



68

**OFFICE OF THE MISSION DIRECTOR
NATIONAL HEALTH MISSION, ASSAM**

Saikia Commercial Complex, Srinagar Path, Christianbasti, G.S. Road, Guwahati-5

No. NHM/ RBSK/Fund Release/2274/2014-15/Pt-I/ 14896

Date: 29/08/2018

From: J.V.N. Subramanyam, IAS
Mission Director, NHM, Assam

To: **The Joint Director of Health Services cum Member Secy.,**
District Health Society, (all districts), NHM

Sub: Programme Implementation Plan, RBSK, FY 2018-19.

Sir/Madam,

With reference to the subject cited above, the district wise physical & financial allocation along with Operational Guidelines on **RBSK Activities** for the 2018-19 (RoP 2018-19) has been prepared for implementation of the activities in the state. Govt has approved for execution of different activities including meeting, training, orientation, procurement, treatment, mobility, etc for the FY 2018-19. The district wise budget allocations against each of the activity/FMR code along with Operational Guidelines are enclosed herewith.


The district should strictly follow the all financial norms and guidelines for implementation of the approved activities. And for any clarification regarding implementation of the activities, you are requested to contact with respective owner of the activities. In case of any changes are made in the implementation plan, the matter will be communicated to districts.

It is to inform you that not to make any change in the allocation among different FMR codes without approval of the undersigned. Owner of the activity has been indicated in the Programme Implementation Plan against each of the activities. He/She will be responsible for implementation and performance (physical & financial) of these activities within stipulated time schedule.

You are, therefore, requested to circulate the Programme Implementation Plan, **RBSK** activities to the all concerned immediately for timely implementation of the activities.

Yours sincerely,

Enclosure: As stated above.


(J.V.N. Subramanyam, IAS)
Mission Director
National Health Mission, Assam

Memo No. NHM/ RBSK/Fund Release/2274/2014-15/Pt-I/ 14897-905 Date: 29/08/2018
Copy for information to:

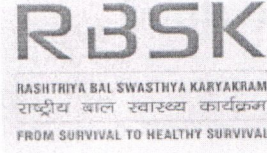
1. P.S to the Hon'ble Minister, Health & FW, Assam, Dispur for kind appraisal to the Hon'ble Minister, Health & FW
2. P.S to the Principal Secretary to the Govt. of Assam, Department of Health and Family Welfare for kind appraisal of Principal Secretary.
3. Principal Secretary of the Autonomous Council/ Deputy Commissioner cum Chairman, District Health Society, (all districts).
4. Executive Director, NHM, Assam
5. Director of Health Services Assam, Hengrabari, Guwahati-36.
6. Director, Finance & Accounts, NHM, Assam
7. State Programme Manager, NHM, Assam
8. All SPO/SNO, Consultant, SFM, Component In-charges, SPMU, NHM, Assam
9. District Programme Manager.....(all districts) for necessary action.


Mission Director
National Health Mission, Assam



ৰাষ্ট্ৰীয় স্বাস্থ্য অভিযান, অসম

Operational Guideline of RBSK (2018-19)



Rastriya Bal Swasthya Karyakram (RBSK)

National Health Mission, Assam

Royal



ৰাষ্ট্ৰীয় স্বাস্থ্য অভিযান, অসম

OFFICE OF THE MISSION DIRECTOR
NATIONAL HEALTH MISSION, ASSAM

Saikia Commercial Complex, Christianbasti, Srinagar Path, G.S. Road, Guwahati-5

Ph. No. 0361-2363061 Fax No. 0361-2363058 Website : www.nrhmassam.in E mail :

rbsk.assam@gmail.com

No.NHM/RBSK/Fund Release/2274/2014-15/

Date: /08/2018

Content

Sl. No	Activity	FMR Code	Page No
1	Introduction of RBSK		3
2	Budget Allocation		4
3	Referral Support for Secondary/ Tertiary care (pl give unit cost and unit of measure as per RBSK guidelines) - RBSK	1.1.2.3	5
4	DEIC (including Data card internet connection for laptops and rental)	1.3.1.7	6
5	Mobility support for RBSK Mobile health team	2.2.3	7 to 8
6	One day orientation for MO / other staff Delivery points (RBSK trainings)	9.5.5.3	9 to 10
7	RBSK Convergence/Monitoring meetings	16.1	11 to 12

Prak

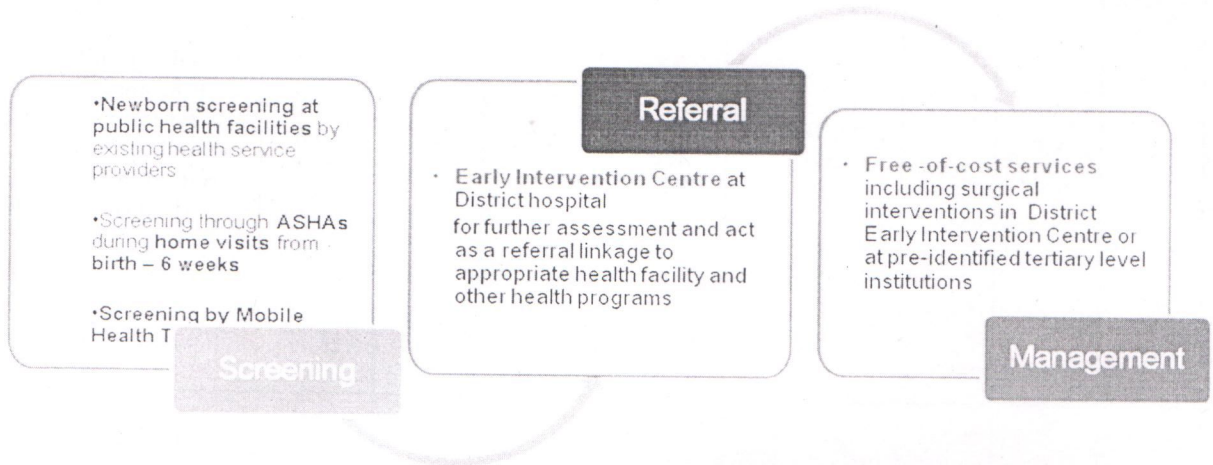
Rashtriya Bal Swashthya Karyakram (RBSK) is a continuous programme to improve Child Survival & quality of life. It ensures free management and treatment including surgical interventions at tertiary level through NHM. Systemic approach to early identification of **4Ds: Defects at birth, Diseases, Deficiencies and Developmental delays including Disabilities** in children 0 to 18 years of age.

Under this programme, 0 to 18 aged Children are screened for 38 common ailments/health conditions of 4 and Adolescence health Concern at

- Delivery point of Govt. Institutions through MO and ANM/GNM (Birth Defect)
- Home by ASHA(Birth defect)
- AWC by Mobile Health Team
- School by Mobile Health Team

Children diagnosed with illnesses receive treatment including surgeries at tertiary level, free-of-cost under NHM.

Implementation Mechanism



Royal

Sl. No	New FMR Code	Budget Head (RBSK)	Unit Cost in Lakhs	Quantity / Target	Approved for the FY 2018-19 (In Lakhs)	Owner of the Activities			District Allocation	State Allocation	Remark
						At State HQ	At District level	At Block level			
1	1.1.2.3	Referral Support for Secondary/ Tertiary care (pl give unit cost and unit of measure as per RBSK guidelines) - RBSK	0.0734	21952	273.71	Cons. RBSK	Dist. Co-ordinator,	BPA	199.1	74.61	Approved 25% of total estimated Rs. 1049.83 Lakhs
2	1.3.1.7	DEIC (including Data card internet connection for laptops and rental)	0.03	2772	7.2	Cons. RBSK	Manager DEIC		7.2	0	Approved Rs. 7.2 lakhs for 6 DEICs @10000 per month for 12 months. Separate contingency is not approved, as BPMU & DPMU has to make provision under programme mgt head
3	2.2.3	Mobility support for RBSK Mobile health team	5.01	333	1050.6	Cons. RBSK	Dist. co-ordinator	BPA	560.52	490.08	Approved for 75% of the total approved amt of Rs. 1400.80
4	9.5.5.3	One day orientation for MO / other staff Delivery points (RBSK trainings)	0.41	20	8.1	Cons. Training (CH) & Cons. RBSK	Dist. Coordinator	BPA	8.1	0	
5	16.1	RBSK Convergence/Monitoring meetings	0.06	515	29.15	Cons. RBSK	Dist. Coordinator	BPA	28.35	0.80	Under Programme Management Activities
Total			5.5834	25592	1368.8				803.27	565.49	

Ramak

63

Activity I: Referral support for secondary / tertiary care

FMR Code 1.1.2.3

Children (0-18 yrs) diagnosed with illnesses under RBSK shall receive follow up including surgeries at tertiary level, free of cost under NHM Assam. Children identified with selected health condition will be treated at suitable medical facility. The treatment processes to be undertaken is detailed below:

- Children are to refer only for 38 selected health conditions covered under RBSK Programme.
- In the Health Card/ Screening Tool cum Referral Card for children (0-6yrs. and 6 Yrs. to 18 Yrs.) the Code number '30' is for "Others" disorders which is subjective to the findings of the RBSK Mobile Health Team. However, this should be noted that referral of "other" disorder must be limited to treatment of **Congenital Hypothyroidism, Sickle Cell Anaemia, Beta Thalassemia**.
- To bring Children to the Health Facility the existing **Patient Transfer Network** is to be used, that are ambulances of PHC/CHC/SDCH/DH, hired vehicle under mobility support, 108 in case of emergency and 102 also.
- If a child /beneficiary are identified with a disorder that cannot be treated at PHC/CHC level and is requiring treatment at any high level facility, for example, at the **District Civil Hospital, Medical College & Hospital or Private Hospital empanelled under RBSK Programme**, the student will be mobilized to such facility. For this purpose also the same patient transfer network may be used. If a child has to take treatment for any disorder at the District Civil Hospital, Medical College or Private Hospital empanelled under RBSK Programme, the Block Programme Assistant(BPA) along with one member of MHT and District Coordinator (DCo) would take the patient to that facility after establishing necessary communications only (i.e. after taking appointment with doctors /with hospital). Each district must have a Technical Committee for RBSK treatment and all decision regarding treatment related issues including expenditures of patient's referral to Tertiary centre shall be decided and approved by the committee.
- Cost of non-surgical treatment should be as per Govt. rate and for the management of surgical cases cost will be as per Gol approved rate in Procedure and Model costing of RBSK.
- Some of the diseases are already covered under various schemes of NHM and DHS i.e. Mission Smile, Congenital Heart Disease, Club Foot Clinic, Sneh Sparsh, NPPCD, NPCB etc. Beneficiaries are to be referred to existing schemes only in order to avoid duplicacy.
- The district is to submit the details of cases referred for treatment and treated at different levels of health institutions as per the format shared by State HQ.
- Maintaining of records and reporting would continue as per the existing formats. District should strictly monitor the proper documentation of screening and referrals at block level (fill up of Screening Tool cum referral Card, Screening Register of MHT, Log book etc.)

Book

Activity II: Operation cost of DEIC

FMR Code: 1.3.1.7

Fund released for operation cost of amount @ Rs. 10,000/- (Rupees ten thousand only) per month per DEIC for 12 months for 6 DEICs (Bongaigaon, Cachar, Darrang, Jorhat, Kamrup M, Lakhimpur) which includes printing reporting formats/forms, arranging day to day required stationary, Banner and refreshment of referral cases and Mobile bill for DEIC Manager@Rs.300/ etc.

Budget Breakup:

SI No	District	No. of DEIC	No. of Months	Operation Cost @ 10000 per month.	Total Budget (In Lakh)	Remarks
1	Bongaigaon	1	12	120000	1.20	Operation cost including contingency
2	Cachar	1	12	120000	1.20	
3	Darrang	1	12	120000	1.20	
4	Jorhat	1	12	120000	1.20	
5	Kamrup Metro	1	12	120000	1.20	
6	Lakhimpur	1	12	120000	1.20	

Contingency Budget for District and Block Level:

As RBSK under RMNCH+A is under NHM implementation, BPMU and DPMU have to make provision of contingency for District and Block level under programme management head.

Activity III : Mobility support for RBSK Mobile Health Team

FMR Code: 2.2.3

Mobility support for RBSK Mobile Health Team is to utilize for hiring of vehicles for visiting Anganwadi Centers and Schools. This fund may also be used to hire vehicle to bringing referrals, identified with 4Ds as well as Adolescent Health Concerns during screening, to Health Facilities for treatment.

An amount of Rs. 27,000/- (Rupees Twenty Seven thousand only) maximum per month per RBSK Mobile Health Team (2 teams per Block) have been released for 6 months for mobility support which includes hiring charge of vehicle/ Boat / any other means of transport as per the requirements of locations and POL. Procurement policy for hiring of vehicle is applicable. For regular screening at school & AWC hiring charge of vehicle shall not exceed Rs. 27,000/- (Rupees twenty seven thousand only) and vehicle should be Tata Sumo ,Bolero etc.

Following are the necessary conditions to hire the vehicle for MHT -

- The vehicle must be in Road Worthy condition and may not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit and up to date tax payment etc.
- The Driver of the vehicle must have a valid Driving License.
- Hire charges shall be paid on monthly basis.
- Block to ensure that the proper vehicle log book shall be maintained for vehicle used for mobility support of Mobile Health Team.
- State/District may immediately cancel the agreement of vehicle for violation of the above condition, if any.
- Each vehicle to be branded as per RBSK visibility protocol.

District wise budget Details:

Fund released as per below mention tables for District and Block level officials to monitor the screening of RBSK Mobile Health Team at AWCs and Schools. Expenditures will be as per actual. Conditionally, the officers are to submit the monitoring report as per RBSK monitoring checklist along with action taken report to State HQ every month.

Prak

Official	Level	No. of monitoring visit per month	Amount approved per visit(Rs.)	Fund released for (No. of month)	No. of District/Block	Total Amount Released (Rs.)	Total in Lakhs
District Nodal Officer, RBSK	District	2	1350	12	27	874800	8.748
District Coordinator, RBSK	District	4	1350	12	27	1749600	17.496
Block Nodal Officer, RBSK/SDM & HO	Block	1	700	12	153	1285200	12.852
Block Programme Assistant, RBSK	Block	2	700	12	153	2570400	25.704
Total		9	4100	12	360	6480000	64.8

District wise status of fund release for Monitoring

SN	District	No. of BPHC	Total No. of Team (2 team per block)	District Nodal Officer, RBSK	District Coordinator, RBSK	Block Nodal Officer, RBSK/SDM & HO	Programme Assistant, RBSK
1	Baska	6	12	32,400	64,800	50,400	1,00,800
2	Barpeta	7	14	32,400	64,800	58,800	1,17,600
3	Bongaigaon	4	8	32,400	64,800	33,600	67,200
4	Cachar	8	16	32,400	64,800	67,200	1,34,400
5	Chirang	2	4	32,400	64,800	16,800	33,600
6	Darrang	4	8	32,400	64,800	33,600	67,200
7	Dhemaji	5	10	32,400	64,800	42,000	84,000
8	Dhubri	7	14	32,400	64,800	58,800	1,17,600
9	Dibrugarh	6	12	32,400	64,800	50,400	1,00,800
10	Dima Hasao	3	6	32,400	64,800	25,200	50,400
11	Goalpara	5	10	32,400	64,800	42,000	84,000
12	Golaghat	5	10	32,400	64,800	42,000	84,000
13	Hailakandi	4	8	32,400	64,800	33,600	67,200
14	Jorhat	7	14	32,400	64,800	58,800	1,17,600
15	Kamrup Metro	5	10	32,400	64,800	42,000	84,000
16	Kamrup Rural	12	24	32,400	64,800	1,00,800	2,01,600
17	Karbi Anglong	8	16	32,400	64,800	67,200	1,34,400
18	Karimganj	5	10	32,400	64,800	42,000	84,000
19	Kokrajhar	4	8	32,400	64,800	33,600	67,200
20	Lakhimpur	6	12	32,400	64,800	50,400	1,00,800
21	Morigaon	3	6	32,400	64,800	25,200	50,400
22	Nagoan	11	22	32,400	64,800	92,400	1,84,800
23	Nalbari	4	8	32,400	64,800	33,600	67,200
24	Sivasagar	8	16	32,400	64,800	67,200	1,34,400
25	Sonitpur	7	14	32,400	64,800	58,800	1,17,600
26	Tinsukia	4	8	32,400	64,800	33,600	67,200
27	Udalguri	3	6	32,400	64,800	25,200	50,400
Total		153	306	8,74,800	17,49,600	12,85,200	25,70,400

[Handwritten signature]

59

Activity IV: One day orientation for MO/ other staff delivery points

FMR Code 9.5.5.3

Fund release for training of amount @Rs.40,500/- per batch of 30 participants per batch(maximum 30 participants). Expenditure is as per actual and according to RCH training norms. Conditionally, districts are to follow below mention criteria to conduct the training-

- Each district should finish the training within 2nd quarter 18-19.
- The training to be conducted at district level as per convenience.
- One MO and one ANM/GNM from each delivery point of the district shall be trained.
- State level ToTs on birth defect manual will be the trainer.
- The district Coordinator RBSK/WIFS/ARSH and DCM of NHM will be responsible for successful completion of training within the time line.
- Training shall be completed within the budget of District RoP 2018-19.

Budget Details of FMR Code 9.5.5.3- One day orientation for MO/ other staff delivery points

SN	Component	Unit Cost (In Rs)	Unit	Duration	Total (In Rs)
1	TA for Participants	150	30	1	4,500
2	DA to Participants	-	-	-	-
	Medical Officer	700	15	1	10,500
	ANM	400	15	1	6,000
3	Honorarium for Resource Persons	2000	2	1	4,000
4	TA for resource Person (On Actual)	1000	2	1	2,000
5	Training Material (Plastic Folder, Pad, Pen etc.)	50	30	1	1,500
6	Working lunch, snacks and Tea	200	40	1	8,000
7	Venue Charge with Projector (if free venue is not available)	3000	1	1	3,000
8	Contingency	1000	1	1	1,000
Total for 1 batch (maximum 30 participants)					40,500
					810,000
					8.10

Amah

District break up:

SN	District	No of Deliver Points(DP)	Total No of persons to be trained from delivery points (1 doctor and 1 ANM/GNM from each DP)			Batches	Fund allocation (In Rs)
			DOCTOR	ANM	TOTAL		
1	Barpeta	15	15	15	30	1	40500
2	Bongaigaon	15	15	15	30	1	40500
3	Cachar	15	15	15	30	1	40500
4	Chirang	15	15	15	30	1	40500
5	Darrang	15	15	15	30	1	40500
6	Dhemaji	15	15	15	30	1	40500
7	Dhubri	15	15	15	30	1	40500
8	Goalpara	15	15	15	30	1	40500
9	Golaghat	15	15	15	30	1	40500
10	Jorhat	26	26	26	52	2	81000
11	kamrup®	15	15	15	30	1	40500
12	Karimganj	15	15	15	30	1	40500
13	Kokrajhar	18	18	18	36	1	40500
14	Lakhimpur	15	15	15	30	1	40500
15	Morigaon	15	15	15	30	1	40500
16	Nagaon	15	15	15	30	1	40500
17	Nalbari	15	15	15	30	1	40500
18	Sivasagar	15	15	15	30	1	40500
19	Sonitpur	15	15	15	30	1	40500
TOTAL		205	205	205	410	20	810000

Agenda for One day orientation for MO/ other staff delivery points:

Topic	Time	Resource person
Registration	9.00 am to 9.15 am	
Welcome Speech and Inauguration	9.15 am to 9.30 am	
Tea Break (9.30 am to 9.45 am)		
Overview of New born Screening	9.45 am to 10.30 am	
Screening Methodology	10.30 am to 11.15 am	
Head to Toe Examination	11.15 am to 12.30 pm	
Recording and Reporting	12.30 pm to 1.15 pm	
ICD 10 Coding system	1.15 pm to 2.15 pm	
Lunch break 2.15 pm to 2.45 pm		
Initial Management	2.15 pm to 2.45 pm	
Feeding a baby with Cleft Lip and /or palate	2.45 am to 3.30 pm	
Screening cum reporting form and Referral form	3.30 pm to 4.00 pm	
Tea Break (4.00 pm to 4.15 pm)		
Know your referral services	4.15 pm to 5.15 pm	
Wrap up	5.15 pm	

Amrah

57

Activity V: RBSK Convergence/monitoring meetings (Prepare detailed operational plan for RBSK across districts and operation cost for District and Block Level)

FMR Code: 16.1

Meetings to prepare Micro plan (Block Action Plan):

For the effective implementation of RBSK Programme proper planning is highly required. The SDM & HO i/c of Block PHC, BEEO, CDPOs, BPM, BPA, RBSK Mobile Health Team and ASHA /ASHA Supervisors under the health block should be present in the meeting and planning process. Cost for prepare Micro plan @ Rs. 5000/- per Health Block for 153 Block.

Prepare detailed operational plan for RBSK across districts:

Fund to be utilized for half yearly Monitoring/Review meetings at District and Block level to be strengthen, monitor, support and for reviewing the performance of RBSK teams. District should ensure to organize two review meetings before 31st March'19. Conditionally district should review MHT performance, issues regarding Screening, Referral, Treatment and Action point for further improvement. Minutes of the meeting should be shared with State HQ, NHM and other departments within 7th day after the meeting.

District Level Review Meeting:

Rs.10, 000/- (Rupees Ten Thousand only) is allotted per review meeting i.e. refreshment, banner, stationeries etc. Expenditure is as per actual. District to ensure that following member shall be present in the meeting –

- Additional Deputy Commissioner (Health)
- Joint Director of Health Services
- Additional Chief Medical and Health Officer(FW)
- SDM & HO (School Health& District Nodal Officer, RBSK)
- District officer/Coordinator of NPPCD, NPCB, NMHP, NOHP.
- Sub Divisional Medical & Health Officer (In-Charge of Block PHC),all blocks under the respective district.
- Superintendent (AMCH/ GMCH/ SMCH/ JMCH/ FAAMCH)
- Superintendent of Civil Hospital
- District Elementary Education Officer
- Inspector of Schools
- District Social Welfare Officer
- District Programme Manager, NHM
- Representative from tribal welfare.

Bina

- Manager, DEIC, NHM
- District Media Expert, NHM
- District Data Manager, NHM
- District Accounts Manager, NHM
- District Community Mobilizer, NHM
- District Coordinator, RBSK, NHM
- Block Programme Manager, NHM, All blocks under the respective district.
- Block Programme Assistant, NHM, All blocks under the respective district.
- RBSK MHT members (Two members from each team).

Block Level Review Meeting:

Rs. 5,000/- (Rupees Five Thousand only) is allotted per review meeting i.e. refreshment, banner, stationeries etc. Expenditure is as per actual. Blocks to ensure that following member shall be present in the meeting -

- Circle Officer
- SDM & HO (School Health & District Nodal Officer, RBSK)
- Sub Divisional Medical & Health Officer (In-Charge of Block PHC)
- Block Elementary Education Officer
- Representative of Inspector of Schools
- Representative from Tribal welfare
- Representative from local governance-Panchayati Raj institute.
- Child Development & Project Officer
- All members of RBSK Mobile health Team, NHM
- Block Programme Manager, NHM
- Block Data Manager, NHM
- Block Programme Assistant, NHM
- Block Accounts Manager, NHM
- Block Community Mobilizer, NHM
- RBSK MHT members (all)
- RMNCHA counselor / ARSH counselor.

Brah