

**GOVT. OF ASSAM**  
**OFFICE OF THE JOINT DIRECTOR OF HEALTH SERVICES :: TINSUKIA**  
**CUM**  
**MEMBER SECRETARY, DISTRICT HEALTH SOCIETY, TINSUKIA**  
**Dist.: Tinsukia (ASSAM)**

Phone No.: 0374-2331271

No. NHM / DPMU / Tsk / FP/ 2017-18 / 412 / 6864

Dated Tsk the 30.03.2022

**Minutes of the District Indemnity Sub- Committee (DISC) Meeting**

A meeting was convened to reconstitute a District Indemnity Sub-Committee (DISC) under the chairmanship of Dr. Romen Sonowal, I/c. Joint Director of Health services, Tinsukia on 28<sup>th</sup> March 2022 at 01.30 p.m. in the office chamber of I/c. Joint Director of Health services, Tinsukia with the following members were present.

- Dr. Romen Sonowal, I/c. Joint Director of Health Services, Tinsukia
- Dr. Mridul Gogoi, Superintendent of L.G.B. Civil Hospital, Tinsukia.
- Dr. Monuj Durah, Gynecologist, L.G.B. Civil Hospital, Tinsukia.
- Dr. Gautam Das, NSV Surgeon, Margherita FRU.
- Smti. Rinku Bormudoi, ANM, Hapjan BPHC, Tinsukia.
- Nur Islam Hoque, DPM, NHM, Tinsukia.
- Sri Bhabesh Dutta, DFPC, NHM, Tinsukia.
- Mrs. Rakhi Saikia, DCM, NHM, Tinsukia.
- Sri Manoj Chakrobatty, RMNCH +A Counselor, NHM, Tinsukia

The meeting was chaired by Dr. Romen Sonowal, I/c. Joint Director of Health services, Tinsukia. The following points were discussed during the meeting.

- The subject matter of the meeting is to re-constitution of District Indemnity Sub-Committee (DISC) under District Quality Assurance Committee (DQAC) to evaluate the quality that to be ensured during sterilization (both female laparoscopic and NSV).
- He emphasized that the facility registers and client records needs to be reviewed frequently to check if record keeping is being done correctly and properly. It should be ensured that these registers and records contain information pertaining to the demographic details of the clients, informed consent, complete medical examination, in short both Annexure II & Annexure III has to be filled properly.
- Joint Director of Health services, Tinsukia has more emphasized on both technical (viz, to maintain clinical protocol, infection control, emergency response etc.) and service quality (prompt service delivery, courteous behavior of staff and hygiene and cleanliness and privacy and dignity).
- It is to be ensured that for uninterrupted supply of family planning commodities close monitoring of FP-LMIS portal upto block level much needed.
- Moreover it is to be ensured that follow-up of sterilization cases (both male and female) and it should be the regular practices of ASHAs and ASHA Supervisor.

- An overview of total family planning performance, failure, complications, death and claim has been discussed by the Joint Director of Health services, Tinsukia and he satisfied the efforts given by family planning division in each category.
- The meeting was ended with vote of thanks for the chair.

  
Joint Director of Health Services,  
Tinsukia  
**Joint Director Of Health  
Service Cum Member  
Secretary, DHS, Tinsukia**

Memo No: NHM / DPMU / Tsk / FP/ 2017-18 / 412 / 6865-69 Dated Tsk the 30.03.2022

**Copy to: -**

1. The Mission Director, NHM, Assam Saikia Commercial Complex, Sreenagar, Christianbasti, Guwahati-05 for favour of kind information.
2. The Executive Director NHM, Assam Saikia Commercial Complex, Sreenagar, Christianbasti, Guwahati-05 for favour of kind information.
3. The Deputy Commissioner, Tinsukia for favour of kind information
4. The ADC, (H) Tinsukia for favour of kind information
5. The DPMU, NHM, Tinsukia for information.
6. Office copy.

  
Joint Director of Health Services,  
Tinsukia  
**Joint Director Of Health  
Service Cum Member  
Secretary, DHS, Tinsukia**