Greet with local salutation and state purpose of your visit. Be respectful, polite and empathetic. Do not discriminate or be rude.

Be aware that suspected and confirmed cases, and their family members may be stressed or afraid. So, the most important thing you can do is to listen carefully to questions and concerns.

Gather accurate information from the person: their name, date of birth, travel history, list of symptoms, record and communicate as per the surveillance format. Write the information clearly.

You may not have an answer for every question: a lot is still unknown about COVID-19 and it is okay to admit that.

If available, share information pamphlets or handouts with family members. Discuss their questions using IEC like pamphlets etc to enable better understanding and motivate them to share the CORRECT information with others.
1. Stay away from others
   a. Stay in a specific room and away from other people in your home. Maintain distance of at least 1 meter. Restrict all movement so that others in the house stay safe from infection
   b. If available, use a separate bathroom

2. Seek health care and notify
   a. If suffering from fever, cough, or having difficulty in breathing, wear a mask to protect others and immediately get in touch with your nearest health facility or ASHA or ANM.

3. Wear a mask
   a. When you are around other people and before you enter a healthcare provider’s clinic
   b. If sick person is unable to wear it, then other family members should wear it when they enter the sick person’s room

4. Avoid going to public areas
   a. Do not go to work, school, or public areas
   b. If you are infected, you could transmit infection to others

5. Avoid visitors or support staff coming to the house
   a. You may likely pass infection unknowingly
   b. Support staff like maids, drivers, etc should be asked to stay away
**Support:** Assigned family member to take care of bed ridden person helping them follow doctor’s instructions for medication(s) and care.

**Monitor Symptoms:** Fever and breathing must be monitored regularly and reported immediately in case there is breathing difficulty or very high fever.

**Protective Hygiene:**
- Avoid sharing household items like dishes, drinking glasses, cups, eating utensils, towels, bedding with the person. Throw used tissues in a lined closed trash can.
- Wash and disinfect linen in warm water and soap, dry in sun
- Washing machine: use disinfectant, soap, warm water, dry in sun
- Linen can be soaked in hot water and soap in a large drum, using a stick to stir, avoiding splashing (soak linen in 0.05% chlorine for approximately 30 minutes. Finally, rinse with clean water and let linen dry fully in the sunlight.
- Place all used tissues, disposable gloves, facemasks, and other contaminated items in a lined container before disposing them of with other household waste.

**Clean and disinfect:** All “high-touch” surfaces, such as counters, table tops, doorknobs, bathroom fixtures, toilets, phones, keyboards, tablets, and bedside tables, every day. Also, clean any surfaces that may have blood, stool, or body fluids on them.

**Wash hands:** with soap and water for at least 40 seconds or, if soap and water are not available, clean your hands with a 70% alcohol-based hand sanitizer. Wash often and especially after touching COVID-19.
1. **Wash hand** often thoroughly with soap and water for 40 secs or rub with 70% alcohol-based hand sanitizer.

2. **Keep away from elderly.** Household members should stay in another room or be separated from the person as much as possible. Household members should use a separate bedroom and bathroom, if available.

3. **Avoid sharing** household items e.g. dishes, drinking glasses, cups, eating utensils, towels, bedding, or other items with other people at home.

4. **Wear a triple layered mask** at all the time when in contact with infected person. Disposable masks are never to be reused. (Used mask should be considered as potentially infected). Mask to be disposed safely.

5. **If symptoms appear** (fever/cough/difficulty in breathing) he/she should immediately inform the nearest health centre or call your local phone number.
As a major support to people when they suffer from anxieties, stigma and/or discrimination you can help people overcome their anxieties and build a supportive environment.

1. Publicly, use terms like people who have COVID-19 instead of “COVID-19 cases” or “victims”. Similarly, use terms like people who may have COVID-19 instead of “suspected cases” – even when it may be the official terminology in your contact listing formats.

2. Advise people to minimize watching, reading or listening to news that causes them to feel anxious or distressed.

3. Advise people to engage in relaxing activities like indoor games, reading, gardening, home-cleaning, etc.

4. Engage community influencers to build community support by talking to people within their circle of influence.
   a. Identify influencers
   b. Share correct information on COVID-19 with them
   c. Brief them on specific support required by you.

5. To emphasise that most people do recover from COVID-19, amplify the good news about local people
   a. Who have recovered from COVID-19
   b. Who have supported a loved one through recovery
1. **Use a mask if:**
   a. You develop fever, cough or breathing difficulty
   b. You are visiting a health facility.
   c. You are caring for an ill person and/or entering the room of an infected person.

2. **Use a Mask Correctly:**
   a. Unfold pleats, facing down, place over nose, mouth and chin.
   b. Fit nose piece over nose-bridge. Tie strings upper string tied - top of head above ears lower string at the back of the neck.
   c. Leave no gaps on either side of the mask, adjust to fit.
   d. Do not pull the mask down or hang it from the neck
   e. Avoid touching the mask while in use.

3. **Replace masks** with a new clean, dry mask as soon as they become damp/humid. Do not re-use single-use masks.

4. **Remove the mask**
   a. By using appropriate technique (i.e. do not touch the front but remove the lace from behind)
   b. By first untying the string below and then the string above and handle the mask using the upper strings. Do not touch other surfaces of the mask while removing.

5. **Disposing of Mask**
   After removal or whenever you inadvertently touch a used mask, clean hands by using an alcohol-based hand rub or soap and water. Discard single-use masks after each use and dispose of them immediately upon removal by soaking in household bleach solution and then throwing in a closed dustbin.
1. Maintain distance of 1 meter from people and avoid close physical contact when you are communicating.

2. Use a three layered mask to cover your face. Make sure it is properly worn.

3. Avoid touching your face (eyes, nose, mouth) at all times.

4. Wash your hands with soap and water for 40 secs or use a 70% alcohol based hand rub.

5. Avoid touching high touch points like door bells, door knobs, support rails and
1. Carefully remove your face mask and gloves using the correct method, avoid touching front of your mask at all time, untie lace from behind and do not let the mask hang low around your neck.

2. Dispose off used mask and gloves by throwing them in a covered dustbin. (See: MASK MANAGEMENT).

3. If you have carried your bag/register, wipe them down with the disinfectant solution. Add four teaspoons of any home bleach to four cups of water to prepare disinfectant solution.

4. Wash your hands with soap and water for 40 secs or 70% alcohol based hand-sanitizer before you touch anything else.

5. If you get any symptoms like cold, cough, fever, contact the nearest Government Facility or District Surveillance Officer immediately.
1. **Statement:** With the summers coming up, the Coronavirus will be killed

**FACT:** The COVID-19 virus can be transmitted in ALL AREAS, including areas with hot and humid weather. The best way to protect yourself against COVID-19 is by frequently washing your hands with soap and water, covering your coughs and sneezes and avoiding crowded places.

2. **Statement:** Having a bath with hot water will kill the virus

**FACT:** The virus lives inside the body where the temperature is maintained at 37°C and is not affected by a hot water bath that you have.

3. **Statement:** Eating raw garlic, sesame seeds will protect you against the virus

**FACT:** Garlic is a healthy food that has other benefits but does not protect you against the Coronavirus.

4. **Statement:** Getting the pneumonia vaccine will protect you against the virus

**FACT:** While vaccines for Pneumonia will certainly protect you against pneumonia, it has no protective effect against the Novel Coronavirus.

5. **Statement:** You can get COVID-19 through mosquito bites

**FACT:** The Coronavirus cannot be spread through the bite of a mosquito. It is spread thorough droplets spread when an infected person sneezes or coughs.

6. **Statement:** Spraying alcohol or disinfectant over your body can prevent infection

**FACT:** Spraying with alcohol or sanitizer on clothes and body, or consuming alcohol will not prevent you from getting infection. Infection spreads when the virus enters the body through nose or mouth. Cleaning and wiping hands with alcohol is to prevent the germ from entering your system through infected hands when you touch your mouth or you eat food with infected hands.

7. **Statement:** Regularly rinsing the nose with saline will prevent the infection

**FACT:** Rinsing nose with saline has in few cases helped in containing common cold, but has no evidence to suggest it is effective against the Novel Coronavirus infection
**WHY DO CHILDREN IN EMERGENCIES REQUIRE SPECIAL ATTENTION?**

*Children are the most vulnerable of the populations. They have unique needs and these often get overlooked in emergencies. The ASHA and AWW have an important role to play as members of the child protection committees at the village level.*

1. Inform parents that children may express anxiety and sadness. This may be expressed as stubbornness or tantrums. Parents need to be patient and not resort to violent disciplining.

2. Be informed that during emergencies children can be put in situations where they experience violence, abuse and deprivation. Be aware of these possibilities, take action and report.

3. To be vigilant and watch out for unaccompanied minors.

4. Call CHILDLINE 1098 for any support for children.

5. Monitor that Child Protection workers of Child Care Institutions (CCIs) are following all safety norms.

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1 This section to be used only for Child Protection Nodal Officers at the State level
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