

### SUPPORTIVE SUPERVISION CHECKLIST

Supportive Supervision Checklist is a time-tested approach to promote mentorship, joint problem-solving and communication between supervisors and the supervised. With its emphasis on building local capacities, the checklist aims to improve overall effectiveness and efficiency of health service delivery. This further helps to identify real time gaps, and thereby enables the system to address these locally, at sub-district/district and state levels. The current supportive supervision checklist takes a minimalistic approach and aims to capture bare essentials of a health facility in its role of a 'delivery point'.

#### OBJECTIVE

It has been developed to structure the supportive supervision visits to monitor quality of care and to ensure attention to adequate availability of the essential supplies & equipment, and to increase adherence to evidence based clinical guidelines. Users of this checklist, along with facility in-charge, need to draw a Plan of Action (POA) based on their observations.

#### INSTRUCTIONS FOR FILLING THE TOOL

Supervisor need to fill code as 1, 2, 3 and 4 in box adjacent to questions (1: Yes, 2: No, 3: Not applicable, 4: don't know)

Reference period will be the last completed reporting month as per HMIS reporting cycle

To check the availability supervisor should verify physical presence and functionality for equipment, expiry date for drugs and of other consumable

Services at facility can be observed through actual practices at the time of visit or checking the records available in delivery room, postnatal ward, ANC register, AFHC etc.

Supervisors need to send the complete filled checklist, incompletely filled checklist will not be taken up.

Supervisor need to check the data from various register – delivery room register , OPD register, IPD register, drug store register, case sheets, post-natal ward register, ANC register , records at AFH clinic.

<b>C.1. Name &amp; Designation of the Supervisor:</b>					<b>C.2. Organization:</b>					<b>C.3. Level:</b>	Block	District	State	National	Others					
<b>C.4. Facility Name:</b>				<b>Block:</b>		<b>District:</b>				<b>C.5. Facility type:</b>	SC	Non 24x7 PHC	24X7 PHC	Non FRU CHC	FRU CHC	SDH	DH	Area Hosp.	Med. College	Others
<b>C.7. Date of visit:</b>			<b>C.8. Name &amp; Designation of Facility In-charge/Nodal Officer:</b>								<b>C.6. Facility Level:</b>		L1	L2	L3					

D: Data of last reported month from facility									
<b>D.1. OPD load:</b>									
<b>D.2. IPD load:</b>									
<b>D.3 ANC registered/Attended</b>									
<b>D.4. Deliveries:</b>				Normal		Assisted		C-section	
<b>D.5. Delivery outcome:</b>	Low birth weight	Live birth	Stillbirth		Neonatal deaths	Maternal deaths			
			Fresh	Macerated					
<b>D.6. Referred out cases:</b> <b>a. High risk mothers</b> <input type="checkbox"/> <b>b. Sick new borns</b> <input type="checkbox"/>									
<b>D.7. Newborns immunized before discharge:</b>		BCG	OPV		Hep. B		All three		
<b>D.8. Mothers discharged after 48 hours:</b>									
<b>D.9. IUCD insertion:</b>				PPIUCD		Interval		Post-abortion	
<b>D.10. Female sterilization:</b>									
Minilap									
Laparoscopy									
Post-partum Sterilization									
Post Abortion Sterilization									

D.11. Male sterilization:							
<b>D.12. Clients received Comprehensive Abortion Care (CAC) services:</b>						MTP	Spontaneous Abortion
D.13. Pregnant women identified with high risk factors:							
Severe Anaemia	Hyper-tension	HIV	Syphilis	Gestational Diabetes Mellitus	Hypothyroidism	Previous C-section	Mal-presentation
D.14 Number of high risk mothers referred/treated at facility							
Severe Anaemia	Hyper-tension	Pre-Eclampsia	Eclampsia	PPH	Pre-term Deliveries		
<b>D.15. Adolescents attended AFHC :</b>			Counselling	Treatment	Referral		
<b>D.16. Diarrhoea in under 5 children:</b>				Diagnosed	Admitted		
<b>D.17. Pneumonia in under 5 children:</b>							

E. HEALTH SYSTEM														
E.1. Reproductive Health:							E.5. Vaccines							
	IUCD:	380 A		375		Emergency Contraceptive Pill (ECP)		BCG			Rotavirus			
	Oral Pills:	Mala N		Centchroman					OPV		IPV			
	Male Condom			Injectable Contraceptive		PPIUCD Forceps				Hep. B		Vit. A		
	Pregnancy Testing Kit								DPT		Pentavalent			
E.2. Maternal Health: Drugs & Supplies										Measles		JE Vaccine		
	Oxytocin	Oxytocin available		Rapid Diagnostic Kit for Malaria		Manual Vacuum Aspiration (MVA) Kit				TT		Routine Immunization Microplan		
		Stored as per guidelines		Point of Care testing for Syphilis		Electric Vacuum Aspiration (EVA) Kit					Alternate Vaccine Delivery plan			
	Tab. Misoprostol		RTI/STI Drugs kit		IFA Tab. (Red)				HIV testing kit	E.6. Antibiotics				
	Alpha Methyl dopa		Protocol posters displayed in LR		Triple Regimen (TDF+3TC+EFV)				Blood group typing		Amoxicillin		Gentamycin	
	Inj. Mag. Sulphate		Sterile Pads		Syp. Nevirapine				Urine Albumin kit		Metronidazole		Ceftriaxone	
	Inj. Dexamethasone		MCP Card		Glucose sachet 75 gm		Haemoglobinometer	Ampicillin			Ciprofloxacin			
	Nifedepine		Safe Motherhood Booklet		Partograph		BP Apparatus	Cotrimaxazole						
	Labetalol		No of delivery trays in proportion to no of deliveries		Tab. Albendazole		Stethoscope	E.7. Infrastructure						
	Ca Tab. With Vit. D3			Inj. Tetanus Toxoid		Normal Saline/Ringer Lactate/D 5%			Running water 24X7		Electricity backup 24X7			
	MMA kit (Mifepristone+ Misoprostol)				Autoclaved instruments in LR		Foetal Doppler/Fetoscope		Hand washing area					
							Toilet near or within Delivery Room							
							Designated space for AFH Clinic							
								Blood Bank		Blood Storage Unit				
E.3. Newborn Health : Drugs & Supplies							E.8. Infection Prevention							
	Vitamin K1			Mucus Extractor		Clean Towels/drape			Soap		Sterile gloves			
	Sterile cord cutting equipment			Shoulder roll		Cord tie or clamps			Bleaching Powder		Autoclave			
	Radiant Warmer			Functional Oxygen Cylinder		Newborn weighing machine			Cidex (Glutaldehyde)		Boiler			
	Bag:	500 ml		240 ml		Designated NBCC			Color Coded Bins					
	Mask:	Size 0		Size 1		Thermometer			Pre-sterilized instruments available in LR					
E.4. Child Health :Drugs & Supplies							E.9. Adolescent Health : Drugs & Supplies							
	ORS			Anti- Malarial Drugs		Tab. Albendazole			Tab. Dicyclomine		Tab IFA (Blue)			
	Zinc			Syp. Salbutamol		IFA Syp.			Tab. Albendazole		IEC for AH at AFHC			
	Salbutamol Nebulizing Solution													
E.10. Other Equipment														
	Digital Thermometer			Glucometer		Room thermometer		Auto Analyzer(DH)			BMI Chart			
	Suction Machine (low pressure-<100 mm hg)					Adult weighing machine		Semi Auto Analyzer (CHC/PHC)			Snellen Chart			
	Hub cutter/Needle destroyer					Refrigerator								