



**National Health Mission  
Office of the District Health Society, Darrang**

**Address: Office of the Joint Director of Health Services  
Hospital Road, Mangaldai-784125**

**Phone: 03713-222043 email: dhs.darrang@gmail.com**

**No. DHS/NHM/DAR/DQAC/2017-18/391/2370**

**Date: 19-10-2019**

**MINUTES**

**District Indemnity Sub Committee Meeting**

**Date: 26<sup>th</sup> September' 2019 from 2:30 P.M onwards**

**Venue: Office Chamber of Addl. CM&HO (FW), Darrang, Mangaldai**

A Family planning District Indemnity Sub Committee Meeting was held on 26<sup>th</sup> September'2019 from 2:30 P.M onwards at Office Chamber of Addl. CM&HO (FW), Darrang, Mangaldai under the chairmanship of Addl. Deputy Commissioner (Health), Darrang in presence of District level Officials, DISC Members and DPMU Staff.

As per agenda various issues of Family Planning activities were discussed.

**During this meeting following points were discussed:**

1. Addl. Deputy Commissioner (Health), Darrang chaired the meeting and welcomed all the present Officials and Members of District Indemnity Subcommittee.
2. Addl. Chief Medical & Health Officer (FW), Darrang discussed briefly the objective of the meeting and also discussed the gaps to be closed in family planning services. He requested to the DISC members to monitor the LS, NSV, IUCD Fixed Day Services & Fixed Day Static Services in routinely and asked them to do client exit interview as per the checklist.
3. Both the LS & NSV Surgeons are requested to the District Health Society and DISC to improve the quality of Fixed Day Services. They have requested to the DISC members and Dealing persons to received proper documents with passport photographs of failure cases.
4. District Consultant Quality Assurance, NHM, Darrang discussed the gaps found in family planning services during monitoring visit to improve the quality services. All Family Planning activities to be monitored routinely by Block level Quality Improvement Team and issues to be discussed at Monthly meeting to close the gap.



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5. DFPC, NHM, Darrang mentioned that all the family planning registers & forms to be verified by the DISC members, District level officials and Block level officials rotiuonly. He said that family planning performance will automatically gear up if the provider is skilled and confident enough to do the services like insertion of PPIUCD, PAIUCD and IUCD. Providers should be capable to motivate the client and helped his/ her to take the right decision. For this, service providers should know the different incentives that have been assigned towards different family planning methods.
6. Resolution of previous meeting was reviewed by Addl. Deputy Commissioner (Health), Darrang. He talked about the progress that has made so far by District in Family Planning and urged all to take active participation. He encourage all to work with a positive attitude and result orientated approach.

**Some Resolution was taken at the end of meeting after all discussion:**

- Client exit interview will be conducted by the DISC members in every fixed day services and fixed day static services of family planning activities as per the checklist. Action- DQAC & DISC members.
- The DQAC and DISC members will monitor every Health Facilities periodically and also will verify all the family planning registers and forms. Action- DQAC & DISC members.
- The Block level Quality Improvement Team will monitor all Family Planning related activities, issues and report to the Addl. CM&HO (FW) for gap closing. Action- Block level QIT members.
- All the documents of failure cases will be verify by the SDM&HO, MO i/c at their level, after the verification documents with passport size photographs will be submit to the DISC. Action- SDM&HO, MO i/c.
- Time to time training will be provided on infection control practices to staffs for quality family planning services. Action- DFPC, DCM, BCM.

The meeting ended with vote of Thanks by Addl. CM&HO (FW), Darrang.

Addl. Deputy Commissioner (Health)  
Darrang,



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**Memo. No. DHS/NHM/DAR/DQAC/2017-18/391/2371-2378**      **Date: 19-10-2019**

Copy to:

1. The Mission Director, National Health Mission, Assam, for favor of kind information.
2. The Deputy Commissioner cum Chairman, DHS, Darrang, for favor of kind information.
3. The State FP Division, NHM, Assam, for favor of kind information.
4. The Quality Division, NHM, Assam, for favor of kind information.
5. All members of District Indemnity Sub Committee, for information & necessary action.
6. The SDM&HO of All BPHCs under Darrang district, for information & necessary action.
7. The DPMU, NHM, Darrang, for information & necessary action.
8. The BPMU, NHM, All BPHCs, for information & necessary action.

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Adl. Deputy Commissioner (Health)  
Darrang, 