



Operational Guidelines FY 2019-20

Integrated Disease Surveillance Programme, Assam



**OFFICE OF THE MISSION DIRECTOR
NATIONAL HEALTH MISSION, ASSAM**

SAIKIA COMMERCIAL COMPLEX, SRI NAGAR PATH, CHRISTIANBASTI, GUWAHATI - 781005

Phone & Fax No 0361 – 2349918

E-mail ID : assam_idsp@yahoo

**Summary of RoP approvals, IDSP, FY 2019-20
(Excluding HR)**

FMR	Particulars	Total Approval , 2018-19 (A+B)	State HQ Allocation	Total Allocation against 27 Districts
3.3.3.1	One day sensitization for PRIs	2.960		2.960
9.5.11.1	Medical Officers (1 day)	7.752	1.947	5.805
9.5.11.2	Medical College Doctors (1 day)	0.600		0.600
9.5.11.3	Hospital Pharmacists/Nurses Training (1 day)	1.640		1.640
9.5.11.4	Lab. Technician (3 days)	2.325		2.325
9.5.11.5	Data Managers (2days)	2.633	2.633	0.000
9.5.11.6	Date Entry Operators cum Accountant (2 days)	2.965	2.965	0.000
9.5.11.7	ASHA & MPWs, AWW & Community volunteers (1 day)	5.370		5.370
9.5.11.8	One day training for Data entry and analysis for Block Health Team (including Block Programme Manager)	4.833		4.833
9.5.11.9	Any other (One Day training of ASHA Supervisors)	3.945		3.945
6.1.1.15.a	Non-recurring costs on account of equipment for District Public Health Labs requiring strengthening.	42.000	42.000	
10.4.2	Recurring costs on account of Consumables, kits, communication, misc. expenses etc. at each district public health lab (applicable only for functional labs having requisite manpower)	42.000		42.000
10.4.3	Referral Network of laboratories (Govt. Medical College labs) Reimbursement based payment for laboratory tests (to be calculated for already approved labs in previous PIPs of States for corresponding next years)	12.000		12.000
10.4.4	Expenses on account of consumables, operating expenses, office expenses, transport of samples, miscellaneous etc.	3.600		3.600
16.1 (16.1.2.1.16)	IDSP Meetings	3.000	0.300	2.700
16.1 (16.1.3.1.7)	State-MOBILITY: Travel Cost, POL, etc. during outbreak investigations and field visits for monitoring programme activities at SSU on need basis	7.000	7.000	0.000
16.1 (16.1.3.3.8)	District-MOBILITY: Travel Cost, POL, etc. during outbreak investigations and field visits for monitoring programme activities at DSU on need basis	40.500		40.500
16.1 (16.1.4.1.2)	Information, Communication and Technology under IDSP	1.400	1.400	0.000
16.1 (16.1.4.1.5)	State-Office expenses on telephone, fax, Broadband Expenses & Other Miscellaneous Expenditures	8.000	8.000	0.000
16.1 (16.1.5.2.1)	Minor repairs and AMC of IT/office equipment supplied under IDSP	17.700		17.700
Total		212.223	66.245	145.978

FMR Code breakup fund details

FMR-3.3.3- PRI Sensitization/Trainings

Owner of the Activities at State HQ: Consultant Training

Owner of the Activities at District HQ: DSO

One day sensitization for PRIs members consisting of planning for 20 batches -5 nos GP members from each GP as a pilot for IDSP Syndromic Surveillance-S Form reporting

Total fund approved: Rs-2.96 Lakhs

Fund Allocation-State/District:

FMR-3.3.3.1				
Sl No.	State/District	No of Batch	No of participants	Unit cost @ Rs-14800/- Allocation Fund
1	Baksa,	1 no.	30 nos.	Rs.14800/-
2	Barpeta,	1 no.	30 nos.	Rs.14800/-
3	Bongaigaon,	1 no.	30 nos.	Rs.14800/-
4	Chirang,	1 no.	30 nos.	Rs.14800/-
5	Darrang,	1 no.	30 nos.	Rs.14800/-
6	Dhemaji,	1 no.	30 nos.	Rs.14800/-
7	Dhubri,	1 no.	30 nos.	Rs.14800/-
8	Dibrugarh,	1 no.	30 nos.	Rs.14800/-
9	Goalpara,	1 no.	30 nos.	Rs.14800/-
10	Golaghat,	1 no.	30 nos.	Rs.14800/-
11	Jorhat,	1 no.	30 nos.	Rs.14800/-
12	Kamrup M,	1 no.	30 nos.	Rs.14800/-
13	Kamrup R,	1 no.	30 nos.	Rs.14800/-
14	Lakhimpur,	1 no.	30 nos.	Rs.14800/-
15	Morigaon,	1 no.	30 nos.	Rs.14800/-
16	Nagaon,	1 no.	30 nos.	Rs.14800/-
17	Nalbari,	1 no.	30 nos.	Rs.14800/-
18	Sonitpur,	1 no.	30 nos.	Rs.14800/-
19	Tinsukia,	1 no.	30 nos.	Rs.14800/-
20	Udalguri	1 no.	30 nos.	Rs.14800/-
	District Total	20 nos.	600 nos.	Rs.296000/-
	State HQ			-
	Grand Total			Rs.296000/-

Estimated Budget breakup:

One Days Training course for PRIs at District HQ (participant 30 Nos)							
New FM R Code	Sl. No.	Component	Unit Cost (Rs.)	Unit	Durati on (Days)	Total Amount (Rs.)	
3.3.3 .1	1	TA/DA for participants @ Rs 200 / person	200.00	30	1	Rs. 6,000.00	
	2	Tea, Snakes & Lunch@ 150/person + 5persons extra	150.00	35	1	Rs. 5,250.00	
	3	Hiring of hall (If needed)	1000.00	1	1	Rs. 1,000.00	
	4	Incidental expenses(Photocopy, job aids, flip charts etc.)	50.00	33	1	Rs. 1,650.00	
	5	Honorarium for resource person@300/personX3person	300.00	3	1	Rs. 900.00	
	Sub Total:						Rs. 14,800.00
	A	Total Batch		20			
	B	Total amount for Induction training for 20 batch = 50 participants) for 10 districts					Rs. 2,96,000.00

Agenda:

One Day PRI Training			
Venue : Local GP Area			
Time	Duration	Session	Felicitation
09:15-09:30	15 min	Introduction of Participants	
09:30-09:45	15 min	Welcome address	By DSO, IDSP, Assam
09:45-10:30	20 min	objective of the training	By Consutant Training, IDSP, Assam
10:30-10:45	15 min	Tea Break	
10:45-11:00	15 min	S form details	By DSO, IDSP, Assam
11:00-01:30	2 hr 30 mnt	Case definition of Syndromic surveillance report	By Consutant Training, IDSP, Assam/SDM
13:30-14:15	45 min	Lunch Break	
14:15-16:45	1 hr	Open discussion Feedback & Issues from Participants	
16:45-17:00	15 min	Vote of Thanks	By Epidemiologist, IDSP, Assam

FMR-9.5.11.1- Medical Officers Trainings

Owner of the Activities at State HQ: Consultant Training

Total fund approved: Rs-6.722 Lakhs

At State HQ-

One day Medical Officers training 2 batches will be held-

1/2 participants from two poor performance Block PHC from each districts as District ToT,

At District HQ-

One day Medical Officers training of 27 districts

Fund Allocation-State/District

FMR-9.5.11.1				
Sl. No	State/District	No of Batch	No of participants	Unit cost @ Rs-21500/-Allocation fund
1	Baksa,	1 no.	30 nos.	Rs.21500/-
2	Barpeta,	1 no.	30 nos.	Rs.21500/-
3	Bongaigaon,	1 no.	30 nos.	Rs.21500/-
4	Cachar,	1 no.	30 nos.	Rs.21500/-
5	Chirang,	1 no.	30 nos.	Rs.21500/-
6	Darrang,	1 no.	30 nos.	Rs.21500/-
7	Dhemaji,	1 no.	30 nos.	Rs.21500/-
8	Dhubri,	1 no.	30 nos.	Rs.21500/-
9	Dibrugarh,	1 no.	30 nos.	Rs.21500/-
10	Dima Hasao,	1 no.	30 nos.	Rs.21500/-
11	Goalpara,	1 no.	30 nos.	Rs.21500/-
12	Golaghat,	1 no.	30 nos.	Rs.21500/-
13	Hailakandi,	1 no.	30 nos.	Rs.21500/-
14	Jorhat,	1 no.	30 nos.	Rs.21500/-
15	Kamrup(M),	1 no.	30 nos.	Rs.21500/-
16	Kamrup(R),	1 no.	30 nos.	Rs.21500/-
17	Karbi Anglong,	1 no.	30 nos.	Rs.21500/-
18	Kokrajhar,	1 no.	30 nos.	Rs.21500/-
19	Karimganj,	1 no.	30 nos.	Rs.21500/-
20	Lakhimpur,	1 no.	30 nos.	Rs.21500/-
21	Morigaon,	1 no.	30 nos.	Rs.21500/-
22	Nagaon,	1 no.	30 nos.	Rs.21500/-
23	Nalbari,	1 no.	30 nos.	Rs.21500/-
24	Sivsagar,	1 no.	30 nos.	Rs.21500/-
25	Sonitpur,	1 no.	30 nos.	Rs.21500/-
26	Tinsukia,	1 no.	30 nos.	Rs.21500/-
27	Udalguri	1 no.	30 nos.	Rs.21500/-
	District Total	27 nos.	810 nos.	Rs.580500/-
	State HQ			Rs.194720/-
	Grand Total			Rs.672200/-

Estimated Budget breakup of State level MO Training:

IHIP ToT- One Days Training course for Medical Officer at State HQ (participant 35 Nos)							
New FMR Code	Sl. No.	Component	Unit Cost	Unit	Durati on (Days)	Total Amount (Rs.)	
9.5.11.1	1	DA for participants@ Rs 400 / person/day	400.00	35	1	Rs. 14,000.00	
	2	TA for participants (to & fro) @ 1500/ person or as per actual	1500.00	35	1	Rs. 52,500.00	
	4	Tea, Snakes & Lunch@ 350/person	350.00	40	1	Rs. 14,000.00	
	5	Hiring of hall	2000.00	1	1	Rs. 2,000.00	
	6	Incidental expenses(Photocopy, job aids, flip charts etc.)	100.00	35	1	Rs. 3,500.00	
	7	Honorarium for resource person@700/personX3person	700.00	3	1	Rs. 2,100.00	
	Sub Total:						Rs. 88,100.00
	Institutional over head-10%						Rs. 9,260.00
	Total						Rs. 97,360.00
	A	Total Batch		2			
B	Total amount for Induction training for 2 batch =70 participants)					Rs. 1,94,720.00	

AGENDA

One Day Training of Medical Officers as District ToT

Venue : SIHFW, Khanapara, Guwahti-22

Time	Duration	Session	Felicitation
09:00-09:10	10 min	Registration	
09:10-09:30	15 min	Pre Test Introduction of Participants	
09:30-09:50	15 min	Welcome address and objective of the meeting	By SSO, IDSP, Assam
09:50-10:30	15 min		Speech From MD, NHM, Assam/ED, NHM, Assam/DHS Assam
10:30-10:45	15 min	Tea Break	
10:45-11:00	15 min	IDSP Reporting System	By SSO, IDSP, Assam
11:00-11:30	30 min	Case Definition & Epidemiology for disease surveillance	Dr. Jutika Ojah, Professor of Community Medicine Deptt. GMCH
11:30-12:00	30 min	IHIP	By Consultant Training/SDM
12:00-01:30	1 hr	Laboratory Network under IDSP	Dr.Daisy Gogoi Mohan, Asst. Professor of Microbiology Deptt. GMCH
13:30-14:15	45 min	Lunch Break	
14:15-15:30	1 hr 15 mnt	Emerging & Remerging diseases & roll of intersactoral coordination	By Veterinary Consultant, IDSP, Assam
15:30-16:30	30 min	Entomological Surveillance	By Entomologist, IDSP, Assam
16:30-17:00	30 min	Open disscussion	
17:00-17:15	15 min	Post Test	

Pre/Post Test annexed herewith.

Estimated Budget breakup of District level MO Training:

IHIP- One Days Training course for Medical Officer at District HQ (participant 30 Nos)							
New FMR Code	Sl. No.	Component	Unit Cost (Rs.)	Unit	Duration (Days)	Total Amount (Rs.)	
9.5.11.1	1	TA/DA for participants@ Rs 300 / person or as per actual	300.00	30	1	Rs. 9,000.00	
	2	Tea, Snacks & Lunch@ 200/person	200.00	35	1	Rs. 7,000.00	
	3	Hiring of hall	1000.00	1	1	Rs. 1,000.00	
	4	Incidental expenses(Photocopy, job aids, flip charts etc.)	100.00	30	1	Rs. 3,000.00	
	5	Honorarium for resource person@500/personX3person	500.00	3	1	Rs. 1,500.00	
	Sub Total:						Rs. 21,500.00
	A	Total Batch		27			
	B	Total amount for Induction training for 27 districts participants)					Rs. 5,80,500.00

FMR-9.5.11.2- Medical College Doctors Trainings at District level

Owner of the Activities at State HQ: Consultant training

Owner of the Activities at District HQ: DSO

One day Medical College Doctors training -6 batches in 6 Medical Colleges viz-GMCH-Guwahati, AMCH-Dibrugarh, SMCH-Cachar, JMCH-Jorhat, FAAMCH-Barpeta, TMCH-Sonitpur

Total fund approved: Rs-0.600 Lakhs

Fund Allocation-State/District:

Sl. No	State/District	No of Batch	No of participants	Unit cost @ Rs-10000/- Allocation fund
1	Barpeta, FAAMCH,	1 no.	30 nos.	Rs.10000/-
2	Cachar, SMCH,	1 no.	30 nos.	Rs.10000/-
3	Dibrugarh, AMCH,	1 no.	30 nos.	Rs.10000/-
4	Jorhat, JMCH,	1 no.	30 nos.	Rs.10000/-
5	Kamrup M, GMCH,	1 no.	30 nos.	Rs.10000/-
6	Sonitpur, TMCH	1 no.	30 nos.	Rs.10000/-
	District Total			Rs.60000/-
	State HQ			0
	Grand Total			Rs.60000/-

Estimated Budget breakup of Medical College faculties Training:

One Day Training course for Medical College Doctors at Govt Medical Colleges & Hospitals (participant 30 Nos)						
New FMR Code	Sl. No.	Component	Unit Cost (Rs.)	Unit	Duration (Days)	Total Amount (Rs.)
9.5.11.2	1	Tea, Snakes & Lunch@ 200/person/day + 5person extra	200.00	35	1	Rs. 7,000.00
	2	Incidental expenses(Photocopy, job aids, flip charts etc.)	100.00	30	1	Rs. 3,000.00
	Sub Total:					Rs. 10,000.00
	A	Total Batch		6		
	B	Total amount for Induction training for 6 batchs = 180 participants				Rs. 60,000.00

AGENDA

One Day Training of Medical Officers

Venue : District HQ

Time	Duration	Session	Felicitation
09:30-09:40	10 min	Registration of Participants	
09:40-10:00	20 min	Introduction of Participants	
10:00-11:30	15 min	Welcome address and objective of the meeting	By DSO, IDSP, Assam
10:30-10:45	15 min	Tea Break	
10:45-11:30	15 min	IHIP	By State Representatives
11:00-12:00	30 min	Case Definition & Epidemiology for disease surveillance	Nodal Officer of IDSP of Community Medicine Deptt. of concern Medical College
12:00-13:30	30 min	Data Management and outbreak	By Consultant Training/District Epidemiologist
13:30-14:15	45 min	Lunch Break	
14:15-15:30	1 hr 15 mnt	Laboratory Network under IDSP	Nodal Officer of IDSP of Microbiology Deptt. of concern Medical College
15:30-16:30	30 min	Open disscussion	
16:30-16:45	30 min	Vote of Thanks	

FMR-9.5.11.3- ANM/MPW/Pharmaciest/Nurses Trainings at District level

Owner of the Activities at State HQ: Consultant training

Owner of the Activities at District HQ: DSO

One day ANM/MPW/Pharmaciest/Nurses training for 2 districts viz- Kamrup Rural & Nagaon at District HQ as pilot project IPHI-

Total fund approved = Rs.1.64 Lakhs

Fund Allocation-State/District:

FMR-9.5.11.3				
Sl No	State/District	No of Batch	No of participants ,per batch @ 30 nos.	Unit cost @ Rs-16400/- Allocation fund
1	Kamrup R,	5 nos.	150 nos.	Rs.82000/-
2	Nagaon	5 nos.	150 nos.	Rs.82000/-
	District Total			Rs.164,000/-
	State HQ			0
	Grand Total			Rs.164,000/-

Estimated Budget breakup of HW Training:

IHIP- One Days Training course for CHO/ANM/Pharmaciest at District HQ(participant 30 Nos)							
New FMR Code	Sl. No.	Component	Unit Cost (Rs.)	Unit	Duratio n (Days)	Total Amount (Rs.)	
9.5.11.3	1	TA/DA for participants @ Rs 200 / person	200.00	30	1	Rs. 6,000.00	
	2	Tea, Snakes & Lunch@ 200/person	200.00	35	1	Rs. 7,000.00	
	3	Hiring of hall	1000.00	1	1	Rs. 1,000.00	
	4	Incidental expenses(Photocopy, job aids, flip charts etc.)	50.00	30	1	Rs. 1,500.00	
	5	Honorarium for resource person@300/personX2person	300.00	3	1	Rs. 900.00	
	Sub Total:						Rs. 16,400.00
	A	Total Batch		10			
B	Total amount for Induction training for 10 batchs					Rs. 1,64,000.00	

AGENDA			
One Day Training of ANM/MPW/Pharmacist/Nurses- Venue : District HQ			
Time	Duration	Session	Felicitation
09:00-09:10	10 min	Registration Introduction	
09:10-09:15	5 min	Pre Test	
09:30-09:50	15 min	Welcome address and objective of the meeting	By DSO, IDSP, Assam
09:50-10:45	15 min	Tea Break	
10:45-11:00	15 min	IHIP	By CSU represntatives
11:00-11:30	30 min	Case Definition	By SSO
11:30-12:00	30 min	Data Management and outbreak	By Consultant Training/District Epidemiologist
12:00-01:30	1 hr	Epidemiology for disease surveillance	By District ToT
13:30-14:15	45 min	Lunch Break	
14:15-15:30	1 hr 15 m	S,P,L forms details	By DSO, IDSP, Assam
15:30-16:30	30 min	Early Warning Signal	By District Epidemiologist
16:30-17:15	45 min	Open discussion & Post Test	
17:15-17:30	15 min	Vote of Thanks	

Pre/Post Test annexed herewith.

FMR-9.5.11.4- Laboratory Technician Trainings at District level

Owner of the Activities at State HQ: Consultant training

Owner of the Activities at District HQ: DSO

Three days Hands on Training of District Laboratory Technicians for 5 batches at Microbiology deptt. of nearby Medical Colleges - 1 no LT from District CH will be participants

Total fund approved = Rs.1.902 lakhs

Fund Allocation-State/District:

FMR-9.5.11.4				
Sl No	State/District	No of Batch	No of participants	Unit cost @ Rs-46500/-Allocation fund
1	Barpeta for FAAMCH,	1 no.	30 nos.	Rs.46500/-
2	Cachar for SMCH,	1 no.	30 nos.	Rs.46500/-
3	Dibrugarh for AMCH,	1 no.	30 nos.	Rs.46500/-
4	Jorhat for JMCH,	1 no.	30 nos.	Rs.46500/-
5	Kamrup M for GMCH,	1 no.	30 nos.	Rs.46500/-
	District Total	5 nos.	150 nos	Rs.190210/-
	State HQ			0
	Grand Total			Rs.190210/-

Estimated Budget breakup of LT Training :

Three Days Training course for Lab Tech at District HQ for DPHL (participant 30 Nos)							
FMR Code	Sl. No.	Component	Unit Cost (Rs.)	Unit	Duration (Days)	Total Amount (Rs.)	
9.5.11.4	1	TA/DA for participants @ Rs 200 / personX 3days	200.00	30	3	Rs. 18,000.00	
	2	Tea, Snakes & Lunch@ 200/person/day	200.00	35	3	Rs. 21,000.00	
	3	Incidental expenses(Photocopy, job aids, flip charts etc.)	100.00	30	1	Rs. 3,000.00	
	4	Honorarium for resource person@500/personX3personX3days	500.00	3	3	Rs. 4,500.00	
	Sub Total:						Rs. 46,500.00
	A	Total Batch		5			
	B	Total amount for Induction training for 3 batches = 150 participants					Rs. 2,32,500.00

Agenda

Venue-Microbiology deptt. of Govt Medical Colleges

Three days training schedule of laboratory technicians of DPHL under IDSP, Assam

Day 1		
Time	Session	Format
10:30-11:00 AM	Registration of Participants and Pre-evaluation tests	
11:00-11:30 AM	Introduction to IDSP & Role of laboratories in disease surveillance	Lecture/ Discussion
11:30-12:30 PM	Common staining techniques including smear preparation from different samples (Gram stain, Albert's stain, Z-N stain, JSB staining etc) &	Lecture/ Discussion
12:30- 1:30 PM	Microscopic examination for AFB	Dem/Prac
1:30-2:00 PM	Lunch	
2:00-3:30 PM	Collection, storage and transport of clinical samples	Lecture/ Discussion
Day 2		
Time	Session	Format
10:30-11:30 AM	Preparation of common culture media & Introduction to different culture media using different clinical samples including cholera culture, hanging drop, etc	Lecture/ Discussion
11:30-12:30 PM	-do- (media prep & plating)	Dem/Prac
12:30-1:30 PM	Laboratory diagnosis of enteric fever (Widal, TyphiDot test, Blood culture) & Data management on reporting formats in disease surveillance	Lec/Dem/Prac
1:30-2:00 PM	Lunch	
2:00-3:30 PM	Sterilization and disinfection & Biosafety issues including Waste management	Lec/Dem/Prac
Day 3		
Time	Session	Format
10:30- 12:00 PM	Culture plate reading, Biochemicals and AST & AST reading and diagnosis of cholera	Lec/Dem/Prac
12:00- 1:30 PM	Rapid serological tests & Maintenance of laboratory equipments & Quality assurance in laboratory	Lec/Dem/Prac
1:30-2:00 PM	Lunch	
2:00-3:30 PM	Bacteriological water quality monitoring (Rapid H ₂ S test, MPN test) & Water tests reading	Lec/Dem/Prac
03:30-04:00 PM	Presentation by participants Open discussion	

Pre/Post Test annexed herewith.

FMR-9.5.11.5- Data Managers Trainings at State level

Owner of the Activities at State HQ: Consultant training

Owner of the Activities at State HQ: Consultant Training

Two days Data Managers Training 1 batch for 27 districts for improvement of S,P,L data reporting. Improvement of Timeliness & consistency report of S,P,L analysis with - Training must be done with internet connectivity

Total fund approved = Rs.2.633 lakhs

Fund Allocation-State/District:

FMR-9.5.11.5			
State/District	No of Batch	No of participants	Unit cost @ Rs-263340/-Allocation fund
District Total			0
State HQ	1 no.	27 nos.	Rs-263340
Grand Total	1 no.	27 nos.	Rs-263340

IHIP- Two Days Online Training course for Data Managers at State HQ (participant 33 Nos)							
New FMR Code	Sl. No.	Component	Unit Cost (Rs.)	Unit	Duration	Total Amount (Rs.)	
9.5.11.5	1	DA for participants @ Rs 200 / person	200.00	33	3	Rs. 19,800.00	
	2	TA for participants (to & fro)@ 1500	1500.00	33	1	Rs. 49,500.00	
	3	Accommodation@1000/day/person	1000.00	33	2	Rs. 66,000.00	
	4	Tea, Snakes & Lunch@ 350/person	350.00	38	2	Rs. 26,600.00	
	5	Hiring of hall with Computer Labs	35000.00	1	2	Rs. 70,000.00	
	6	Incidental expenses(Photocopy, job aids, flip charts etc.)	100.00	33	1	Rs. 3,300.00	
	7	Honorarium for resource person@700	700.00	3	2	Rs. 4,200.00	
	Sub Total:						Rs.2,39,400.00
	Institutional over head-10%						Rs. 23,940.00
A	Total for 1 batch (33 participants)					Rs.2,63,340.00	

Agenda

Two Days Data Manager Training		
Venue:Administrative Staff College, Khanapara,Guwahati-22		
Day One		
Time	Objectives/Outcomes	Facilitators
09.30 AM-10.00AM	Registration	
10.00 AM-10.30AM	welcome & Program Introduction	By SSO IDSP Assam
10.30 AM-11.30AM	Objective of IDSP	By Consultant Training
11.30AM-12.00 AM	Tea Break	
12.00AM-1.30 PM	IHIP	By CSU NCDC new Delhi
1.30 PM-2.00AM	Strengthening of Epidemiological surveillance	By State Epidemiologist
2.00 PM-3.00 PM	Lunch	
3.00 PM-4.00 PM	Analysis of S,P,L data	By CSU NCDC new Delhi
4.00PM-4.30 PM	Case Definition	By Consultant Training
Day Two		
10.00 -11.00 AM	State referral laboratory networking	by CSU
11.00 -12.00 AM	S,P,L portal data entry	By State Epidemiologist/SDM
12.00 AM-1.00 AM	Offline S,P,L data maintenance	By State Consultants
1.00 AM-1.30 PM	IDSP activities in Assam-	By SSO
1.30 PM-2.30 PM	Lunch	
2.30 PM-4.30 PM	Overview of IDSP & issues	Presentation by DSU

Pre/Post Test annexed herewith.

FMR-9.5.11.6- Data Entry Operator Training at State level

Owner of the Activities at State HQ: Consultant training
 Owner of the Activities at State HQ: Consultant Training

Two days Data Entry Operator Training 1 batch for 27 districts AND Govt. Medical Colleges & Hospitals for improvement of S,P,L portal data reporting including private sectors - Training must be done with internet connectivity

Total fund approved = Rs.2.965 lakhs

Fund Allocation-State/District:

FMR-9.5.11.6			
State/District	No of Batch	No of participants	Unit cost @ Rs-296450/-Allocation fund
District Total			0
State HQ	1 no.	33 nos.	Rs-296450
Grand Total	1 no.	33 nos.	Rs-296450

IHIP- Two Days Online Training course for Data Entry Operators at State HQ (participant 39 Nos)							
New FMR Code	Sl. No.	Component	Unit Cost (Rs.)	Unit	Durati on (Days)	Total Amount (Rs.)	
9.5.11.6	1	DA for participants @ Rs 200 / person	200.00	39	3	Rs. 23,400.00	
	2	TA for participants (to & fro)@1500/ person or as per actual	1500.00	39	1	Rs. 58,500.00	
	3	Accommodation@1000/day/personX2days	1000.00	39	2	Rs. 78,000.00	
	4	Tea, Snakes & Lunch@ 350/person + 5persons extra	350.00	45	2	Rs. 31,500.00	
	5	Hiring of hall with Computer Labs	35000.00	1	2	Rs. 70,000.00	
	6	Incidental expenses(Photocopy, job aids, flip charts etc.)	100.00	39	1	Rs. 3,900.00	
	7	Honorarium for resource person@700/personX2person	700.00	3	2	Rs. 4,200.00	
		Sub Total:					Rs.2,69,500.00
		Institutional over head-10%					Rs. 26,950.00
A	Total for 1 batch (39 participants)					Rs.2,96,450.00	

FMR-9.5.11.7- CHO/ASHA/MPW/AWW Trainings at District level

Owner of the Activities at State HQ: Consultant training
 Owner of the Activities at District HQ: DSO

One day CHO/ASHA/MPW/AWW training for 30 batches will be held at District HQ-

Total fund approved = Rs.5.370 Lakhs

Fund Allocation-State/District:

FMR-9.5.11.7				
Sl.No	State/District	No of Batch	No of participants	Unit cost @ Rs-17900/-Allocation fund
1	Baksa	1 no	30 nos	Rs. 17,900.00
2	Bongaigaon	1 no	30 nos	Rs. 17,900.00
3	Darrang	1 no	30 nos	Rs. 17,900.00
4	Goalpara	1 no	30 nos	Rs. 17,900.00
5	Jorhat	1 no	30 nos	Rs. 17,900.00
6	Kamrup Metro	1 no	30 nos	Rs. 17,900.00
7	Kamrup Rural	10 nos	300 nos	Rs. 1,79,000.00
8	Lakhimpur	1 no	30 nos	Rs. 17,900.00
9	Morigaon	1 no	30 nos	Rs. 17,900.00
10	Nagaon	10 nos	300 nos	Rs. 1,79,000.00
11	Nalbari	1 no	30 nos	Rs. 17,900.00
12	Sonitpur	1 no	30 nos	Rs. 17,900.00
District Total		30 nos.	900 nos.	Rs. 5,37,000.00
State HQ				Rs. -
Grand Total				Rs. 5,37,000.00

IHIP- One Days Training course for ASHA/MPW/SW at District HQ(participant 30 Nos)							
New FMR Code	Sl. No.	Component	Unit Cost (Rs.)	Unit	Duration (Days)	Total Amount (Rs.)	
9.5.11.7	1	TA/DA for participants @ Rs 200 / person	200.00	30	1	Rs. 6,000.00	
	2	Tea, Snakes & Lunch@ 200/person + 5persons extra	200.00	35	1	Rs. 7,000.00	
	3	Hiring of hall	1000.00	1	1	Rs. 1,000.00	
	4	Incidental expenses(Photocopy, job aids, flip charts etc.)	100.00	30	1	Rs. 3,000.00	
	5	Honorarium for resource person@300/personX2person	300.00	3	1	Rs. 900.00	
	Sub Total:						Rs. 17,900.00
	A	Total Batch		30			
B	Total amount for Induction training for 40 batchs = 1200 participants					Rs.5,37,000.00	

AGENDA

One Day Training of CHO/ASHA/MPWs/AWW

Venue : District HQ

Time	Duration	Session	Felicitation
09:00-09:10	10 min	Registration	
09:10-09:15	5 min	Pre Test	
09:15-09:30	15 min	Introduction	
09:30-09:50	15 min	Welcome address and objective of the meeting	By DSO, IDSP, Assam
09:50-10:45	15 min	Tea Break	
10:45-11:00	15 min	IHIP	By State Representatives
11:00-11:30	30 min	Case Definition	By District ToT
11:30-12:00	30 min	Data Management and outbreak	By Consultant Training/District Epidemiologist
12:00-01:30	1 hr	Epidemiology for disease surveillance	By District ToT
13:30-14:15	45 min	Lunch Break	
14:15-15:30	1 hr 15 mnt	S,P,L forms details	By DSO, IDSP, Assam
15:30-16:30	30 min	Early Warning Signal	By District Epidemiologist
16:30-17:00	30 min	Open discussion	
17:00-17:15	15 min	Post Test	
17:15-17:30	15 min	Vote of Thanks	

FMR-9.5.11.8- Block Health Team for Data Entry and Analysis one day Trainings at District level

Owner of the Activities at State HQ: Consultant training

Owner of the Activities at District HQ: DSO

One day Block Health Team training for 10 batches will be held at District HQ-

1 batch for 10 poor performance block PHC of district for reporting of S,P,L surveillance under IDSP, viz- 1 batch for each 27 districts

Total fund approved = Rs.4.833 lakhs

Fund Allocation-State/District:

FMR-9.5.11.8				
SI No	State/District	No of Batch	No of participants	Unit cost @ Rs-17900/-Allocation fund
1	Baksa	1 no	30 nos	Rs.17900/-
2	Barpeta	1 no	30 nos	Rs.17900/-
3	Bongaigaon	1 no	30 nos	Rs.17900/-
4	Cachar	1 no	30 nos	Rs.17900/-
5	Chirang	1 no	30 nos	Rs.17900/-

6	Darrang	1 no	30 nos	Rs.17900/-
7	Dhemaji	1 no	30 nos	Rs.17900/-
8	Dhubri	1 no	30 nos	Rs.17900/-
9	Dibrugarh	1 no	30 nos	Rs.17900/-
10	Dima Hasao	1 no	30 nos	Rs.17900/-
11	Goalpara	1 no	30 nos	Rs.17900/-
12	Golaghat	1 no	30 nos	Rs.17900/-
13	Hailakandi	1 no	30 nos	Rs.17900/-
14	Johat	1 no	30 nos	Rs.17900/-
15	K Aanglong	1 no	30 nos	Rs.17900/-
16	Kamrup M	1 no	30 nos	Rs.17900/-
17	Kamrup R	1 no	30 nos	Rs.17900/-
18	Karimganj	1 no	30 nos	Rs.17900/-
19	Kokrajhar	1 no	30 nos	Rs.17900/-
20	Lakhimpur	1 no	30 nos	Rs.17900/-
21	Morigaon	1 no	30 nos	Rs.17900/-
22	Nagaon	1 no	30 nos	Rs.17900/-
23	Nalbari	1 no	30 nos	Rs.17900/-
24	Sibasagar	1 no	30 nos	Rs.17900/-
25	Sonitpur	1 no	30 nos	Rs.17900/-
26	Tinsukia	1 no	30 nos	Rs.17900/-
27	Udalguri	1 no	30 nos	Rs.17900/-
	District Total	27 nos.	810 nos.	Rs.483300/-
	State HQ			0
	Grand Total			Rs.483300/-

IHIP- Block Health Team for Data Entry & Analysis at District level (participant 30 Nos)							
New FMR Code	Sl. No.	Component	Unit Cost (Rs.)	Unit	Duration	Total Amount (Rs.)	
9.5.11.7	1	TA/DA for participants @ Rs 200	200	30	1	Rs. 6,000.00	
	2	Tea, Snakes & Lunch@ 200/person	200	35	1	Rs. 7,000.00	
	3	Hiring of hall	1000	1	1	Rs. 1,000.00	
	4	Incidental expenses(Photocopy, job aids, flip charts etc.)	100	30	1	Rs. 3,000.00	
	5	Honorarium for resource person@300/personX2person	300	3	1	Rs. 900.00	
	Sub Total:						Rs. 17,900.00
	A	Total Batch		27			
B	Total amount for Induction training for 40 batches = 1200 participants					Rs.4,83,300.00	

AGENDA

One Day Training of Block Health Team

Venue : District HQ

Time	Duration	Session	Felicitation
09:00-09:10	10 min	Registration	
09:10-09:15	5 min	Pre Test	
09:15-09:30	15 min	Introduction	
09:30-09:50	15 min	Welcome address and objective of the meeting	By DSO, IDSP, Assam
09:50-10:45	15 min	Tea Break	
10:45-11:00	15 min	IHIP	By State representatives
11:00-11:30	30 min	Case Definition	By District ToT
11:30-12:00	30 min	Data Management and outbreak	By Consultant Training/District Epidemiologist
12:00-01:30	1 hr	Epidemiology for disease surveillance	By District ToT
13:30-14:15	45 min	Lunch Break	
14:15-15:30	1 hr 15 mnt	S,P,L forms details	By DSO, IDSP, Assam
15:30-16:30	30 min	Early Warning Signal	By District Epidemiologist
16:30-17:00	30 min	Open discussion	
17:00-17:15	15 min	Post Test	
17:15-17:30	15 min	Vote of Thanks	

Pre/Post Test annexed herewith.

FMR-9.5.11.9- Any Others: One day training for ASHA Supervisors for IDSP at District level

Owner of the Activities at State HQ: Consultant training

Owner of the Activities at District HQ: DSO

One day ASHA Supervisors training for 30 batches will be held at District HQ-

Total fund approved = Rs.3.945 Lakhs

Fund Allocation-State/District:

FMR-9.5.11.9				
Sl.No	State/District	No of Batch	No of participants	Unit cost @ Rs-13150/-Allocation fund
1	Baksa	1 no	30 nos	Rs. 13,150.00
2	Barpeta	1 no	30 nos	Rs. 13,150.00
3	Chirang	1 no	30 nos	Rs. 13,150.00
4	Darrang	1 no	30 nos	Rs. 13,150.00
5	Dhemaji	1 no	30 nos	Rs. 13,150.00
6	Dibrugarh	1 no	30 nos	Rs. 13,150.00
7	Goalpara	1 no	30 nos	Rs. 13,150.00
8	Golaghat	1 no	30 nos	Rs. 13,150.00
9	Jorhat	1 no	30 nos	Rs. 13,150.00

10	Kamrup M	1 no	30 nos	Rs. 13,150.00
11	Kamrup R	5 nos	150 nos	Rs. 65,800.00
12	K Anglong	1 no	30 nos	Rs. 13,150.00
13	Karimganj	1 no	30 nos	Rs. 13,150.00
14	Kokrajhar	1 no	30 nos	Rs. 13,150.00
15	Lakhimpur	1 no	30 nos	Rs. 13,150.00
16	Morigaon	1 no	30 nos	Rs. 13,150.00
17	Nagaon	5 nos	150 nos	Rs. 65,800.00
18	Nalbari	1 no	30 nos	Rs. 13,150.00
19	Sivasagar	1 no	30 nos	Rs. 13,150.00
20	Sonitpur	1 no	30 nos	Rs. 13,150.00
21	Tinsukia	1 no	30 nos	Rs. 13,150.00
22	Udalguri	1 no	30 nos	Rs. 13,150.00
District Total		30 nos.	900 nos.	Rs. 3,94,500.00
State HQ				Rs. -
Grand Total				Rs. 3,94,500.00

AGENDA

One day training for ASHA Supervisors for IDSP

Venue : District HQ

Time	Duration	Session	Felicitation
09:00-09:10	10 min	Registration	
09:10-09:15	5 min	Pre Test	
09:15-09:30	15 min	Introduction	
09:30-09:50	15 min	Welcome address and objective of the meeting	By DSO, IDSP, Assam
09:50-10:45	15 min	Tea Break	
10:45-11:00	15 min	IDSP Reporting System	By DSO, IDSP, Assam
11:00-11:30	30 min	Case Definition	By District ToT
11:30-12:00	30 min	Data Management and outbreak	By Consultant Training/District Epidemiologist
12:00-01:30	1 hr	Epidemiology for disease surveillance	By District ToT
13:30-14:15	45 min	Lunch Break	
14:15-15:30	1 hr15 m	S,P,L forms details	By DSO, IDSP, Assam
15:30-16:30	30 min	Early Warning Signal	By District Epidemiologist
16:30-17:00	30 min	Open discussion	
17:00-17:15	15 min	Post Test	

District wise Training fund allocation:

SI NO	FMR	3.3.3.1	9.5.11.1	9.5.11.2	9.5.11.3	9.5.11.4	9.5.11.5	9.5.11.6	9.5.11.7	9.5.11.8	9.5.11.9	Total Fund allocation
	DISTRICT	One day sensitization for PRIs	Medical Officers (1 day)	Medical College Doctors (1 day)	Hospital Pharmacists/Nurses Training (1 day)	Lab. Technicians (3 days)	Data Managers (2days)	Date Entry Operators cum Accountant (2 days)	ASHA & MPWs, AWW & Community volunteers (1 day)	One day training for Data entry and analysis for Block Health Team	Any other (ASHA Supervisors)	
1	BAKSA	14800	21500						17900	17900	13150	85250
2	BARPETA	14800	21500	10000						17900	13150	77350
3	BONGAIGAON	14800	21500						17900	17900		72100
4	CACHAR		21500	10000		46500				17900		95900
5	CHIRANG	14800	21500							17900	13150	67350
6	DARRANG	14800	21500						17900	17900	13150	85250
7	DHEMAJI	14800	21500							17900	13150	67350
8	DHUBRI	14800	21500							17900		54200
9	DIBRUGARH	14800	21500	10000		46500				17900	13150	123850
10	DIMA-HASAO		21500							17900		39400
11	GOALPARA	14800	21500						17900	17900	13150	85250
12	GOLAGHAT	14800	21500							17900	13150	67350
13	HAILAKANDI		21500							17900		39400
14	JORHAT	14800	21500	10000		46500			17900	17900	13150	141750
15	KAMRUP (M)	14800	21500	10000		46500			17900	17900	13150	141750
16	KAMRUP (R)	14800	21500		82000				179000	17900	65800	381000
17	K ANGLONG		21500							17900	13150	52550
18	KARIMGANJ		21500							17900	13150	52550
19	KOKRAJHAR		21500							17900	13150	52550
20	LAKHIMPUR	14800	21500						17900	17900	13150	85250
21	MORIGAON	14800	21500						17900	17900	13150	85250
22	NAGAON	14800	21500		82000				179000	17900	65800	381000
23	NALBARI	14800	21500						17900	17900	13150	85250
24	SIVASAGAR		21500							17900	13150	52550
25	SONITPUR	14800	21500	10000		46500			17900	17900	13150	141750
26	TINSUKIA	14800	21500							17900	13150	67350
27	UDALGURI	14800	21500							17900	13150	67350
District Total		296000	580500	60000	164000	232500			537000	483300	394600	2747900
State HQ			194720				263340	296450				754510
Total		296000	775220	60000	164000	232500	263340	296450	537000	483300	394600	3502410

FMR-6.1.15.- Procurement of bio-medical Equipment: IDSP

Owner of the Activities at State HQ: BME NHM/ SSO IDSP

- **As per D.O. letter No. T18015/150/2010-IDSP, dated 13rd December'2010** , phase wise District hospital upgraded in the state of Assam. Since 2009 already 14 District Public Health lab being functioning for diagnosis of epidemic prone diseases at Golaghat, Dhubri ,Lakhimpur, Goalpara, Nalbari, Nagaon, Sivasagar, Tinsukia , K Anlong & Kamrup Metro, Dima Hasao, Dhemaji, Darrang, Kokrajhar District in phase manner. **Already 18 nos. Lab Tests are provided to the patients on free of cost as per guidelines of State Free Run Diagnostic Service of GOA annexed in 1.**
- In FY 2018-19 another 7 nos DPHL approved i.e. Bongaigaon, Udalguri, Baksa, Chirang, Hailakandi, Karimganj, Morigaon district. After gap analysis of of basic equipments already concern equipment installed and recruitment of HR under process.
- An amount of Rs-42 Lakhs approved in FY 2018-19 for 6 nos DPHL i.e.Barpeta (Kalgachia DH), Sonitpur (K K CH), Jorhat-(Majuli Garmur DH), Cachar (SM Dev DH), Dibrugarh (Naharkatia DH), Kamrup (T R B DH). Procurement for basic equipments will be done by centrally at State HQ.

Total fund approved=Rs-42.00 lakhs

Fund allocation: At State/District:

FMR-6.1.15.1a		
State/District	No of Quantity	Unit cost @ Rs-700000/-Allocation fund
District Total		0
State HQ	6 nos	4200000
Grand Total	6 nos	4200000

FMR-10.4.-Other Recurring Cost- Laboratory Support under IDSP

FMR-10.4.2- Recurring costs on account of Consumables, kits, communication, misc. expenses etc. at each district public health lab

Owner of the Activities at State HQ: SSO/State Microbiologist

Owner of the Activities at District HQ: DSO/District Microbiologist

An amount of Rs-2 Lakhs approved for each DPHL for Recurring costs on account of Consumables, kits, communication, misc. expenses etc. under IDSP details as given below:

Total fund approved=Rs-42.00 lakhs

Fund allocation: At State/District:

FMR-10.4.2		
SI No	State/District	Unit cost @ Rs-200000/-Allocation fund
1	Baksa,	Rs.200000/-
2	Bongaigaon,	Rs.200000/-
3	Chirang,	Rs.200000/-
4	Darrang,	Rs.200000/-
5	Dhemaji,	Rs.200000/-
6	Dhubri,	Rs.200000/-
7	Dima Hasao,	Rs.200000/-

8	Goalpara,	Rs.200000/-
9	Golaghat,	Rs.200000/-
10	Hailakandi,	Rs.200000/-
11	Kamrup(M),	Rs.200000/-
12	Karbi Anglong,	Rs.200000/-
13	Kokrajhar,	Rs.200000/-
14	Karimganj,	Rs.200000/-
15	Lakhimpur,	Rs.200000/-
16	Morigaon,	Rs.200000/-
17	Nagaon,	Rs.200000/-
18	Nalbari,	Rs.200000/-
19	Sivsagar,	Rs.200000/-
20	Tinsukia,	Rs.200000/-
21	Udalguri	Rs.200000/-
	District Total	Rs.4200000/-
	State HQ	0
	G Total	Rs.4200000/-

FMR-10.4.3- Referral Network of laboratories (Govt. Medical College labs) Reimbursement based payment for laboratory tests

Owner of the Activities at State HQ: SSO/State Microbiologist

Owner of the Activities at District HQ: DSO/Nodal Officer, Govt Medical Colleges, Microbiology deptt.

An amount of Rs-2 Lakhs approved in Assam Establish referral lab network in 6 Govt. Medical Colleges viz-GMCH, AMCH & SMCH,FAAMCH Barpeta, TMCH Sonitpur .

Total fund approved=Rs-12.00 lakhs

Fund Allocation-State/District:

FMR-10.4.3		
Sl.No	State/District	Unit cost @ Rs-2 Lakhs Allocation fund
1	Barpeta, FAAMCH	Rs. 2,00,000.00
2	Cachar, SMCH	Rs. 2,00,000.00
3	Dibrugarh, AMCH	Rs. 2,00,000.00
4	Jorhat, JMCH	Rs. 2,00,000.00
5	Kamrup M, GMCH	Rs. 2,00,000.00
6	Sonitpur, TMCH	Rs. 2,00,000.00
	District Total	Rs. 12,00,000.00
	State HQ	Rs. -
	Grand Total	Rs. 12,00,000.00

FMR-10.4.4- Expenses on account of consumables, operating expenses, office expenses, transport of samples, miscellaneous etc.

Owner of the Activities at State HQ: SSO/State Microbiologist

Owner of the Activities at District HQ: DSO/Nodal Officer, Govt Medical Colleges, Microbiology deptt.

An amount of Rs-60000/- approved for expenses on account of consumables, operating expenses, office expenses, transport of samples, miscellaneous etc for each SRL . viz-GMCH, AMCH , SMCH, JMCH, FAAMCH, TMCH,

Total fund approved=Rs-3.60 lakhs

Fund Allocation-State/District:

FMR-10.4.4		
Sl.No	State/District	Allocation fund
1	Barpeta, FAAMCH	Rs. 60,000.00
2	Cachar, SMCH	Rs. 60,000.00
3	Dibrugarh, AMCH	Rs. 60,000.00
4	Jorhat, JMCH	Rs. 60,000.00
5	Kamrup M, GMCH	Rs. 60,000.00
6	Sonitpur, TMCH	Rs. 60,000.00
	District Total	Rs. 3,60,000.00
	State HQ	Rs. -
	Grand Total	Rs. 3,60,000.00

District wise Lab support fund allocation:

SI NO	FMR	6.1.1.15.a	10.4.2	10.4.3	10.4.4	Total Fund allocation
	DISTRICT	Non-recurring costs on account of equipment for District Public Health Labs requiring strengthening.	Recurring costs on account of Consumables, kits, communication, misc. expenses etc. at each district public health lab (applicable only for functional labs having requisite manpower)	Referral Network of laboratories (Govt. Medical College labs) Reimbursement based payment for laboratory tests (to be calculated for already approved labs in previous PIPs of States for corresponding next years)	Expenses on account of consumables, operating expenses, office expenses, transport of samples, miscellaneous etc.	
1	BAKSA		200000			200000
2	BARPETA	700000		200000	60000	960000
3	BONGAIGAON		200000			200000
4	CACHAR	700000		200000	60000	960000
5	CHIRANG		200000			200000
6	DARRANG		200000			200000
7	DHEMAJI		200000			200000
8	DHUBRI		200000			200000
9	DIBRUGARH	700000		200000	60000	960000
10	DIMA-HASAO		200000			200000
11	GOALPARA		200000			200000
12	GOLAGHAT		200000			200000
13	HAILAKANDI		200000			200000
14	JORHAT	700000		200000	60000	960000
15	KAMRUP (M)		200000			200000
16	KAMRUP (R)	700000		200000	60000	960000
17	K ANGLONG		200000			200000
18	KARIMGANJ		200000			200000
19	KOKRAJHAR		200000			200000
20	LAKHIMPUR		200000			200000
21	MORIGAON		200000			200000
22	NAGAON		200000			200000
23	NALBARI		200000			200000
24	SIVASAGAR		200000			200000
25	SONITPUR	700000		200000	60000	960000
26	TINSUKIA		200000			200000
27	UDALGURI		200000			200000
District Total		4200000	4200000	1200000	360000	9960000
State HQ						
Grand Total		4200000	4200000	1200000	360000	9960000

FMR-16.1-Programme Management under IDSP

FMR-16.1 (16.1.2.1.16)-IDSP Meeting under IDSP

Owner of the Activities at State HQ: SSO

Owner of the Activities at District HQ: DSO

IDSP Meeting-Total approved amount Rs-3 Lakhs- to be conducted IDSP meetings in FY 2019-20

Total fund approved = Rs.3.00 lakhs

Fund Allocation: At State/District:

FMR-16.1 (16.1.2.1.16)			
SI No	State/District	No. of Quantity	Unit cost @ Rs-10000/- Allocation fund
1	Baksa	1 no	Rs.10000/-
2	Barpeta	1 no	Rs.10000/-
3	Bongaigaon	1 no	Rs.10000/-
4	Cachar	1 no	Rs.10000/-
5	Chirang	1 no	Rs.10000/-
6	Darrang	1 no	Rs.10000/-
7	Dhemaji	1 no	Rs.10000/-
8	Dhubri	1 no	Rs.10000/-
9	Dibrugarh	1 no	Rs.10000/-
10	Dima Hasao	1 no	Rs.10000/-
11	Goalpara	1 no	Rs.10000/-
12	Golaghat	1 no	Rs.10000/-
13	Hailakandi	1 no	Rs.10000/-
14	Johat	1 no	Rs.10000/-
15	K Aanglong	1 no	Rs.10000/-
16	Kamrup M	1 no	Rs.10000/-
17	Kamrup R	1 no	Rs.10000/-
18	Karimganj	1 no	Rs.10000/-
19	Kokrajhar	1 no	Rs.10000/-
20	Lakhimpur	1 no	Rs.10000/-
21	Morigaon	1 no	Rs.10000/-
22	Nagaon	1 no	Rs.10000/-
23	Nalbari	1 no	Rs.10000/-
24	Sibasagar	1 no	Rs.10000/-
25	Sonitpur	1 no	Rs.10000/-
26	Tinsukia	1 no	Rs.10000/-
27	Udalguri	1 no	Rs.10000/-
	District Total	27 nos.	Rs.270000/-
	State HQ	3 nos.	Rs.30000/-
	G Total	30 nos.	Rs.300000/-

FMR-16.1 (16.1.3.1.7) –MOBILITY: Travel cost, POL, etc. during outbreak investigations and field visits for monitoring programme activities at State HQ

Owner of the Activities at State HQ: SSO
 Owner of the Activities at State HQ: SSO

Total fund approved = Rs.3.00 lakhs

Fund Allocation: At State/District Level

FMR-16.1 (16.1.3.1.7)			
State/District	For Mobility cost		
	Per month	Per annum	in lakhs
District Total			0
State HQ	58000	700000	7.00
Grand Total	58000	700000	7.00

FMR-16.1 (16.1.3.3.8) – MOBILITY: Travel cost, POL, etc. during outbreak investigations and field visits for monitoring programme activities at State HQ

Owner of the Activities at State HQ: SSO
 Owner of the Activities at State HQ: DSO

Total fund approved = Rs.40.50 lakhs

Mobility Support for FY 2019-20 –Rs-405000 i.e.. Rs-150000/- approved per annum for 27 districts. Hiring of vehicle for field visit as approved by NHM norms. Minimum 10 Days field visit must be done by DSU staffs. The Mobility support fund calculated on the basis of Nos. of Reporting Units as follows:

Fund Allocation: At State/District Level

FMR-16.1(16.1.3.3.8)				
Sl. No.	State/District	For Mobility Cost calculated on the basis of No. of Reporting Units.)		
		Per month	Per annum	in lakhs
1	BAKSA	10500	126000	1.26
2	BARPETA	17200	206400	2.064
3	BONGAIGAON	8100	97200	0.972
4	CACHAR	16200	194400	1.944
5	CHIRANG	6250	75000	0.75
6	DARRANG	10000	120000	1.2
7	DHEMAJI	7000	84000	0.84
8	DHUBRI	14300	171600	1.716
9	DIBRUGARH	15000	180000	1.8
10	DIMA HASAO	13500	162000	1.62
11	GOALPARA	10500	126000	1.26
12	GOLAGHAT	11500	138000	1.38
13	HAILAKANDI	6450	77400	0.774
14	JORHAT	11100	133200	1.332
17	KAMRUP M	9800	117600	1.176
16	KAMRUP R	19000	228000	2.28

15	K ANGLOG	13200	158400	1.584
18	KARIMGANJ	12000	144000	1.44
19	KOKRAJHAR	11400	136800	1.368
20	LAKHIMPUR	12000	144000	1.44
21	MARIGAON	8500	102000	1.02
22	NAGAON	23000	276000	2.76
23	NALBARI	13000	156000	1.56
24	SIBSAGAR	16500	198000	1.98
25	SONITPUR	21000	252000	2.52
26	TINSUKIA	10500	126000	1.26
27	UDALGURI	10000	120000	1.20
District Total		337500	4050000	40.50
State HQ				0.00
Grand Total		337500	4050000	40.50

FMR-16.1(16.1.4.1.2) – Information, Communication and Technology under IDSP

Owner of the Activities at State HQ: SSO/ Data Analyst

Total fund approved = Rs.1.40 lakhs for ICT equipments. Total in RoP 19-20 for State HQ,

Fund Allocation: At State/District Level

FMR-16.1 (16.1.4.1.2)			
State/District	For Mobility cost		
	Per month	Per annum	in lakhs
District Total			0
State HQ	58000	140000	1.40
Grand Total	58000	140000	1.40

FMR-16.1 (16.1.4.1.5) – Operational Cost (Expenses on account of consumables, operating expenses, office expenses, admin expenses, contingencies, transport of samples, miscellaneous etc.)

FMR-16.1(16.1.4.1.5) – Office expenses on telephone, fax, Broadband Expenses & Other Miscellaneous Expenditures

Owner of the Activities at State HQ: SSO

For State HQ- An amount for Rs -800000/- approved for FY 2019-20 i.e. @Rs-66666/- per month.

Fund Allocation: At State/District Level

FMR-16.1 (16.1.4.1.5)			
State/District	For Mobility cost		
	Per month	Per annum	in lakhs
District Total			0
State HQ	66666	800000	8.00
Grand Total	66666	800000	8.00

FMR-16.1 (16.1.5.2.1) – Minor repairs and AMC of IT/office equipment supplied under IDSP(Office expenses)

Owner of the Activities at State HQ: SSO/Data Analyst

Owner of the Activities at State HQ: DSO/ JE(Instru)

A budget of Rs 17.70 Lakhs Approved for Minor repairs & AMC of IT equipments which are out of warranty only.

Fund allocation: at District HQ:

FMR 16.1(16.1.5.2.1)		
Sl No	District	Minor repairs and AMC of IT/office equipment supplied under IDSP
1	BAKSA	65000
2	BARPETA	65000
3	BONGAIGAON	65000
4	CACHAR	65000
5	CHIRANG	65000
6	DARRANG	65000
7	DHEMAJI	65000
8	DHUBRI	65000
9	DIBRUGARH	65000
10	DIMA HASAO	65000
11	GOALPARA	65000
12	GOLAGHAT	65000
13	HAILAKANDI	65000
14	JORHAT	65000
17	KAMRUP M	65000
16	KAMRUP R	70000
15	K ANGLOG	65000
18	KARIMGANJ	65000
19	KOKRAJHAR	65000
20	LAKHIMPUR	65000
21	MARIGAON	65000
22	NAGAON	70000
23	NALBARI	65000
24	SIBSAGAR	65000
25	SONITPUR	70000
26	TINSUKIA	65000
27	UDALGURI	65000
District Total		1770000
State HQ		0
G Total		1770000

District wise Operational Cost fund allocation:

SI No	FMR	16.1(16.1.2.1.16)	16.1(16.1.3.1.7 & 16.1.3.3.8)	16.1(16.1.4.1.2)	16.1(16.1.4.1.5)	16.1(16.1.5.2.1)	Total
	District	IDSP Meetings	StateDistrict-MOBILITY: Travel Cost, POL, etc. during outbreak investigations and field visits for monitoring programme activities at DSU on need basis	Information, Communication and Technology under IDSP	State-Office expenses on telephone, fax, Broadband Expenses & Other Miscellaneous Expenditures	Minor repairs and AMC of IT/office equipment supplied under IDSP	
1	BAKSA	10000	126000			65000	201000
2	BARPETA	10000	206400			65000	281400
3	BONGAIGAON	10000	97200			65000	172200
4	CACHAR	10000	194400			65000	269400
5	CHIRANG	10000	75000			65000	150000
6	DARRANG	10000	120000			65000	195000
7	DHEMAJI	10000	84000			65000	159000
8	DHUBRI	10000	171600			65000	246600
9	DIBRUGARH	10000	180000			65000	255000
10	DIMA HASAO	10000	162000			65000	237000
11	GOALPARA	10000	126000			65000	201000
12	GOLAGHAT	10000	138000			65000	213000
13	HAILAKANDI	10000	77400			65000	152400
14	JORHAT	10000	133200			65000	208200
17	KAMRUP M	10000	117600			65000	192600
16	KAMRUP R	10000	228000			70000	308000
15	K ANGLOG	10000	158400			65000	233400
18	KARIMGANJ	10000	144000			65000	219000
19	KOKRAJHAR	10000	136800			65000	211800
20	LAKHIMPUR	10000	144000			65000	219000
21	MARIGAON	10000	102000			65000	177000
22	NAGAON	10000	276000			70000	356000
23	NALBARI	10000	156000			65000	231000
24	SIBSAGAR	10000	198000			65000	273000
25	SONITPUR	10000	252000			70000	332000
26	TINSUKIA	10000	126000			65000	201000
27	UDALGURI	10000	120000			65000	195000
	District Total	270000	4050000			1770000	6090000
	State HQ	30000	700000	140000.000	800000		1670000
	Grand Total	300000	4750000	140000	800000	1770000	7760000

FMR-164.1. –PM-Human Resource

FMR-16.4.1.4- State level HR under DCP

FMR-16.4.1.4.2- Consultants/ Programme Officers

Owner of the Activities at State HQ: SSO/HRD Consultant

Sanction Position under IDSP at State HQ-5 position for State Microbiologist, State Epidemiologist, State Entomologist, Training Consultant, Veterinary Consultant

TERMS OF REFERENCE FOR Consultants:

1. Organize and monitor timely collection of data from all reporting districts. Administer collection, compilation and analysis of passive surveillance data not only from peripheral health institutions but also from hospitals and colleges in the state.
2. Analyse surveillance data and prepare weekly surveillance graphs and charts.
3. Identify outbreaks of diseases targeted in IDSP for all reporting districts using triggers agreed with Central Surveillance Unit.
4. Collect monthly summaries of the disease situation from the district surveillance units.
5. Prepare and send monthly summaries of the disease situation to the Central Surveillance Unit and Regional Project Coordinators.
6. Initiate outbreak investigations promptly following the standard operating guidelines of IDSP
7. Coordinate movement of Rapid Response Team & participate in all outbreak investigations
8. Ensure timely submission of FIR (First Information Report) and detailed Outbreak Report to SSU/CSU and Regional Project Coordinators.
9. Ensure timely submission of annual project report and annual surveillance report of DSUs, prepare and timely submit annual project report and annual surveillance report for the SSU to CSU and Regional Project Coordinators.
10. Support effective operational integration of disease control efforts based on the surveillance data
11. Coordinate involvement of Medical Colleges, Private Sector, Community and Media in surveillance activities
12. Provide regular feedback to all reporting districts on disease trends and outbreaks
13. Organize, coordinate & monitor training of state/district staff under IDSP.
14. Identify emerging training needs at the state/district and revise training calendars accordingly.
15. Organize dissemination of training manuals and materials for training courses.
16. Assist in organizing independent evaluation studies under IDSP and its outcome
17. Supervise Data Manager and Consultant Finance/Procurement appointed under IDSP to ensure timely submission of quality information required in relation to data and finance/ procurement matters
18. Monitor proper use of EDUSAT facility/IT networking towards data transfer, training, e-conferencing.
19. Coordinate regular meetings of State/District Surveillance Committee and assist in inter-sectoral coordination for effective IDSP implementation.
20. Organize regular meetings of IDSP stakeholders.
21. Make supervisory visits to DSUs to monitor implementation of project activity
22. Support state surveillance officer in carrying out other works related to effective implementation of IDSP

FMR-16.4.1.4.5- MIS/ IT Staff

Owner of the Activities at State HQ: SSO/HRD Consultant

Sanction Position under IDSP at State HQ-1 position for State Data Analyst

TERMS OF REFERENCE FOR State Data Analyst:

1. To assist State Surveillance Officer/District Surveillance Officer and other officials in carrying out the IDSP activities
2. Supervise functioning of MIS unit of Integrated Disease Surveillance Programme & IDSP Portal
3. Supervise functioning of Data Entry operators
4. Organize information received from District Surveillance Units
5. Preparation of reports required under the programme
6. Organize maintenance of IT hardware, software and WAN
7. Supervise & Maintain EDUSAT/VPN Network for Video Conferencing & Data Transference
8. Monitoring of 1075 connectivity in State/Districts
9. Familiarize and operate VC equipment, undertake preventive maintenance and trouble shooting for small problems, and coordinate with service providers for major breakdowns.
10. Analyze S,P,L data for time/place in spreadsheet for identifying Rising Trend of Disease over time /EarlyWarning Signals
11. Prepare Periodic and Annual Reports

FMR-16.4.1.4.7- Accounts Staff

Owner of the Activities at State HQ: SSO/HRD Consultant

Sanction Position under IDSP at State HQ-1 position for Consultant Finance

TERMS OF REFERENCE FOR Consultant Finance:

1. Organize all financial activities related to IDSP programme
2. Supervise filed visit activities of all idsp staffs
3. Preparation of all financial reports required under the programme
4. Support state surveillance officer in carrying out other works related to effective implementation of IDSP

FMR-16.4.1.4.9- Data Entry Operators

Owner of the Activities at State HQ: SSO/HRD Consultant

Sanction Position under IDSP at State HQ-1 position for State Data Entry Operator

TERMS OF REFERENCE FOR State Data Entry Operator:

1. To assist State Surveillance Officer/District Surveillance Officer and other officials in carrying out the activities performed by Data Manager

2. Uploading / updating of information in MIS of Integrated Disease Surveillance Project and Portal
3. Compilation of reports required under the project
4. Operation of EDUSAT/VPN Network for Video Conferencing & Data Transference
5. Regular weekly/bi-weekly updating of 1075 connectivity in State/Districts
6. Assist Data Manager in compiling Periodic and Annual Report

16.4.2.2- District level HR under DCP

FMR-16.4.2.2.2- Consultants/ Programme Officers

Owner of the Activities at State HQ: SSO/HRD Consultant

Sanction Position under IDSP at District HQ-1 position for District Epidemiologist for 27 districts

TERMS OF REFERENCE FOR District Epidemiologist:

1. Organize and monitor timely collection of data from all reporting districts. Administer collection, compilation and analysis of passive surveillance data not only from peripheral health institutions but also from hospitals and colleges in the state.
2. Analyse surveillance data and prepare weekly surveillance graphs and charts.
3. Identify outbreaks of diseases targeted in IDSP for all reporting districts using triggers agreed with Central Surveillance Unit.
4. Collect monthly summaries of the disease situation from the district surveillance units.
5. Prepare and send monthly summaries of the disease situation to the Central Surveillance Unit and Regional Project Coordinators.
6. Initiate outbreak investigations promptly following the standard operating guidelines of IDSP
7. Coordinate movement of Rapid Response Team & participate in all outbreak investigations
8. Ensure timely submission of FIR (First Information Report) and detailed Outbreak Report to SSU/CSU and Regional Project Coordinators.
9. Ensure timely submission of annual project report and annual surveillance report of DSUs, prepare and timely submit annual project report and annual surveillance report for the SSU to CSU and Regional Project Coordinators.
10. Support effective operational integration of disease control efforts based on the surveillance data
11. Coordinate involvement of Medical Colleges, Private Sector, Community and Media in surveillance activities
12. Provide regular feedback to all reporting districts on disease trends and outbreaks
13. Identify emerging training needs at the state/district and revise training calendars accordingly.
14. Assist in organizing independent evaluation studies under IDSP and its outcome
15. Supervise Data Manager and Consultant Finance/Procurement appointed under IDSP to ensure timely submission of quality information required in relation to data and finance/ procurement matters
16. Monitor proper use of EDUSAT facility/IT networking towards data transfer, training, e-conferencing.
17. Coordinate regular meetings of State/District Surveillance Committee and assist in inter-sectoral coordination for effective IDSP implementation.
18. Make supervisory visits to DSUs to monitor implementation of project activity
19. Support state/district surveillance officer in carrying out other works related to effective implementation of IDSP

FMR-16.4.2.2.5- MIS/ IT Staff

Owner of the Activities at State HQ: SSO/HRD Consultant

Sanction Position under IDSP at District HQ-1 position for District Data Manager for 27 districts.

TERMS OF REFERENCE FOR District Data Manager:

1. To assist State Surveillance Officer/District Surveillance Officer and other officials in carrying out the IDSP activities
2. Supervise functioning of MIS unit of Integrated Disease Surveillance Programme and IDSP Portal
3. Supervise functioning of Data Entry operators
4. Organize information received from District Surveillance Units
5. Preparation of reports required under the programme
6. Organize maintenance of IT hardware, software and WAN
7. Supervise & Maintain EDUSAT/VPN Network for Video Conferencing & Data Transference
8. Monitoring of 1075 connectivity in State/Districts
9. Familiarize and operate VC equipment, undertake preventive maintenance and trouble shooting for small problems, and coordinate with service providers for major breakdowns.
10. Analyze S,P,L data for time/place in spreadsheet for identifying Rising Trend of Disease over time /EarlyWarning Signals
11. Prepare Periodic and Annual Reports

FMR-16.4.2.2.9- Data Entry Operators

Owner of the Activities at State HQ: SSO/HRD Consultant

Sanction Position under IDSP at State HQ-1 position for District Data Entry Operator for 27 districts and 6 nos Medical Colleges

TERMS OF REFERENCE FOR District Data Entry Operator:

1. To assist State Surveillance Officer/District Surveillance Officer and other officials in carrying out the activities performed by Data Manager
2. Uploading / updating of information in MIS of Integrated Disease Surveillance Project and Portal
3. Compilation of reports required under the project
4. Operation of EDUSAT/VPN Network for Video Conferencing & Data Transference
5. Regular weekly/bi-weekly updating of 1075 connectivity in State/Districts
6. Assist Data Manager in compiling Periodic and Annual Report

Summary of Fund allocation: at State/District HQ:

District	FMR-3.3.3-9.5.11	FMR-6.1.1.15.a	FMR-10.4.2	FMR-10.4.3	FMR-10.4.4	FMR-16.1(16.1.2.1.16)	FMR-16.1(16.1.3.1.7 & 16.1.3.3.8)	FMR-16.1(16.1.4.1.2)	FMR-16.1(16.1.4.1.5)	FMR-16.1(16.1.5.2.1)	Total State/District Release
	Trainin g	Lab Equipments t	Lab Recurrin g cost	SRL Recurrin g cost	SRL Misc. cost	Meetings	Mobility support	ICT	State-Office Expenses	Minor Repairing for AMC	
BAKSA	85250		200000			10000	126000			65000	486250
BARPETA	77350			200000	60000	10000	206400			65000	618750
BONGAIGAO N	72100		200000			10000	97200			65000	444300
CACHAR	95900			200000	60000	10000	194400			65000	625300
CHIRANG	67350		200000			10000	75000			65000	417350
DARRANG	85250		200000			10000	120000			65000	480250
DHEMAJI	67350		200000			10000	84000			65000	426350
DHUBRI	54200		200000			10000	171600			65000	500800
DIBRUGARH	123850			200000	60000	10000	180000			65000	638850
DIMAHASAO	39400		200000			10000	162000			65000	476400
GOALPARA	85250		200000			10000	126000			65000	486250
GOLAGHAT	67350		200000			10000	138000			65000	480350
HAILAKANDI	39400		200000			10000	77400			65000	391800
JORHAT	141750			200000	60000	10000	133200			65000	609950
KAMRUP (M)	141750		200000	200000	60000	10000	117600			65000	794350
KAMRUP (R)	381000					10000	228000			70000	689000
K ANGLONG	52550		200000			10000	158400			65000	485950
KARIMGANJ	52550		200000			10000	144000			65000	471550
KOKRAJHAR	52550		200000			10000	136800			65000	464350
LAKHIMPUR	85250		200000			10000	144000			65000	504250
MORIGAON	85250		200000			10000	102000			65000	462250
NAGAON	381000		200000			10000	276000			70000	937000
NALBARI	85250		200000			10000	156000			65000	516250
SIVASAGAR	52550		200000			10000	198000			65000	525550
SONITPUR	141750			200000	60000	10000	252000			70000	733750
TINSUKIA	67350		200000			10000	126000			65000	468350
UDALGURI	67350		200000			10000	120000			65000	462350
District Total	2747900	0	4200000	1200000	360000	270000	4050000		0	1770000	14597900
State HQ	754510	4200000	0			30000	700000	140000	800000		6624510
Grand Total	3502410	4200000	4200000	1200000	360000	300000	4750000	140000	800000	1770000	21222410

Total fund allocation of District:

District	FMR-3.3.3-9.5.11	FMR-10.4.2	FMR-16.1(16.1.2.1.16)	FMR-16.1(16.1.3.17 & 16.1.3.3.8)	FMR-16.1(16.1.5.2.1)	Total State/District Release
	Training	Lab Recurring cost	Meetings	Mobility support	Minor Repairing for AMC	
BAKSA	85250	200000	10000	126000	65000	486250
BARPETA	77350	260000	10000	206400	65000	1318750
BONGAIGAON	72100	200000	10000	97200	65000	444300
CACHAR	95900	260000	10000	194400	65000	1325300
CHIRANG	67350	200000	10000	75000	65000	417350
DARRANG	85250	200000	10000	120000	65000	480250
DHEMAJI	67350	200000	10000	84000	65000	426350
DHUBRI	54200	200000	10000	171600	65000	500800
DIBRUGARH	123850	260000	10000	180000	65000	1338850
DIMA-HASAO	39400	200000	10000	162000	65000	476400
GOALPARA	85250	200000	10000	126000	65000	486250
GOLAGHAT	67350	200000	10000	138000	65000	480350
HAILAKANDI	39400	200000	10000	77400	65000	391800
JORHAT	141750	260000	10000	133200	65000	1309950
KAMRUP (M)	141750	200000	10000	117600	65000	534350
KAMRUP (R)	381000	260000	10000	228000	70000	1649000
K ANGLONG	52550	200000	10000	158400	65000	485950
KARIMGANJ	52550	200000	10000	144000	65000	471550
KOKRAJHAR	52550	200000	10000	136800	65000	464350
LAKHIMPUR	85250	200000	10000	144000	65000	504250
MORIGAON	85250	200000	10000	102000	65000	462250
NAGAON	381000	200000	10000	276000	70000	937000
NALBARI	85250	200000	10000	156000	65000	516250
SIVASAGAR	52550	200000	10000	198000	65000	525550
SONITPUR	141750	260000	10000	252000	70000	1433750
TINSUKIA	67350	200000	10000	126000	65000	468350
UDALGURI	67350	200000	10000	120000	65000	462350
District Total	2747900	5760000	270000	4050000	1770000	14597900
