



ৰাষ্ট্ৰীয় স্বাস্থ্য অভিযান, অসম

Operational Guidelines

Tea Garden Hospitals under PPP

with NHM, Assam



OFFICE OF THE MISSION DIRECTOR
NATIONAL HEALTH MISSION, ASSAM

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PREFACE

The purpose of the PPP Model is to strengthen the Primary Health Facility in the Tea Estate Hospitals and to extend the health services to the entire population within the Tea Estates. Under the scheme NHM, Assam is funding for doctors and paramedics in tea garden Hospitals in addition to existing manpower of the Hospitals. Financial assistance provided to tea garden hospitals has also been beneficial in renovating existing hospital infrastructure, purchasing equipments and in augmentation of hospital and service delivery in the facility.

NHM, Assam introduced the PPP model for tea gardens from 2008 onwards. In initial stage 248 number of tea garden were brought under the PPP mode in the state and current 150 Tea Gardens are supported through PPP arrangement under NHM.

In the financial year 2019-20 Govt. of Assam has launched “Extension of Free Drugs Scheme to all Tea Garden Hospitals of the State of Assam” under which free drugs are supplied to the Tea Garden Hospitals at the scale of PHC level EDL (Essential Drug List). The provision is made available under State Govt. Budget. The scheme covers both PPP and non PPP tea gardens.

This year i.e. in 2021-22, Govt. of India has accorded 75% i.e. Rs. 956.29 lakhs of total approval of Rs.1275.00 lakhs for 170 nos. of Tea Garden Hospitals @ Rs.7.50 lakh per hospital for implementation of the activity.



District RoP approval- for tea garden hospitals under PPP for the year 2021-22

Assam RoP 2021-22		RoP Approvals, 2021-22			Owner of the activity			State allocation on Fresh RoP approvals	District allocation on Fresh Rop approvals
FMR Code	Particulars	Committed Unspent Amount (A)	Approved Budget (B)	Total Approval , 2021-22 (A+B)	At State HQ	At District level	At Block Level		
15.2.6	PPP with Tea Garden hospital	0	956.29	956.29	SPM/P.E. (Bidyut Prava)	DPM	BPM	0	956.29

Note: 75% of Rs.1275.00 is approved for 170 numbers of Tea Garden Hospitals@ Rs.7.50 lakh each for the F.Y. 2021-22.



1. District wise allocation of approved amount for tea garden hospital under PPP for the year 2021-22

FMR Code: 15.9.2

Sl. No.	Name of District	No of Tea Garden Hospital	Amount approved @ Rs.7.5 lakh/tea garden hospital (Rs. In Lakh)	75% of total approval (Rs. In Lakh)
1	Baksa	2	15	11.25
2	Cachar	19	142.5	106.88
3	Dibrugarh	37	277.5	208.13
4	Golaghat	14	105	78.75
5	Hailakandi	1	7.5	5.63
6	Jorhat	9	67.5	50.63
7	Kokrajhar	3	22.5	16.88
8	Lakhimpur	8	60	45.00
9	Morigaon	1	7.5	5.63
10	Nagaon	7	52.5	39.38
11	Sivasagar	6	45	33.75
12	Charaideo	10	75	56.25
13	Sonitpur	17	127.5	95.66
14	Biswanath	7	52.5	39.38
15	Tinsukia	17	127.5	95.63
16	Udalguri	12	90	67.50
	Total	170	1275	956.29



Operational Guideline for utilization of fund by the Tea Garden Hospitals under PPP with NHM, Assam for the Year 2021-22

Objectives:

- To provide health care services specially maternal and child health care to the tea garden population
- Emergency services
- To strengthen the existing primary health facility in the tea estate hospitals
- Standardization of the existing labour room along with baby care rooms
- Facilities of referral services
- Taken care of communicable and non-communicable diseases
- HR development-to appoint Doctors, Pharmacist, Lab Technician, GNM and ANM (if required)
- To maintain hospital and premises in a clean and hygienic manner

Coverage:

- a) Tea garden workers and their dependents
- b) People residing in tea estates.
- c) Retired workers of the tea garden
- d) Other identified residents of the estate.

General:

- An MoU (agreement) is to be executed with stamp duty between the respective District Health Society and Tea Garden Hospital Management Authority which will establish the terms and conditions of both the parties work to achieve the objectives.
- Duration of the MoU to be fixed for 1 year only.
- Financial year should be followed for execution of MoU
- The agreement would be in force from the date of signing of MoU
- Services to be delivered as per NHM norms and guidelines mentioned in MoU.
- Hospital Management Committee is to be formed to look after the activity adhering the schematic guidelines and norms as cited by National Health Mission, Assam.
- Formation of District level Monitoring and Evaluation Committee for Tea Garden Areas

Scope of work :

- There should be monthly health action plane that has to be submitted to the Jt. DHS of Health Services, respective district.
- Monthly progress reports on key deliverables along with financial achievements is to be send to the District Programme Management Unit through Block Programme Management Unit of NHM, Respective districts.
- **Focused should be on**



- Implementation of all National and State health programmes.
- Quarterly orientation for Medical Officer and other Staff on programme guidelines to be done at District as well Block level. HMC should ensure the attendance of participants.
- Copies of all guidelines and communication to be kept in file and make handy to all.
- Handholding trainings for service providers on ANC, conducting safe delivery, handling warmers along with umbrella programmes etc.
- Following MCTS system
- Reorientation of ASHAs of tea garden areas
- Emphasis on institutional delivery specially for normal delivery
- Proper implementation of Intensified Diarrhoea Control Fortnight/National Deworming Day/WIFS/ Vitamin-A supplementation programme/Intensified Pulse Polio Immunization etc.
- Implementation of weekly diet supplementation programme for pregnant women of tea garden area.
- Laboratory should be functional and services to be ensured.
- Celebration of special health days
- Conducting baby shows from 1 and ½ years to 2 years bay of tea garden area where best 3 babies will be awarded for promoting child health.
- Utilization of services of mothers & adolescent club of tea garden area.
- Free Drugs will be provided under “Extension of Free Drugs Scheme to all Tea Garden Hospitals of the State of Assam” by Govt of Assam budget.
- Facts and records of services along with expenditure has to be provided as an when required for verification.
- Stock of the assets to be maintained purchased from the fund given by the Government. under partnership.
- Block Programme Manager will regular monitor the programme of concerned Block PHC.

The hospital will develop an action plan for utilization of NHM-PPP fund as per the MoU and guideline given and will get an approval from the District Health Society before utilizing the fund.

The expected Key Performance Indicator (KPI) for deliverables are as follows-

- **OPD Patients**
- **IPD Patients**
- **Deliveries conducted**
- **No of PW registered and ANC/PNC Check up**
- **Women receiving post-partum checkup within 48 hours after delivery**



➤ **Total no of Laboratory Test conducted**

Yearly evaluation/ assessment of the hospital will be done based on the aforesaid KPIs

After getting the necessary approval from DHS the Tea Garden Hospital can utilize fund as per the following criteria:

1. Manpower-

The management can appoint contractual staffs in the hospital as per mutually agreed terms and conditions if required.

- The Salary of the newly appointed doctors and other paramedical staffs from the NHM fund should not exceed the NHM rate (s) for salaries. The manpower to be posted as per the PHC staff norms, however, the following manpower shall have to be provided,

Following will be the salary structure:

Sl. No	HR	Upper Limit For per person
1	MBBS doctor	As per NHM rate
2	GNM*	“
3	ANM*	“
4	Pharmacist	“
5	Laboratory Technician	“

- ANM will be engaged in case of unavailability of GNM
- The salary of the doctors & other paramedical staffs who were working in the hospitals even before the PPP should be given the monthly salary by the Tea Garden Authority from their fund. In addition, they are to be given the incentives as per the prescribed norms from the fund under PPP not exceeding the amounts given below:



The Garden Hospital catering a population less than 3500		
Sl. No	Details	Incentive from NRHM-PPP fund
1	MBBS doctor	Rs. 6,000 pm
2	GNM	Rs. 2,000 pm
3	ANM	Rs. 2,000 pm
4	Pharmacist	Rs. 2,000 pm
5	Laboratory Technician	Rs. 2,000 pm

The Garden Hospital catering a population more than 3500		
Sl. No	Details	Incentive from NRHM-PPP fund
1	MBBS doctor	Rs. 8,000 pm
2	GNM	Rs. 3,000 pm
3	ANM	Rs. 3,000 pm
4	Pharmacist	Rs. 3,000 pm
5	Laboratory Technician	Rs. 3,000 pm

- Along with Medical and paramedical staff from the fund given the hospital can recruit Accountant cum office assistant @ Rs.7000/- per month and a driver for ambulance @ Rs.3500 per month. The salary of the existing staff will be born by the hospital and from the PPP fund given.
- **The District should have clear assessment against each garden for release of fund for fulfilling the HR availability such as Medical Officer, GNM, Pharmacist and Laboratory Technician.**

2. Drugs

- Drugs will be provided from NHM to all PPP Tea Garden Hospitals as per case load. Indent should be given to DDSM of respective district as per NHM format as and when required. However the utilization of drugs should be sent to concerned DDSM and NHM HQ on monthly basis and as and when required. In case, if there is a shortage of medicines in a particular month then the hospital with prior written information to the Jt. Director Health Services can procure the medicines as per Govt. approved rate. The Jt. Director of Health Services in turn will take the

➤



approval from the District Health Society before Procurement of generic drugs as per the Govt. of Assam Essential Drug list (EDL) allowed from PPP fund.

3. Ambulance & Referral Transport

- The Tea Garden Management will ensure the maintenance of the ambulance that they have received from NHM under PPP. For referral transport of the complicated cases from one institution to another, fund maximum limit of Rs. 40,000-60,000 per annum should be utilized for POL from the fund available under the head of recurring cost. The minimum or maximum limit will be decided by the DHS on the basis of distance from secondary/tertiary care hospital. The ambulance will have to maintain a log book with details about the patients transported with their signature and meter reading to be mentioned in it.
- The total amount provided shall be spent as follows;

Sl No	Details	Upper Limits of Funds per annum (Rs)*
1	Manpower (Salary)	6,00,000 (maximum limit)
2	Recurring Cost(Hospital Consumables, ambulance running and maintenance cost, laboratory supplies	1,50,000 (maximum limit)

*savings are available from any of the heads, the same can be utilized for other important works with prior approvals from D.H.S.

4. Infrastructure

- If the hospital needs minor renovation and repairing, which couldn't have been completed during the previous year PPP fund, then it can utilize the fund for minor repairing and renovation of existing labour room/maternity ward/ new born corner with an upper limit of Rs.50, 000/- per annum as per the IPHS norms.

For proper management of Bio-Medical Waste (BMW) the hospital can procure color coded bins, bags and other consumables along with construction of deep burial pit as per the NHM guideline.



5. Equipment:

- The hospital can procure equipments related to Labour room/New Born Care Corner (NBCC) as per Govt approved rate along with prior approval of DHS with an upper limit of Rs.1.00 Lakh as per IPHS norms if not procured in the initial years
- If not procured in the initial years the hospital can procure equipments for setting up a laboratory for performing the routine lab test (Eg-routine test for Blood, Urine, and Stool etc.). The reagents for performing the test can be procured from hospital operational cost under PPP fund.

6. Operational Aspect

- The hospital will have to take prior permission of District Health Society before utilizing the fund against the MoU. In case guidelines given are found to be violated, the MoU will be terminated.

7. Record Maintenance

7.1 All the tea Garden hospital under PPP should use the NHM prescribed registers for record keeping. The list of registers to be used at facility is as follows-

- OPD Register for registration
- IPD register,
- RCH register, (For ANC/Immunization/Eligible Couple records)
- Family Planning Register
- Delivery Register
 - Referral Register
 - Laboratory registers for laboratory record,
 - Drug dispensing register
 - Stock register
 - Fixed Asset Register
 - Ambulance Log Book
 - Maternal Death Register
 - Infant Death Register
 - High Risk Pregnancy Identification Register
 - WIFS Register
 - Health Camp Register



- House Hold Survey Register.

Any other register as per requirement to be maintained by all the Tea Garden Hospitals under NHM PPP.

- The hospital will maintain fixed asset register of all the items acquired out of the NHM fund and accordingly submit a report to the Jt. Director of Health Services for his/her record. All the assets acquired and created out of NHM fund will be the property of Government of Assam.
- For financial transactions record to be maintained in the Tea Garden Hospital in the form of Fund Receipts register, Cheque Issue Register, Petty Cash Book, Payment Vouchers Index File (Month wise) and Double Column Cash Book to be maintained in respect of fund from NHM under PPP.

8. Reporting System

- The In-charge of the respective Tea Garden Hospital will be responsible to send the monthly performance report i.e. HMIS report in the prescribed format by NHM, Assam to the Block Programme Management Unit along with a copy to District Health Society by 2nd day of next month.
- Monthly progress reports on all key deliverables along with financial achievements is to be send to the Block Programme Management Unit along with a copy to District Programme Management Unit of NHM, Respective districts.

9. IEC: -

- Monthly Health Action Plane for Health Camps would be submitted to the Joint Director of Health Services of the districts.
- Health Camp should be organized at Tea Garden hospital and in the labour lines.
- Involvement of Mothers and Adolescents Club to be ensured by tea garden Hospital Management Committee.
- Monthly Adolescents meeting and counselling should be organized.

9.1 Implementation of weekly diet supplementation programme for pregnant women of tea garden area.

The aim of the programme is to provide weekly diet supplementation which includes Egg-1no, 200 ml Milk, one Banana for pregnant women. This should be given immediately after registration preferably on Fri day (ANC day) till the delivery. The cost can be born from PPP fund. Separate register to be maintained. The budget for providing free diet should not be exceeded more than Rs. 20/- per meal (every Friday for 4 days in a month). The format of the register should be maintained as follows-



Sl. No	Name of PW	LMP	EDD	Registration Date	Weight at registration	Dates of diet given	Weight after every month	Date of delivery	Weight of infant at birth
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9.2 **Celebration of special health days:** Special health day should be observed along with health camp and awareness. Action plane attach in a separate annexure.

9.3 **Distribution of Iron Folic Acid Tablet:** Immediately after marriage, the Hb% of married women should be done and accordingly Iron Folic/Folic acid to be given and register also to be maintained.

9.4 **Anemia detection Camp:** Quarterly anemia detection camp should be organized in age group of 10-35 years female of Tea garden Area. After detection of anemia proper treatment and follow up to be done.

9.5 **Maintenance of Protocol:** Protocol of Labour room, NBCC, BMW, Immunization, Hand Washing, Nutrition, Anemia, NCD, Diarrhea and other Umbrella programmes to be ensured at the facility. The printing cost can be incurred from PPP fund as per NHM norms.

10 Financial Guidelines:

- Allotted fund Rs.7.5 lakh to each tea garden hospital from GoI under PPP.
- The fund will be released in two instalments.
 - 1st instalment in signing of MoU and
 - 2nd instalment after submitting UC and SoE of 1st instalment.
- Amount may be budgeted under the head “**FMR Code: 15.2.6**”.
- Separate bank account should be maintained to administer the funds by the hospital management authority under the scheme.
- The Hospital Management Committee will maintain Books of Accounts (i. e. Cash Book, Ledger, Cheque issue register, Stock register, Fixed Assets Register and Bill vouchers file etc.) for the fund received from NHM under PPP.
- Up to date JSY record should be kept by HMC.
- Cash transactions should not be done.
- The bank account must be a joint a/c. in the name of followings-
 1. Manager of the estate cum Chairman, Hospital Management Committee and
 2. Medical Officer cum Member Secretary, Hospital Management Committee of the hospital.
 3. In absence of any one of above, Labor Welfare Officer of the tea garden should be nominated for joint signatory.
- The monthly account statement obtained from bank should be placed before the Hospital Management Committee.
- The fund given will be utilized for monthly health camps, manpower & maintenance of the hospital or fulfilling the aforesaid objectives.
- The user fee as notified by Govt. in PHCs would be collected by the hospital should be deposited in the bank account of Hospital Management Committee.
- The amount shall be utilised for providing services to the patients.



- Submission of monthly utilization certificate is to be ensured to the Joint DHS/DPMU of respective district.
 - The in-charge of the tea garden hospital will have to submit a monthly fund utilization certificate and Statement of Expenditure (SoE) to the DHS, within 5th day of following month.
 - The audited UC and SOE should be submitted for a financial year by 30th April of the following year.
- The accounts should be audited by C.A. at the end of the financial year end and settle the advance by submission of audit report including audited Utilization Certificate within 30th April of the following year.
- The audit fees will be borne by interest fund incurred or own tea garden management fund.

11 Performance review

- Both physical and financial performance of each tea garden hospitals are to be reviewed every month at block level (BPMU) and quarterly at District level. Minutes of the meeting shall be submitted to the State HQ by the District.
- Every Tea garden should visit once in a month by DPMU/BPMU as per supportive supervision format of PHC and submit the report to State Head Quarter by 10th of every month.

12 Activities not to be done from the fund of PPP

1. Construction of quarters, Kitchen, Roads, extension of existing hospital building, office set-up, and house hold toilets etc. The fund should not be used for any kind of new construction except Labour room, NBCC, ANC, PNC ward (if not taken in the initial years)
2. Procurement of any vehicles, Computers, office furniture, Halogen light/lamp, Refrigerator etc.
3. Payments towards inserting advertisements in any Newspaper/Journal/ Magazine.
4. Purchase of POL other than ambulance.
5. Organizing Swathya Mela or giving stalls in any Mela for ostensible to purpose of awareness generation of health schemes/programmes.
6. Payments towards giving TA/DA to Medical Officers or other staff.
7. Meeting any recurring non-plan expenditure and taking up any individual based activity.



NB: An annual action plan of activities should be prepared and approval should be taken from DHS. The Tea Garden Hospital Management Committee should prepare the yearly budget based on the above guidelines and it should be approved by Chairman, District Health Society. Approval of Mission Director, NHM, Assam must be taken for any other specific requirement other than the above guidelines.



MEMORANDUM OF UNDERSTANDING BETWEEN DISTRICT HEALTH SOCIETY, (hereafter referred to as first party) AND MANAGEMENT OF THE T.E. (hereafter referred to as second party)

PRELUDE

The District Health Society.....and the Management of..... Tea estate would work together to implement the Health Initiative in the estate. The purpose of the scheme would be to strengthen the Primary Health Facility in the Estate Hospitals as well as extend Health services to non-entitled cases from within the resident population of the estate. To achieve this objective the following understanding is reached by and between the parties on thisday of 20.....

GENERAL TERMS

1. COVERAGE

The Scheme would cover

- e) Workers and their authorized dependents as per census book.
- f) Staff members and authorized dependents residing in estates.
- g) Non-entitled cases excluded under definition of Family of the PLA
- h) Retired workers
- i) Other authorized and identified residents of the estate.

2. DATE OF IMPLEMENTATION

The scheme becomes effective from the date of signing of the MoU.

3. FUNDING THE SCHEME

- Fifty percent of the agreed amount will be released by the District Health Society on signing of the MoU. The balance amount will be release to hospital Management Committee T.E. on submission of Utilization Certificate and the Statement of expenditure (SOE) of the previous amount.
- It is agreed that a separate Bank Account in Public Sector Bank be opened by the Second Party to administer funds under the scheme. The bank account will be a joint A/c I the name of Manager of the estate cum Chairman Hospital Management Committee and Medical officer cum Member Secretary, Hospital Management Committee of the Garden Hospital.
- It is agreed that a monthly account statement obtained from bank to be placed before the Hospital Management committee.

4. PERIOD OF PARTNERSHIP

The agreement would be in force for one year from the date of signing the MoU and would be renewed after completion of one year depending upon adherence to NHM norms by Tea Garden Management and requisite approvals.



5. THE OBJECTIVES OF THIS MEMORANDUM OF UNDERSTANDING ARE-

1. To provide health care services to the population
2. To strengthen existing infrastructure in the TE hospitals based on facility survey
3. To purchase medical equipment pertaining to service delivery mentioned in the MoU
4. To standardize the existing labour room
5. To provide baby care rooms and other facility to meet emergencies of new born care.
6. To appoint doctors, nurses and paramedical staff, if required
7. To appoint staff, if required
8. To undertake expenditure as approved by Hospital Management Committee for betterment of existing facility.
9. **The expected Key Performance Indicator (KPI) for deliverables are as follows-**

- I. OPD Patients**
- II. IPD Patients**
- III. Normal Deliveries conducted**
- IV. No of PW registered and ANC/PNC Check up**
- V. Women receiving post-partum checkup within 48 hours after delivery**
- VI. Total no of Laboratory Test conducted**

Yearly evaluation/ assessment of the hospital will be done based on the aforesaid KPIs

6. RESPONSIBILITIES OF TEA GARDEN MANAGEMENT

6.1 The Tea Garden Management Hospitals shall provide following services under the scheme

- a) Mother and Child care
- b) Provision of normal delivery
- c) Routine Ante-Natal & Post- Natal care to all women
- d) Facility for new born care such as neonatal resuscitation & management of neonatal hypothermia/ jaundice
- e) Immunization of the children
- f) Diagnosis and management of anaemia & Vitamin A deficiency in the children
- g) Family Planning services e. G. OC Pill, Condom, IUCD insertion and permanent methods like Vasectomy/NSV
- h) Counselling and appropriate referral for safe abortion services (MTP) for those in need or MTP using Manual Vacuum Aspiration (MVA) technique
- i) Provision of facility on Janani Surakshya Yojna (JSY)
- j) Free Medical Camps and spread awareness



- k) Basic laboratory investigations viz RE Blood Sugar, Blood Grouping, Slide test for PF/PV, RDK, RE Stool, RE Urine, Urine albumin.
- l) Nutrition & health counselling
- m) 24 hours emergency service : appropriate management of injuries and accident, First Aid, stabilization of the patient before referral and other emergency conditions
- n) Referral services
- o) Prevention & control of diseases like Malaria, Tuberculosis, Diarrhoea and Japanese Encephalitis etc.
- p) In case of epidemic and any emergency, TE will provide services to the people in nearby villages keeping in mind their capacity and security of the TE

6.2 DUTIES OF SERVICE PROVIDER

1. To maintain and deliver services as per NHM norms and guidelines
2. Display in prominent place the services available and timings on all days
3. To maintain hospital and premises in a clean and hygienic manner
4. To maintain records of services provided and referral cases.
5. To maintain sufficient stock of medicines as per PLA guidelines and NHM norms
6. To maintain all relevant records for purpose of audit and submission of returns to District Health Society (DHS)

6.3 USER FEE FOR NON-WORKER RESIDENTS

A user fee as notified by Govt. in PHCs would be collected by the Tea Garden Hospital and deposited in the bank account of Hospital Management Committee. The amount shall be utilised for providing services to the patients as decided by Hospital Management Committee.

6.4 HOSPITAL MANAGEMENT COMMITTEE

- A Hospital Management Committee would be formed from amongst the following persons
- Medical officer of the Tea Garden Hospital (he will be Member Secretary H.M.C.)
- President/Secretary of recognised union at estate level.
- A nominated representative from Tea Company from the estate
- 3 representative from BPHC including SDM&HO and BPM
- Welfare Officer

6.5 DUTIES OF HOSPITAL MANAGEMENT COMMITTEE

- To meet once a month or on such number of occasions as it deems fit to review progress
- To resolve any local issue/ Dispute referred to it within a time frame
- To record minutes of all meetings and maintain them in proper manner
- To do such other activities within NHM guidelines including recommending emergency cases.

6.6 MEDICAL SERVICES AND COMPLAINT

- In the event of any complaint on the quality of Medical Treatment the same would be referred to the Joint Director of Health Services for his knowledge and arbitration
- In the event of any complaint or dissatisfaction regarding medical services the same would be referred to the District Health Society for necessary advice.



- 6.7 Identification cards may be issued by Management to head of family would be attested on the card.
- 6.8 If shall be mandatory for the Tea Garden Management to ensure that the manpower positioned in the hospitals prior to the partnership will continue to render their services and NHM will only fill the gap as per the facility survey report and in no case will remove the pre-existing staffs.
- 6.9 The Tea Garden Management will appoint contractual staffs in the hospital as per mutually
- 6.10 agreed terms and conditions.
- 6.11 Monthly Health Action Plane for Health Camps would be submitted to the Joint Director of Health services of the districts.
- 6.12 Monthly reporting of the services provided as per the prescribed format provided by the NHM.
- 6.12 Submission of expenditure statement with utilization certificate on month-to-month basis utilizing the advance and the yearly Audited accounts by C.A. for March ending with utilizing the advance and the statement of expenditure to be submitted 31st May each year.
- 6.13 Production of records of services and statement of Expenditure for verification by officials of Govt. of Assam, Health Department / Govt. of India from time to time or as necessary.
- 6.14 The Tea Garden will keep a stock of the assets given by the Government under the partnership or purchased from the fund given and will also submit a copy to the District Health Society for record keeping.
- 6.17 All the movable and in movable asset and software acquired and created from GOVERNMENT OF ASSAM fund will be the property of GOVERNMENT OF ASSAM.
- 7. The District Health Society, Government of Assam shall carry out all the activities specified as follows.**
- 7.1 The DHS will conduct facility survey of the Tea Garden Hospital as per prescribed checklist developed by NHM.
- 7.2 The DHS will give 75% of Rs.7.50 lakh subject to the budget provision per annum to the TE Management for rendering the services mentioned in clause 6.1. The fund given will be utilised for monthly outreach camps health, manpower & maintenance of the hospital or fulfilling the objective mentioned in clause 5.
- 7.3 Vaccine, Contraceptive and other Reproductive and Child Health Drugs Shall be supplied as per the requirement of the hospital from the Office of the Joint Director of Health services.
- 7.4 District Health Society (DHS) too will enter into and MoU in regard to supply of medicines as per the guidelines of the Medical Advisory Board and NHM for consumables on a regular basis.
- 7.5 Constitute District Level advisory Committee under the Chairmanship of the Deputy Commissioner and two nominees each from District Health Department and Tea Garden Management.
- 7.6 Regular Monitoring of the Programmes would be done by Block Programme Manager of the concerned Block PHC.



8 ROLE OF THE PARTNERS

Activities	8.1 Provision of Services		Remarks
	DHS	Tea Garden Hospital	
1. Infrastructure facilities			
Infrastructure development	✓	✓	If infrastructure development needed
Medicine	✓		Under the “Extension of Free Drugs Scheme to all Tea Garden Hospitals of the State of Assam” free drugs are supplied to the Tea Garden Hospitals at the scale of PHC level EDL (Essential Drug List).
Water Charges		✓	Will be borne by Tea Garden Hospital
Electricity Bill		✓	Will be borne by Tea Garden Hospital
Miscellaneous		✓	Will be borne by Tea Garden Hospital
2. Manpower			
Medical Officer	✓	✓	Positioned MO from Tea Garden Hospital and if additional doctors the salary of MO will be borne by NHM PPP fund.
Staff nurse	✓	✓	Positioned Nurses from Tea Garden Hospital and if additional nurse required, the salary of nurses will be borne by NHM PPP fund.
Laboratory Technician	✓	✓	Laboratory Technician will be provided wherever there will be Laboratory Investigation
ANM ()	✓		If required Tea Garden will recruit from the PPP fund.
Pharmacist		✓	Positioned Pharmacist of the hospital. If it is not available then



			recruitment of new pharmacist as per MoU should be done.
Grade IV Staffs		✓	Grade IV staff will be trained by the Joint DHS of the concerned district to work in the dispensaries.
Driver	✓	✓	

9 RENEWAL OF AGREEMENT

The agreement for the next one year would be renewed subject to the following conditions

- Proper and satisfactory use of all NHM funds made available previous year and submission of all accounts as per normal accounting norms.
- Recommendation from Hospital Management committee
- Recommendation of DHS

It is agreed that accounts from.....April.....up to March.....would be submitted by the 31st May 20... by the Hospital Management Committee of the respective Tea Garden hospital..

It is further agreed that satisfactory appraisal of accounts and other activities of the financial year would entitled the District Health Society to renew its agreement for next financial year. In case the agreement is not renewed for any reason, NHM fund remaining unspent/ unutilised with the HMC shall be refunded to District Health Society of the district along with audited UC/SoE.

- 10** Any deficiency in service by the hospital under Public Private Partnership will be looked into by the Government of Assam. In the event of discontinuation of the scheme by either of the parties of the performance report would be examined by both the parties would be given at least three months' time to wind-up the Scheme.

IN WITNESS WHEREOF both the parties of the FIRST AND SECOND PARTY have signed this agreement on the date, month and year mentioned below.

Date:	Date:
Name:	Name:
Designation	Designation
Mailing Address	Mailing Address
Witness: First Party	Witness: Second Party

1.....

2.....



List of Tea Garden Hospitals under PPP for the year F.Y. 2021-22

SI No.	Name of the District	Nos of Tea Garden Hospitals	Name of the Tea Garden Hospitals
1	Baksa	2	Doomni TE Hospital
2			Nagrijiuli TE Hospital
3	Biswanath	7	New Purubbari TE Hospital
4			Bholaguri TE Hospital
5			Pavoi TE Hospital
6			Shakomato T.E. Hospital
7			Dhullie T.E. Hospital
8			Nirmala T.E. Hospital
9			Brohmajan T.E. Hospital
10	Cachar	19	Rampore T.E. Hospital
11			Doloo TE Hospital
12			Dewan T.E. Hospital
13			Labac T.E. Hospital
14			Lakhipur T.E. Hospital
15			Binakandi T.E. Hospital
16			Bhuvan Valley T.E. Hospital
17			Silcoorie T.E. Hospital
18			Arcuttipore T.E. Hospital
19			Chandigat T.E. Hospital
20			Cossipur T.E. Hospital
21			Dayapoor T.E. Hospital
22			Komber T.E. Hospital
23			Patichera T.E. Hospital
24			Pathimara T.E. Hospital
25			Urrunabund T.E. Hospital
26			Kumbhirgram T.E. Hospital
27			Dervy T.E. Hospital
28			Rosekandy TE Hospital
29	Dibrugarh	37	Tarajan T.E. Hospital
30			Madhuban T.E. Hospital
31			Basmotia T.E. Hospital
32			Anandabari T.E. Hospital
33			Santi T.E. Hospital
34			Bijulibari T.E. Hospital
35			Madhuting T.E. Hospital



List of Tea Garden Hospitals under PPP for the year F.Y. 2021-22

Sl No.	Name of the District	Nos of Tea Garden Hospitals	Name of the Tea Garden Hospitals
36			Jutlibari T.E. Hospital
37			Nandanban T.E. Hospital
38			Hatijan T.E. Hospital
39			Lengrai T.E. Hospital
40			Hazelbank T.E. Hospital
41			Greenwood T.E. Hospital
42			Monohari T.E. Hospital
43			Naharkatia T.E. Hospital
44			Thanai T.E. Hospital
45			Maijan T.E. Hospital
46			Romai T.E. Hospital
47			Boughpara T.E. Hospital
48			Jamirah T.E. Hospital
49			Borborooah T.E. Hospital
50			Nudwa T.E. Hospital
51			Maud T.E. Hospital
52			Khowang T.E. Hospital
53			Bhamun T.E. Hospital
54			Tiloijan T.E. Hospital
55			Ouphulia T.E. Hospital
56			Joonktolee T.E. Hospital
57			Tingkhong T.E. Hospital
58			Rajgarh T.E. Hospital
59			Desam T.E. Hospital
60			Balimora T.E. Hospital
61			Langharjan T.E. Hospital
62			Kenduguri T.E. Hospital
63			Nilmoni T.E. Hospital
64			Harishpur T.E. Hospital
65			Namsang T.E. Hospital
66			Koomtai T.E. Hospital
67			Doorria T.E. Hospital
68			Borkatoni T.E. Hospital
69			Halmira T.E. Hospital
70	Golaghat	14	Rungagora T.E. Hospital
71			Diffloo T.E. Hospital
72			Numaligarh T.E. Hospital
73			Murphuloni T.E. Hospital
74			Ghilladary T.E. Hospital



List of Tea Garden Hospitals under PPP for the year F.Y. 2021-22

Sl No.	Name of the District	Nos of Tea Garden Hospitals	Name of the Tea Garden Hospitals
75			Socketing T.E. Hospital
76			Mokrong T.E. Hospital
77			Naharjan T.E. Hospital
78			Gorunga TE Hospital
79			Dakhinhengera TE
80	Hailakandi	1	Rupacherra TE Hospital
81			Tyroon T.E. Hospital
82			Borhola T.E. Hospital
83			Bokahola T.E. Hospital
84			Soraipani T.E. Hospital
85	Jorhat	9	Sangsua T.E. Hospital
86			Gotonga T.E. Hospital
87			Chinomora T.E. Hospital
88			Lohpohia T.E. Hospital
89			Hooloongguri T.E. Hospital
90			Kokrajhar TE Hospital
91	Kokrajhar	3	Daloabari Bangalabari TE
92			Mornai TE Hospital
93			Harmotty T.E. Hospital
94			Koylamari T.E. Hospital
95			Seajuli T.E. Hospital
96	Lakhimpur	8	Chinatolia T.E. Hospital
97			Ananda T.E. Hospital
98			Silonibari T.E. Hospital
99			Dolouhat T.E. Hospital
100			Deezo T.E. Hospital
101	Morigaon	1	Gopal Krishna T.E. Hospital
102			Sagmootea T.E. Hospital
103			Burapahar T.E. Hospital
104			Salna T.E. Hospital
105	Nagaon	7	Kelleden T.E. Hospital
106			Nonoi T.E. Hospital
107			Kaliabor T.E. Hospital
108			Kondoli T.E. Hospital
109			Borsillah T.E. Hospital
110			Deopani T.E. Hospital
111	Sivasagar	6	Mackeypore T.E. Hospital
112			Ligiri Pukhuri T.E. Hospital
113			Lakhimijan T.E. Hospital



List of Tea Garden Hospitals under PPP for the year F.Y. 2021-22

Sl No.	Name of the District	Nos of Tea Garden Hospitals	Name of the Tea Garden Hospitals
114			Rajmai T.E. Hospital
115	Charaideo	10	Kanubari T.E. Hospital
116			Borasali T.E. Hospital
117			Salkathoni T.E. Hospital
118			Doomar Dullung T.E. Hospital
119			Deepling T.E. Hospital
120			Hingirijan T.E. Hospital
121			Napuk T.E. Hospital
122			Khoomtai T.E. Hospital
123			Lakwa T.E. Hospital
124			Mathurapore T.E. Hospital
125	Sonitpur	17	Sapoi T.E. Hospital
126			Shyamaguri T.E. Hospital
127			Monmohinipur T.E. Hospital
128			Naraynapur T.E. Hospital
129			Hirajuli T.E. Hospital
130			Singri T.E. Hospital
131			Arun T.E. Hospital
132			Hoograjuli T.E. Hospital
133			Panbari T.E. Hospital
134			Durrang T.E. Hospital
135			Dhulapadung T.E. Hospital
136			Koloney T.E. Hospital
137			Sonajuli T.E. Hospital
138			Kacharigaon T.E. Hospital
139			Dhendai T.E. Hospital
140			Borjuli T.E. Hospital
141			Tulip T.E. Hospital
142	Tinsukia	17	Anandabag T.E. Hospital
143			Baghjan T.E. Hospital
144			Bahadur T.E. Hospital
145			Bozaloni T.E. Hospital
146			Bordubi T.E. Hospital
147			Chandmari T.E. Hospital
148			Dhelakhat T.E. Hospital
149			Dinjan T.E. Hospital
150			Koomsang T.E. Hospital
151			Langkashi T.E. Hospital
152			Marghertita T.E. Hospital



List of Tea Garden Hospitals under PPP for the year F.Y. 2021-22

Sl No.	Name of the District	Nos of Tea Garden Hospitals	Name of the Tea Garden Hospitals
153			Naloni T.E. Hospital
154			Phillobari T.E. Hospital
155			Raidung T.E. Hospital
156			Rongagora T.E. Hospital
157			Tengapani T.E. Hospital
158			Hollonghabi T.E Hospital
159	Udalguri	12	Bahipookri T.E. Hospital
160			Suola T.E. Hospital
161			Mazbat T.E. Hospital
162			Dhunsiri T.E. Hospital
163			Hatigarh T.E. Hospital
164			Bhooteachang T.E. Hospital
165			Corramore T.E. Hosopital
166			Nonaipara TE
167			Bamunjuli TE
168			Orang TE Hospital
169			Panery TE Hosopital
170			Borrenjajuli TE