



**GOVT. OF ASSAM**  
**OFFICE OF THE DISTRICT HEALTH SOCIETY:: SOUTH SALMARA MANKACHAR**

**Minutes of the 2<sup>nd</sup> quarter DQAC and DISC meeting under DHS, SSM**

**Venue:** DHS's Conference Hall, Hatsingimari, South Salmara Mankachar

**Date:** 26.10.2023 at 11 A.M.

**Member Present:** As per Annexure – "A"

**2<sup>nd</sup> quarter** of DQAC and DISC meeting was held on 26<sup>th</sup> Oct'2023, at DHS's Conference Hall, Hatsingimari, South Salmara Mankachar from 11 A.M onwards.

The meeting was chaired by the Joint Director, South Salmara Mankachar District. At the outset, the Addl. CM&HO(FW), South Salmara Mankachar welcomed all the members presented in the meeting and explained the agenda of the meeting.

As per the direction of Addl. CM&HO(FW), the District Community Mobilizer(DCM) cum i/c DFPC, South Salmara District presented a power point presentation on the different ongoing activities/performance of the Family planning programme, South Salmara Mankachar. Addl. CM&HO (FW),SDM&HO,HQ and Dr. CD Barman, Gynecologist, DH Hatsingimari also discussed about the family planning activities and its importance of the community.

After the threadbare discussion the following deliberations as well as discussion and decisions were taken unanimously in presence of the members as enclosed herewith as Annexure-A following points are taken for consideration.

Sl. No.	Topic	Discussion Points	Action to be	Time
1.	2 <sup>nd</sup> Quarter performance	The Chairperson informed to all DQAC/DISC members that 2 <sup>nd</sup> quarter performance is not satisfactory up to the mark. Regarding this chairperson directed to all members to gear up the family planning activities and utilized the all programmes as per RoP 2023-2024.	Addl. CM&HO(FW)	One month
2.	Incentives of FP Programme	The Chairperson directed to all account section officials to clear the all incentive base payments as soon as possible.	Addl. CM&HO(FW)	One month
3.	Assessment visit by DQAC/DISC members	The Chairperson informed to all DQAC/DISC members to plan an assessment visit on static health facilities and fixed day services during the 3 <sup>rd</sup> quarter.	Addl. CM&HO(FW)	three month
4	FP training	The Chairperson directed to i/c DFPC to complete the all FP related training with the 3 <sup>rd</sup> quarter.	Addl. CM&HO(FW)	three month

The meeting ended with vote of thanks from the chair.

Jt.DHS cum Member Secretary DHS,  
South Samara Mankachar District

**Memo No:**DHS/SSM/NHM/FP/16/2023-24/ 1735/23  
**Copy forwarded for favour of information to:**

1. The Mission Director, NHM, Assam for favour of kind information.
2. The Addl. Deputy Commissioner (H), South Salmara Mankachar.
3. The i/c SDM&HO, Gazarikandi and South Salmara
4. The DPMU/ BPMU under south Salmara Mankachar Dist.
5. File copy.

**Dated,SSM** the...26.../10.../2023

Jt.DHS cum Member Secretary DHS,  
South Samara Mankachar District

Joint Director of Health Services  
South Salmara Mankachar District