

Facility Checklist

SUPPORTIVE SUPERVISION CHECKLIST

Supportive Supervision Checklist is a time-tested approach to promote mentorship, joint problem-solving and communication between supervisors and the supervised. With its emphasis on building local capacities, the checklist aims to improve overall effectiveness and efficiency of health service delivery. This further helps to identify real time gaps, and thereby enables the system to address these locally, at sub-district/district and state levels. The current supportive supervision checklist takes a minimalistic approach and aims to capture bare essentials of a health facility in its role of a 'delivery point'.

OBJECTIVE

It has been developed to structure the supportive supervision visits to monitor quality of care and to ensure attention to adequate availability of the essential supplies & equipment, and to increase adherence to evidence based clinical guidelines. Users of this checklist, along with facility in-charge, need to draw a Plan of Action (POA) based on their observations.

INSTRUCTIONS FOR FILLING THE TOOL

Supervisor need to fill code as 1, 2, 3 and 4 in box adjacent to questions (**1: Yes, 2: No, 3: Not applicable, 4: don't know**)

Reference period will be the last completed reporting month as per HMIS reporting cycle

To check the availability supervisor should verify physical presence and functionality for equipment, expiry date for drugs and of other consumable

Services at facility can be observed through actual practices at the time of visit or checking the records available in delivery room, postnatal ward, ANC register, AFHC etc.

Supervisors need to send the complete filled checklist, incompletely filled checklist will not be taken up.

Supervisor need to check the data from various register – delivery room register , OPD register, IPD register, drug store register, case sheets, post-natal ward register, ANC register , records at AFH clinic.

C.1. Name & Designation of the Supervisor:					C.2. Organization:				C.3. Level:	Block	District	State	National	Others		
C.4. Facility Name:				Block:		District:		C.5. Facility type:	SC	Non 24x7 PHC	24X7 PHC	Non FRU CHC	FRU CHC	SDH	DH	Area Hosp.
C.7. Date of visit:		C.8. Name & Designation of Facility In-charge/Nodal Officer:								C.6. Facility Level:		L1	L2	L3		

D: Data of last reported month from facility						
D.1. OPD load:						
D.2. IPD load:						
D.3 ANC registered/Attended						
D.4. Deliveries:			Normal		Assisted	C-section
D.5. Delivery outcome:	Low birth weight	Live birth	Stillbirth		Neonatal deaths	Maternal deaths
			Fresh	Macerated		
D.6. Referred out cases:						
D.7. Newborns immunized before discharge:		BCG	OPV	Hep. B	All three	
D.8. Mothers discharged after 48 hours:						
D.9. IUCD insertion:		PPIUCD		Interval	Post-abortion	
D.10. Female sterilization:						
Minilap						
Laparoscopy						
Post-partum Sterilization						
Post Abortion Sterilization						

D.11. Male sterilization:							
D.12. Clients received Comprehensive Abortion Care (CAC) services:					MTP	Spontaneous Abortion	
D.13. Pregnant women identified with high risk factors:							
Severe Anaemia	Hyper-tension	HIV	Syphilis	Gestational Diabetes Mellitus	Hypothyroidism	Previous C-section	Mal-presentation
D.14 Number of high risk mothers referred/managed at facility							
Severe Anaemia	Hyper-tension	Pre-Eclampsia	Eclampsia	PPH	Pre-term Deliveries		
D.15. Adolescents attended AFHC clinic:			Counselling	Treatment	Referral		
D.16. Diarrhoea in under 5 children:				Diagnosed	Admitted		
D.17. Pneumonia in under 5 children:							

E. HEALTH SYSTEM															
E.1. Reproductive Health:							E.5. Vaccines								
	IUCD:	380 A		375		Emergency Contraceptive Pill (ECP)		BCG		Rotavirus					
	Oral Pills:	Mala N		Centchroman				OPV		IPV					
	Male Condom			Injectable Contraceptive	PPIUCD Forceps	Hep. B			Vit. A						
	Pregnancy Testing Kit					DPT			Pentavalent						
E.2. Maternal Health: Drugs & Supplies															
	Oxytocin	Oxytocin available		Rapid Diagnostic Kit for Malaria		Manual Vacuum Aspiration (MVA) Kit		TT	Measles		JE Vaccine				
		Stored as per guidelines		Point of Care testing for Syphilis		Electric Vacuum Aspiration (EVA) Kit				Routine Immunization Microplan Alternate Vaccine Delivery plan					
Tab. Misoprostol		RTI/STI Drugs kit		IFA Tab. (Red)		HIV testing kit			E.6. Antibiotics						
Alpha Methyl dopa		Protocol posters displayed in LR		Triple Regimen (TDF+3TC+EFV)		Blood group typing			Amoxicillin		Gentamycin				
Inj. Mag. Sulfate		Sterile Pads		Syp. Nevirapine		Urine Albumin kit			Metronidazole		Ceftriaxone				
Inj. Dexamethasone		MCP Card		Glucose sachet 75 gm		Haemoglobinometer	Ampicillin			Ciprofloxacin					
Nifedepine		Safe Motherhood Booklet		Partograph		BP Apparatus	Cotrimaxazole								
Labetalol		No of delivery trays in proportion to no of deliveries		Tab. Albendazole		Stethoscope	E.7. Infrastructure								
Ca Tab. With Vit. D3			Inj. Tetanus Toxoid		Normal Saline/Ringer Lactate/D 5%			Running water 24X7		Electricity backup 24X7					
MMA kit (Mifepristone+ Misoprostol)				Autoclaved instruments in LR		Hand washing area									
						Toilet near or within Delivery Room									
						Designated space for AFH Clinic									
E.3. Newborn Health : Drugs & Supplies							Blood Bank							Blood Storage Unit	
	Vitamin K1			Mucus Extractor		Clean Towels/drape	E.8. Infection Prevention								
	Sterile cord cutting equipment					Cord tie or clamps		Soap		Sterile gloves					
	Radiant Warmer			Functional Oxygen Cylinder		Newborn weighing machine		Bleaching Powder		Autoclave					
	Bag:	500 ml		240 ml		Designated NBCC		Cidex (Glutaldehyde)		Boiler					
	Mask:	Size 0		Size 1		Thermometer		Color Coded Bins							
						Pre-sterilized instruments available in LR									
E.4. Child Health :Drugs & Supplies							E.9. Adolescent Health :Drugs & Supplies								
	ORS			Anti- Malarial Drugs		Tab. Albendazole		Tab. Dicyclomine		Tab IFA (Blue)					
	Zinc			Syp. Salbutamol		IFA Syp.		Tab. Albendazole		IEC for AH at AFHC					
	Salbutamol Nebulizing Solution														
E.10. Other Equipment															
	Digital Thermometer			Glucometer		Room thermometer		Auto Analyzer(DH)			BMI Chart				
	Suction Machine (low pressure-<100 mm hg)					Adult weighing machine		Semi Auto Analyzer (CHC/PHC)		Snellen Chart					
	Hub cutter/Needle destroyer					Refrigerator									