in the admission into the P.G. Courses in the Medical Colleges of Assam may be extended for the MO (MBBS) doctors working in these districts also. The meeting recommended that the suggestion of MD, NHM should be sent to Govt. for consideration.

[Action: MD(NHM), DME]

Agenda No. 9: Other Issues

a. Nutrition Supplement under JSSK: The meeting discussed the issue of Nutritional Supplement in addition to in some places; and in place of cooked meal diet to pregnant women in some places under JSSK. MD, NHM informed that providing Nutritional Supplement in the form of “Mothers Horlicks” in place of cooked meal diet to pregnant women under JSSK in all Government health institutions uniformly was approved by the then Chairman, Executive Committee and the then Hon’ble Minister, Health & Family Welfare & Vice Chairman, State Health Mission on 16/07/2012. After threadbare discussion, the Chairperson suggested that Health & FW Department would examine the decision to provide Nutritional Supplement in place of cooked meal diet under JSSK.

b. **Outsourcing of Housekeeping Services of District Hospitals:** The meeting approved the decision of the 15th Executive Committee meeting held on 30/11/2015 to de-centralization to the respective District Health Societies of housekeeping services.

   [Action: Prog. Executive, NHM]

c. **Engagement of Standing Counsel as retainer on all legal matters relating to State Health Society, National Health Mission, Assam:** The meeting recommended to engage Mr. Jahid M. Ahmed Choudhury, Sr. Standing Counsel, Health & FW Deptt., Govt. of Assam as Standing Counsel as retainer on all legal matters relating to State Health Society, National Health Mission, Assam w.e.f. 1st April 2016 as per State Govt. approved rates. For empanelment of advocates, Expression of Interest (EoI) to be published in newspapers after withdrawal of code of conduct of Assembly Election.

   [Action: HRD Cell, NHM]

d. **Construction of Health Complex to accommodate NHM Office:** The meeting did not agree to construction of separate Health Complex to accommodate NHM Office. The Chairperson suggested accommodating NHM Office in rented building for the time being.

   The meeting ended with a vote of thanks from the Chair.

   [Signature]

   Chief Secretary, Assam &
   Chairperson, Governing Body
   State Health Society, Assam
Members present in the 11th Governing Body Meeting held on 22\textsuperscript{nd} April, 2016 at 12.00 Noon at the Conference Hall of Chief Secretary to the Govt. of Assam Block - C, 3rd Floor, Assam Sachivalaya, Dispur, Guwahati -6

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<th>Sl. No</th>
<th>Name</th>
<th>Designation</th>
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<tr>
<td>1</td>
<td>The Chief Secretary, Govt. of Assam</td>
<td>Chairman</td>
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<td>2</td>
<td>The Commissioner &amp; Secretary, Govt. of Assam, H &amp; FW Deptt.</td>
<td>Vice-Chairperson</td>
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<td>3</td>
<td>The Mission Director, NHM, Assam</td>
<td>Convenor</td>
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<td>The Commissioner &amp; Secretary, Finance Deptt., Govt. of Assam</td>
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<td>The Commissioner &amp; Secretary, GDD</td>
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<td>The Commissioner &amp; Secretary, WPT &amp; BC, Assam</td>
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<td>The Commissioner &amp; Secretary UDD</td>
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<td>The Commissioner &amp; Secretary, PWD &amp; B&amp;NH</td>
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<td>For Commissioner &amp; Secretary, PHE [CE (PHE)]</td>
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<td>The Commissioner, Health &amp; FW (Dr. J. Balaji &amp; Secretary H&amp;FW)</td>
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<td>For the Commissioner, GMC (Health Officer)</td>
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<td>The Director, AYUSH</td>
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<td>The Director of Health Services</td>
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<td>The Director of Medical Education, Assam</td>
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<td>The State Representative, UNICEF</td>
<td>Member</td>
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<td>The Director, RRC-NE</td>
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<td>19</td>
<td>The Representative, Addl. C.S., Labour &amp; Employment (Jt Secretary &amp; Additional Secretary)</td>
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