MINUTES OF THE 15TH EXECUTIVE COMMITTEE MEETING OF STATE HEALTH SOCIETY HELD ON 30th NOVEMBER, 2015 IN THE CONFERENCE HALL OF NATIONAL HEALTH MISSION, ASSAM.

The 15th Executive Committee (EC) meeting of State Health Society (SHS), Assam was held on 30th November, 2015 at 3-00 P.M in the Conference Hall of the National Health Mission, Assam. The meeting was chaired by Dr. J. Balaji, IAS, Secretary to the Govt. of Assam, Health & FW Department and Chairman, Executive Committee of SHS.

The officials present at Annexure-A.

The EC of SHS noted that the EC Meetings have not been held regularly and decided that henceforth the EC meetings will be held regularly as per schedule.

(Action -MD NHM)

Agenda Item No. 1: Action taken report on decision made in the 14th EC Meeting

The Executive Committee noted the follow-up action taken by the National Health Mission (NHM) on the decisions of the 14th EC Meeting that was held on 22nd August, 2013.

The following decisions were taken on Action taken report on the decisions made in the last EC meeting:

released to Districts against 29,964 numbers of ASHAs @Rs. 1380/- each in the financial year 2013-14. The EC of SHS directed to collect SOE & UC from Districts along with certificate from Jt. DHS regarding procurement of handset by ASHAs. The EC noted that neither the NHM has budget provision for meeting the recurring costs of the Mobile Phones of ASHAs nor the state government has sanctioned the funds out of the state budget for this purpose. Therefore the EC regretted the proposal and decided to place the matter in the next State Health Mission meeting for apprisal of the State Health Mission

Action: Finance Cell, NHM

(317

ii) NHM will follow up with H&FW Department for issue of the Govt. notification regarding reimbursement of amount spent by Hospital Management Committee on procuring essential drugs and surgical under JSSK.

Action: Proc. Cell, NHM

NHM will take steps to collect all pending UCs within one month for the Untied Funds that were released to the different health facilities.

Action: Finance Cell, NHM

Noting that the regular vacancies under Health & Family Welfare Department have not been filled up, the EC advised the Director of Health Services, Assam to take necessary steps for filling up of all the vacancies with approval of government and also initiate steps on priority for creation of new posts with approval of competent authority.

Action: DHS, Assam

v) The Director of Health Services (FW) will visit Districts regularly and submit the inspection reports to NHM.

Action: DHS (FW), Assam

vi) The EC after deliberations viewed that the Director of Health Services, Assam and the Mission Director, NHM shall take steps to ensure that Staff Nurses/GNMs posted in Labour Rooms are not transferred and released without giving another Staff Nurse or GNM as replacement.

Action: HRD Cell, NHM & DHS, Assam

vii) The meeting noted the progress made in adult JE vaccination along with other activities relating to the Immunization.

Action: Finance & Planning Cell, NHM

Noting high number of home deliveries in certain pockets, the EC authorised MD, NHM to cause inspection of identified Home Delivery pockets to ascertain reasons for the same. It was also decided to analyse maternal death cases where delivery is conducted at home. The detail study report should be submitted in the next EC meeting.

Action: Maternal Health Cell, NHM

The Executive Committee discussed the issue of non-rational deployment of Specialist Doctors and LSAS/ BeMOC/ EmOC trained doctors. The meeting also discussed the matter of withdrawal of services like C-Section delivery in

Page 2 of 7

(316

FRUs due to transfer of specialist without alternative arrangement. The MD, NHM will submit immediate report to Govt. for taking remedial action in such cases.

Action: Maternal Health & HRD Cell, NHM

X) The Executive Committee advised NHM to follow-up with Govt. to issue Notification regarding round the clock diagnostic services at all the Delivery Points up to CHC level by utilization of Laboratory Technicians available under different programmes.

Action: State Programme Manager, NHM

xi) The Executive Committee noted the developments with regarding the state government proposal for creation of Medical Services Corporation which is expected to undertake all procurements centrally including that of the NHM and the NHM will follow-up with government regarding the matters of Procurements in light of the above developments.

Action: Proc. Cell, NHM

Agenda No. 2: Review of NHM Activities.

The EC noted that the progress made in NHM activities but posted the matter for detailed review in the next EC meeting due to paucity of time.

Agenda No. 3:: Review of Vertical and NCD programmes.

The EC noted that the progress made in the Vertical and NCD programmes but posted the matter for detailed review in the next meeting due to paucity of time,.

Agenda No. 4: Other Issues.

(i) Repairing of Health Institutions:

The Executive Committee after deliberations accorded ex-post-facto approval for repairing works approved in PIP 2012-13 in respect of 130 nos. of BPHCs and 82 PHCs where estimated amounts were more than Rs.10.00 Lakh.

Action: Constⁿ. Cell, NHM

(ii) Re-constitution of Bid Evaluation Committee for evaluation of Technical & Financial Bids of Civil works, executing by NHM Construction Cell:

The Executive Committee approved Bid Evaluation Committee for evaluation of Technical & Financial Bids of Civil Works executing by NHM Construction Cell as mentioned below. The Executive Director, NHM, Assam was also included as member in the Bid Evaluation Committee.

1	Mission Director, NHM, Assam	Chairman
2	Executive Director, NHM, Assam	Member
3	Consultant (Civil Works), NHM, Assam	Member Secretary
4	Superintending Engineer, NHM, Assam	Member
5	Financial Advisor, NHM, Assam	Member
6	Accounts Officer, NHM, Assam	Member

Action: Constⁿ. Cell, NHM

(iii) Approval of balance work of Morgue, Incinerator & ETP for Rs. 54,69,366.00 for Kalgachia DH.

The Executive Committee reviewed the status of newly constructed District Hospital at Kalgachia, Barpeta. MD, NHM informed that the construction works of Kalgachia District Hospital, Barpeta are almost completed except Morgue, Incinerator & ETP. For completion of remaining works, additional amount of Rs. 54,69,366/- is required. Out of which Rs. 10.00 lakh has already been approved in RoP 2015-16 for construction of Morgue. MD, NHM also informed that, the Architect of the Hospital has already been blacklisted for erroneous estimate.

After threadbare discussion, the meeting decided to make the hospital functional at the earliest and submit the proposal to the Govt. of India for additional amount required for remaining works.

Action: Constⁿ. Cell, NHM

(iv) Strengthening of existing Blood Bank in 16 nos District Hospital

The meeting reviewed the status of strengthening of existing blood bank in 16 nos District Hospitals which were approved in PIP 2012-13.

Consultant, Civil Works, NHM informed the house that estimate were prepared as per the model plan provided by NACO and the estimated amount of each unit was Rs.36.40 Lakh. All the works were allotted to the contractor and started the works. Meanwhile the committee constituted for blood bank with drug controller and others suggested to stop the works of strengthening of blood bank taken up as per the plan provided by NACO and a modified plan was approved by the committee for execution. As per suggestion of the committee the work was stopped and proposal was re-submitted for additional amount in the PIP 2014-15, but Govt. of India has not approved the proposal.

Finally, the works have been stopped and withdrawn from the contractors. The payment in respect of actual volume of work executed at site by the contractor before they were asked to stop the work are measured and bill for actual works done by the contractor are prepared and submitted. The total amount payable is Rs.23,69,707/- for already executed works and it is proposed to payment from the savings fund available in IDHIA account under FMR Code. B.5 of ROR 2012-13.

After discussion, the EC viewed that MD NHM will once again move the Government of India for additional amount at the earliest with necessary justification and the decision of Gol on the matter will be brought before the EC for deciding on the further course of action.

Action: Finance & Constⁿ. Cell, NHM

(v) Construction of Rural Health Block Pooling complex in Darrang District executed by PWD, Building, Assam.

The meeting reviewed the status of construction of Rural Health Block Pooling complex in Darrang District executed by PWD, Building, Assam. After discussion, the meeting approve the revised working estimate amounting to Rs.74,61,175/- and provide the additional amount of Rs. 6,77,655/- from the saving amount available under same head/activity.

The Executive Committee opined that type of cases should be discouraged in future.

Action: Constⁿ. Cell, NHM

(vi) Enhancement of Bid Value for the work "Construction of GNM School & Hostel Building (Phase-I) at Karbi Anglong by Rs.18,01,139/-.

The Executive Committee after deliberations approved additional amount of Rs. 18,01,139/- for construction of GNM School & Hostel (Phase-I) at Karbi Anglong and approved revised Bid Value for the work.

Action: Constⁿ. Cell, NHM

(vii) Preparation of Estimate of Civil Works

The meeting approved preparation of estimate in respect of civil works activities as per the Operation Guidelines for Financial Management, NHM and estimates is to be prepared on the basis of current Assam PWD (Building) SOR.

Action: Constⁿ. Cell, NHM

(viii) Civil Works executed by Assam State Housing Board and PWD(B)

The meeting reviewed the construction works executed by Assam State Housing Board (ASHB) and PWD (Building), Govt. of Assam. The Chairman,

1313

EC suggested that officials of Assam State Housing Board (ASHB) and PWD (Building) are also invited in EC meeting henceforth.

Action: Planning & Constⁿ. Cell, NHM

(ix) Construction of Health Complex to accommodate NHM office:

MD, NHM informed the house that at present NHM State Office is functioning in rented building and a good amount of programme management fund is spent on payment of house rent. Therefore, a proposal is being moved to NHM, Government of India for sanction of funds for construction of own office building i.e. Health Complex to accommodate NHM office along with other offices of National Communicable and Non-communicable disease control programmes approved under NHM. Concurring with the views of MD NHM, the EC authorized the NHM to move a proposal to NHM, Govt of India for sanctioning necessary funds for construction of a Health Complex in next PIP and in the meantime the NHM should request Govt. of Assam for providing suitable land for this purpose.

Action: Constⁿ. Cell, NHM

(x) Engagement of Standing Counsel as well retainer on all legal matters relating to State Health Society, National Health Mission, Assam

The meeting discussed the matter of engagement of Standing Counsel as well retainer on all legal matters relating to State Health Society, National Health Mission, Assam. MD, NHM informed that Mrs. Anita Verma has been engaged as Standing Counsel as well retainer on all legal matters relating to State Health Society, National Health Mission, Assam w.e.f. 01-01-2015 with a monthly professional fee of Rs. 42,500/- including Taxes & all other expenses with the approval of Govt. The Executive Committee decided to continue the services of Mrs. Anita Verma as Standing Counsel as well retainer on all legal matters relating to State Health Society, National Health Mission, Assam till the end of the Financial Year 2015-16 and the NHM w.e.f from FY 2016-17 may engage State Govt. Advocates as per State Govt. approved rates or may publish an Expression of Interest (EoI) in newspapers for empanelment of advocates with clear terms and conditions at competitive prices.

Action: Finance & HRD.Cell, NHM

(xi) Proposal for Outsource of Mobile Medical Unit (MMU)Service:

The meeting reviewed the status of Mobile Medical Unit (MMU) Services. MD, NHM informed that three MMUs were taken in PPP mode on pilot project in the FY 2013-14 out of total 50 numbers MMUs under NHM, Assam. The three MMUs are functioning under PPP mode in Bongaigaon, Dhubri & Kamrup district w.e.f. 1st Sept, 2013 and operations of these three MMUs by HMRI

(now Pirmal Swasthya). Now it is requested by Pirmal Swasthya for extension for operating MMU services under PPP mode from April, 2015 to March, 2016.

The meeting decided that the term of project may be extended upto December, 2015 as per existing rates.

On the course of action on the matter of further running these MMU services, a proper assessment of the essentiality should be done and any continuation of these services shall be done only by inviting bids/tenders by following all rules and regulations with necessary safeguards to the staff engaged by NHM including pay protection.

Action: Programme Executive (I/c), NHM

(xii) Outsourcing of Housekeeping Services of District Hospitals

The meeting decided to provide Services Tax to the Service Provider as per Govt. Notification. Previously hospital services are exempted from service tax. As per the new notification, housekeeping services in hospital is not exempted from Service Tax. So, as per Govt. Notification, Service Tax will be applicable for housing keeping services.

Further, the EC also approved de-centralization of housekeeping services to District Health Societies as directed by the Addl. Chief Secretary, Health and Family Welfare.

Action: Programme Executive (I/c), NHM

(xiii) Loan for implementation of different schemes/ programmes:

The issues regarding loan provided from NHM to implement different schemes/ programmes was discussed in the meeting. The Chairman, EC informed that, Executive Committee discourages any type of loan to implement schemes/ programmes. In case of emergency, prior approval to be granted from Chairman, EC.

MD, NHM will request Govt. of Assam to refund the amounts which were already released/utilised as loan to implement different schemes/ programmes.

Action: Finance & Planning Cell, NHM

The meeting ended with vote of thanks from the Chair.

(Dr. J. Balaji, IAS)

Secretary to the Govt. of Assam Health & FW Department, Dispur